

GARFIELD HEIGHTS BOARD OF EDUCATION
GARFIELD HEIGHTS, OHIO

RECORD OF PROCEEDINGS
Minutes – Regular Board Meeting
January 23, 2017

The Board of Education of the Garfield Heights City School District met Regular session on Monday, January 23, 2017 at the Garfield Heights Board of Education Offices, 5640 Briarcliff Drive, Garfield Heights, Ohio 44125 at 5:30 p.m. with Mr. Gary Wolske, President of the Board, presiding.

ROLL CALL

Present: Mr. Wolske, Mrs. Kitson, Mr. Dobies, Mrs. Geraci, Mr. Juby
Absent:

RECOMMEND ADOPTION OF AGENDA AS PRESENTED

Moved by Mr. Dobies, seconded by Mrs. Geraci to adopt agenda as presented.

Ayes: Dobies, Geraci, Juby, Kitson, Wolske
Nays: None

MOMENT OF SILENT REFLECTION & PLEDGE OF ALLEGIANCE

READING & APPROVAL OF MINUTES

Moved by Mr. Dobies, seconded by Mrs. Kitson to approve the minutes from the Regular Board Meeting of December 19, 2016.

Ayes: Dobies, Kitson, Geraci, Juby, Wolske
Nays: None

BOARD PRESIDENT'S REPORT

I would like to thank Mr. Juby for his years of outstanding leadership to this board and I am grateful for the opportunity to continue moving our District forward as he did.

COMMITTEE REPORTS:

Cuyahoga Valley Career Center – Christine A. Kitson

CVCC Board of Education News Flash (attached Appendix A)

CVCC has two new board members:

James Gilbride from Brecksville-Broadview Heights (1yr. term)

Gary Suchocki-Cuyahoga Heights (3 yr. term)

Kathleen Mack is Board President for the 2017-2018 year
Christine Kitson is Board Vice-President for the upcoming year

Student Activities - June Geraci

Winter season has started for all sports. Top teams are varsity boys bowling, JV boys bowling who recently won the Norton Tournament and all 3 boys basketball teams.

The boys' varsity basketball team recently played in the Dayton at the Flying to the Hoop National Showcase.

Major recent purchases include: Hockey socks, basketball rims, and basketball supplies.

The high school is hosting at 32 team middle school wrestling tournament on 1/27 and 1/28.
Our boys' varsity basketball team and middle school boys' basketball teams will play at the Q prior to a CAVS game on 2/1/17. All tickets are \$30 and are sold through Flash Seats.

Legislative Liaison – Gary Wolske
City Liaison – Robert A. Dobies Sr.
Policy Liaison – Christine A. Kitson & Joseph M. Juby

PRESENTATION

Mr. Olszewski gave the Board the district's student counts as of January 20,2017:

High School-1,257 Middle School-775 Maple Leaf-592 Elmwood-429 William Foster-666

In addition, 72 new students have enrolled since Christmas and 32 have withdrawn.

RECOGNITIONS/COMMENDATIONS

Mr. Hanke introduced Briana Cates, who is an agenda for approval as the district's Dietician/Nutritionist.

SUPERINTENDENT'S REPORT

Thank you Mr. President.

There will be a Family Fun Night on Friday, February 10, 2017 from 5:30 to 7 p.m. in the Auxiliary Gym at Garfield Heights High School, and this will be open to all Elementary School students and their families. A \$10 ticket, purchased from the main office of your building, will permit a family of five to attend this event. We will have fun activities, contests and food for everyone. Proceeds go to benefit Citizens for Garfield Heights. These Family Fun Nights, held once in the fall and once in the winter time, have become terrific opportunities for families to come together and enjoy a night of fun in the name of Bulldog Pride. Once again, please check your main offices by later this week for your \$10 tickets.

The month of January is traditionally designated in Ohio as Board of Education Recognition Month. As superintendent, The Garfield Heights City Schools could not perform its function of delivering a solid public education to the students in our community without the dedication and hard work of the Board. Together, this group helps to set the strategic direction for the district, create and establish policies to ensure success and monitor the overall academic achievement of the Garfield Heights City Schools. The decisions that our five Board members make today, have the power to shape the current and future educational environment for this community. Being a board member is a substantial commitment.

Perhaps one of the most important roles the board members play, is in the duty of being a liaison with the community. When people have questions or concerns with the Garfield Heights City Schools, our board members are typically among the first to be called. They then work through my office to seek answers or input. Because they are empowered by the people, they are answerable to them as well, and consequently a balanced approach between policy-maker and public servant is part of the job.... At times, this can be a 'thankless' job. Yet at other times, it can be extremely rewarding. Just consider what this Board of Education has been able to accomplish in the last several years.

All of these initiatives, as well as others, have been accomplished because of the leadership, vision and trust in the administration that this Board of Education has demonstrated. And now, this Board is in pursuit of another initiative to completely renovate the outdoor athletic complex and transportation facility. Thank you for being a board with the courage to dream big, and with the leadership to support our school district. Together, your level of dedication have made you a quality Board of Education for entire community. Thank you for your service to the Garfield Heights Board of Education and also to the greater City of Garfield Heights.

REMARKS FROM THE PUBLIC REGARDING AGENDA ITEMS

REPORTS & RECOMMENDATIONS OF THE TREASURER:

Moved by Mr. Juby, seconded by Mr. Dobies to approve the financials for December 2016, as presented in Exhibit "A".

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

RECOMMENDATIONS OF THE BOARD OF EDUCATION:

RECOMMENDATIONS OF THE SUPERINTENDENT TO THE BOARD:

PERSONNEL:

Moved by Mr. Juby, seconded by Mr. Dobies to approve the Employee Leaves as presented in Exhibit "B".

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Roderick Johnson, Housekeeper at William Foster, effective at the end of the day on January 9, 2017.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Loreal Blake, General Cafeteria at William Foster, effective January 5, 2017.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of Kimberly Cermak, Building Assistant at Maple Leaf effective January 5, 2017.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the resignation of George White as Intervention Manager at the Middle School effective at the end of the day on January 17, 2017, and as Basketball coach effective February 1, 2017.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to accept the retirement resignation of Celia Shields, Lead Cafeteria Staff/Cook at William Foster, effective June 30, 2017 after 19 years of service with Garfield Heights City Schools.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mr. Juby, seconded by Mr. Dobies to terminate the probationary contract for Antony Owens, Bus Aide, effective January 24, 2017 due to job abandonment.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None

Moved by Mrs. Kitson, seconded by Mr. Juby to approve the Qualified contract(s) for the 2016-2017 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Days</u>	<u>Degree/Lvl</u>	<u>Exp.</u>
Briana Cates (eff: 1/24/17)	Nutritionist/Dietician	210	M/Lvl. 3	1

Ayes: Kitson, Juby, Dobies, Wolske
Nays: Geraci

Mrs. Geraci stated that her vote has nothing to with the person, she just felt the position was not needed.

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the classified contract(s) for the 2016-2017 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Hrs.</u>	<u>Exp.</u>
Janiece Josie (eff: 1/17/17)	Housekeeper (1D) – MS	6	0
Betty Crawford (eff: 1/18/17)	General Cafeteria (1C) – WF	6	0

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the Academic supplemental contract(s) for the 2016-2017 school year as follows:

<u>Name</u>	<u>Position</u>
C. Robert Keshock	Spring Musical Vocal Director - HS
Chris Satola	Spring Musical Technical Director – HS
Katharine Wells	Spring Musical Costumer – HS
Jennifer Justice	Spring Musical Choreographer – HS
Susan Ciccarelli	Spring Musical Set Design/Construction – HS
Brian Reid	Computer Coordinator – MS
Joe Neluna	Computer Coordinator – WF
Jim Portik	Computer Coordinator – ELM

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the Athletic supplemental contract(s) for the 2016-2017 school year as follows:

<u>Name</u>	<u>Position</u>
Jeffrey Papesh	Head Baseball Coach – HS
Jason Osborne	Head Track Coach – HS
Katie Bandiera	Head Girls Softball Coach – HS
Andrew Burke	Head Tennis Coach – HS

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the following classified substitutes for the 2016-2017 as follows:

<u>Name</u>	<u>Position</u>
Amanda Ressler (eff: 1/24/17)	Building Secretary/Clerical

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

POLICY:**CONTRACTS:****RENTALS & FACILITY USAGES:****MISCELLANEOUS:**

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the annual membership in the Ohio School Boards Association for the period January through December 2017 in the amount of \$7,691.00 including association publication fees.

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the graduation of Kenneth Diaz who has now completed all requirements to receive his diploma.

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson to approve the graduation of Daniel Byrne who has now completed all requirements through the 22+ Program to receive his diploma.

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson approve the graduation of Jenine Cohan who has now completed all requirements through the 22+ Program to receive her diploma.

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Moved by Mrs. Geraci, seconded by Mrs. Kitson adopt the Garfield Heights City Schools Student/Parent Handbook for 2016-2017, as presented in Exhibit "C".

Ayes: Geraci, Kitson, Dobies, Juby, Wolske
Nays: None

Mrs. Geraci congratulated the students who received diplomas and those who helped them get it.

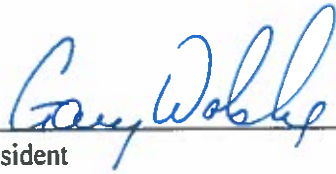
REMARKS FROM THE PUBLIC REGARDING MISCELLANEOUS SCHOOL ITEMS

ANNOUNCEMENT OF NEXT BOARD MEETINGS


Board of Education Regular Meeting – 6:00 P.M.
February 22, 2017
Board of Education Offices
5640 Briarcliff Dr.
Garfield Heights, Ohio 44125

Moved by Mr. Juby, seconded by Mr. Dobies to adjourn at 5:50.

Ayes: Juby, Dobies, Geraci, Kitson, Wolske
Nays: None



President



Treasurer

Exhibit "A"

GARFIELD HEIGHTS CITY SCHOOLS

FINANCIALS

December 2016

RECONCILIATION

December-16

Key Bank (checking)	\$790,044.56		
PNC Bank (checking)	263,406.10		
PNC Bank (deposits)	131,570.07	4,031.40	PNC
JPMorgan Chase (payroll)	(28,816.29)	485,288.43	Star
Investments	2,619,827.92	88,607.08	First Merit
Total Bank Depositories	<u>\$3,776,032.36</u>	75,079.31	Citizens Bank
		1,366,821.70	RedTree Investment
Outstanding Checks	<u>(177,312.18)</u>	500,000.00	Independence Bank
		100,000.00	Blaugrund Scholarship
		<u>2,619,827.92</u>	
Start up Cash-School Store	50.00		
Start up Cash-HS Library	50.00		
Start up Cash-Athletics	1,050.00		
Returned NSF checks	\$0.00		

Transfer from Star to Key

Total Adjustments	<u>1,150.00</u>
Total Bank Balance	<u><u>\$3,599,870.18</u></u>
Total Fund Balance	<u><u>\$3,599,870.18</u></u>
Difference	<u><u>-</u></u>

Treasurer's Signature

Allen D. Sluka

**STATEMENTS OF
REVENUE
EXPENDITURES
FUND BALANCE AND UNENCUMBERED BALANCES
BY FUND**

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 1
 (FNDREVEX)

GENERAL (001)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 1,847,024.91		\$ 812,300.09		
Revenue:					
TAXES		\$ 15,434,000.00	\$ 6,823,730.28		
TUITION	\$ 778.00	\$ 400,000.00	\$ 305,253.76		
TRANSPORTATION FEES					
EARNINGS ON INVESTMENTS	\$ 1,668.84	\$ 20,000.00	\$ 22,874.34		
FOOD SERVICES					
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 2,935.00	\$ 45,000.00	\$ 28,991.01		
MISC. RECEIPTS - LOCAL SOURCES	\$ 10,971.13-	\$ 256,500.00	\$ 42,778.81		
OTHER RECEIPTS - LOCAL SOURCES					
UNRESTRICTED GRANTS-IN-AID					
RESTRICTED GRANTS-IN-AID					
UNRESTRICTED GRANTS-IN-AID	\$ 1,840,855.64	\$ 24,285,000.00	\$ 12,615,539.37		
RESTRICTED GRANTS-IN-AID	\$ 99,760.69	\$ 1,585,000.00	\$ 635,933.82		
RESTRICTED GRANTS-IN-AID					
TRANSFERS-IN					
ADVANCES-IN		\$ 475,420.00	\$ 475,420.00		
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 1,935,027.04	\$ 42,500,920.00	\$ 20,950,521.39		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 1,874,903.65	\$ 23,448,400.00	\$ 11,768,382.63		\$ 11,680,017.37
FRINGE BENEFITS	\$ 699,084.04	\$ 8,260,228.03	\$ 4,140,765.32	\$ 33,221.67	\$ 4,086,241.04
TOTAL PERSONNEL:	\$ 2,573,987.69	\$ 31,708,628.03	\$ 15,909,147.95	\$ 33,221.67	\$ 15,766,258.41
PURCHASED SERVICES	\$ 696,503.52	\$ 7,851,629.85	\$ 3,946,854.62	\$ 1,750,953.15	\$ 2,153,822.08
SUPPLIES AND MATERIALS	\$ 45,792.37	\$ 1,263,466.82	\$ 605,605.32	\$ 186,677.94	\$ 471,183.56
CAPITAL OUTLAY	\$ 1,867.37	\$ 380,903.52	\$ 414,444.35	\$ 26,654.62	\$ 60,195.45-
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS	\$ 26,507.64	\$ 1,012,842.00	\$ 449,375.88	\$ 18,635.30	\$ 544,830.82
OTHER USES OF FUNDS		\$ 550,000.00			\$ 550,000.00
Total Expenditures:	\$ 3,344,658.59	\$ 42,767,470.22	\$ 21,325,428.12	\$ 2,016,142.68	\$ 19,425,899.42
Increase (Decrease) for Period	\$ 1,409,631.55-		\$ 374,906.73-		
Fund Balance, End of Period	\$ 437,393.36		\$ 437,393.36		
Current Encumbrances	\$ 2,016,142.68		\$ 2,016,142.68		

Date: 01/09/17
Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
Fiscal Year Budget
Revenues & Expenditures
December 1, 2016 through December 31, 2016

Page: 2
(FNDREVEX)

GENERAL (001)(cont'd)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Unencumbered Cash Balance	\$ 1,578,749.32-		\$ 1,578,749.32-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 3
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
BOND RETIREMENT (002)					
Fund Balance, Beg. of Period	\$ 4,639,533.27		\$ 2,865,806.77		
Revenue:					
TAXES		\$ 3,145,000.00	\$ 1,525,271.15		
OTHER RECEIPTS - LOCAL SOURCES	\$ 13,500.00		\$ 13,500.00		
UNRESTRICTED GRANTS-IN-AID		\$ 716,000.00	\$ 356,708.65		
TRANSFERS-IN					
Total Revenues:	\$ 13,500.00	\$ 3,861,000.00	\$ 1,895,479.80		
Expenditures:					
PERSONNEL:					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
MISCELLANEOUS OBJECTS	\$ 3,375,384.23	\$ 3,171,009.00	\$ 3,483,637.53		\$ 312,628.53-
OTHER USES OF FUNDS					
Total Expenditures:	\$ 3,375,384.23	\$ 3,171,009.00	\$ 3,483,637.53		\$ 312,628.53-
Increase (Decrease) for Period	\$ 3,361,884.23-		\$ 1,588,157.73-		
Fund Balance, End of Period	\$ 1,277,649.04		\$ 1,277,649.04		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 1,277,649.04		\$ 1,277,649.04		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 4
 (FNDREVEX)

	PERMANENT IMPROVEMENT (003)			
	December Activity	Annual Budget	FYTD Activity	Encumbrances
				Unencumbered Balance
Fund Balance, Beg. of Period	\$ 799,192.54		\$ 135,313.55	
Revenue:				
TAXES		\$ 126,500.00	\$ 59,903.41	
MISC. RECEIPTS - LOCAL SOURCES				
OTHER RECEIPTS - LOCAL SOURCES				
UNRESTRICTED GRANTS-IN-AID		\$ 42,600.00	\$ 16,273.61	
TRANSFERS-IN		\$ 680,000.00	\$ 687,849.91	
ADVANCES-IN				
Total Revenues:	\$ 849,100.00		\$ 764,026.93	
Expenditures:				
PURCHASED SERVICES		\$ 339,500.00	\$ 85,355.61	\$ 254,144.39
CAPITAL OUTLAY	\$ 2,700.00	\$ 148,589.33	\$ 17,435.24	\$ 101,837.57
CAPITAL OUTLAY				\$ 29,316.52
MISCELLANEOUS OBJECTS		\$ 1,500.00	\$ 57.09	\$ 1,442.91
OTHER USES OF FUNDS				
Total Expenditures:	\$ 2,700.00	\$ 489,589.33	\$ 102,847.94	\$ 101,837.57
Increase (Decrease) for Period	\$ 2,700.00-		\$ 661,178.99	
Fund Balance, End of Period	\$ 796,492.54		\$ 796,492.54	
Current Encumbrances	\$ 101,837.57		\$ 101,837.57	
Unencumbered Cash Balance	\$ 694,654.97		\$ 694,654.97	

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 5
 (FNDREVEX)

BUILDING (004)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 69,061.85		\$ 61,561.85		
Revenue:					
EARNINGS ON INVESTMENTS					
MISC. RECEIPTS - LOCAL SOURCES	\$ 1,500.00	\$ 18,000.00	\$ 9,000.00		
OTHER RECEIPTS - LOCAL SOURCES					
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 1,500.00	\$ 18,000.00	\$ 9,000.00		
Expenditures:					
PURCHASED SERVICES		\$ 4,205.25		\$ 4,205.25	
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY		\$ 7,500.00			\$ 7,500.00
OTHER USES OF FUNDS					
Total Expenditures:		\$ 11,705.25		\$ 4,205.25	\$ 7,500.00
Increase (Decrease) for Period	\$ 1,500.00		\$ 9,000.00		
Fund Balance, End of Period	\$ 70,561.85		\$ 70,561.85		
Current Encumbrances	\$ 4,205.25		\$ 4,205.25		
Unencumbered Cash Balance	\$ 66,356.60		\$ 66,356.60		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 6
 (FNDREVEX)

FOOD SERVICE (006)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 1,196,369.30		\$ 1,295,267.89		
Revenue:					
EARNINGS ON INVESTMENTS	\$ 515.37	\$ 2,500.00	\$ 3,084.48		
FOOD SERVICES	\$ 14,634.64	\$ 215,000.00	\$ 110,651.83		
MISC. RECEIPTS - LOCAL SOURCES		\$ 3,000.00	\$ 4,173.00		
RESTRICTED GRANTS-IN-AID	\$ 6,292.78	\$ 25,000.00	\$ 6,292.78		
RESTRICTED GRANTS-IN-AID TRANSFERS-IN ADVANCES-IN REFND OF PRIOR YEAR EXPENDITUR	\$ 158,811.20	\$ 1,425,000.00	\$ 571,207.56		
Total Revenues:	\$ 180,253.99	\$ 1,670,500.00	\$ 695,409.65		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 46,383.76	\$ 625,000.00	\$ 293,542.78		\$ 331,457.22
FRINGE BENEFITS	\$ 10,577.42	\$ 181,800.00	\$ 66,406.51		\$ 115,393.49
TOTAL PERSONNEL:	\$ 56,961.18	\$ 806,800.00	\$ 359,949.29	\$ 0.00	\$ 446,850.71
PURCHASED SERVICES	\$ 497.00	\$ 16,500.00	\$ 9,593.70	\$ 45,130.26	\$ 38,223.96-
SUPPLIES AND MATERIALS	\$ 71,072.69	\$ 727,525.00	\$ 318,356.09	\$ 394,723.41	\$ 14,445.50
CAPITAL OUTLAY		\$ 152,373.02	\$ 54,686.04	\$ 12,331.90	\$ 85,355.08
CAPITAL OUTLAY MISCELLANEOUS OBJECTS OTHER USES OF FUNDS					
Total Expenditures:	\$ 128,530.87	\$ 1,703,198.02	\$ 742,585.12	\$ 452,185.57	\$ 508,427.33
Increase (Decrease) for Period	\$ 51,723.12		\$ 47,175.47-		
Fund Balance, End of Period	\$ 1,248,092.42		\$ 1,248,092.42		
Current Encumbrances	\$ 452,185.57		\$ 452,185.57		
Unencumbered Cash Balance	\$ 795,906.85		\$ 795,906.85		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 7
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 17,401.11		\$ 28,997.76		
Revenue:					
EARNINGS ON INVESTMENTS					
EXTRA CURRIC (STUDENT) ACTIVIT					
MISC. RECEIPTS - LOCAL SOURCES		\$ 5,000.00	\$ 500.00		
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:	\$ 5,000.00		\$ 500.00		
Expenditures:					
MISCELLANEOUS OBJECTS		\$ 28,550.00	\$ 12,096.65	\$ 7,950.00	\$ 8,503.35

Total Expenditures:	\$ 28,550.00		\$ 12,096.65	\$ 7,950.00	\$ 8,503.35
Increase (Decrease) for Period	\$ 0.00		\$ 11,596.65-		
Fund Balance, End of Period	\$ 17,401.11		\$ 17,401.11		
	=====				
Current Encumbrances	\$ 7,950.00		\$ 7,950.00		
Unencumbered Cash Balance	\$ 9,451.11		\$ 9,451.11		
	=====				

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 8
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 100,081.93		\$ 100,581.93		
Revenue:					
EARNINGS ON INVESTMENTS		\$ 500.00			
MISC. RECEIPTS - LOCAL SOURCES					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:		\$ 500.00			
Expenditures:					
MISCELLANEOUS OBJECTS		\$ 1,000.00	\$ 500.00		\$ 500.00
Total Expenditures:		\$ 1,000.00	\$ 500.00		\$ 500.00
Increase (Decrease) for Period	\$ 0.00		\$ 500.00-		
Fund Balance, End of Period	\$ 100,081.93		\$ 100,081.93		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 100,081.93		\$ 100,081.93		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 9
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 38,279.09-		\$ 493.14		
Revenue:					
CLASSROOM MATERIALS AND FEES	\$ 951.00	\$ 25,000.00	\$ 4,944.99		
MISC. RECEIPTS - LOCAL SOURCES					
TRANSFERS-IN		\$ 25,000.00			
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:	\$ 951.00	\$ 50,000.00	\$ 4,944.99		
Expenditures:					
SUPPLIES AND MATERIALS	\$ 4,852.13	\$ 49,942.20	\$ 47,618.35	\$ 10,802.34	\$ 8,478.49-
OTHER USES OF FUNDS					

Total Expenditures:	\$ 4,852.13	\$ 49,942.20	\$ 47,618.35	\$ 10,802.34	\$ 8,478.49-
Increase (Decrease) for Period	\$ 3,901.13-		\$ 42,673.36-		
Fund Balance, End of Period	\$ 42,180.22-		\$ 42,180.22-		
	=====				
Current Encumbrances	\$ 10,802.34		\$ 10,802.34		
Unencumbered Cash Balance	\$ 52,982.56-		\$ 52,982.56-		
	=====				

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 10
 (FNDREVEX)

CLASSROOM FACILITIES (010)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 0.00		\$ 929,114.33		
Revenue:					
EARNINGS ON INVESTMENTS			\$ 1,171.93		
MISC. RECEIPTS - LOCAL SOURCES					
OTHER RECEIPTS - LOCAL SOURCES					
REVENUE FOR/ON BEHALF SCL DIST					
TRANSFERS-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:			\$ 1,171.93		
Expenditures:					
PURCHASED SERVICES			\$ 1,054.00		\$ 1,054.00-
CAPITAL OUTLAY	\$ 1,054.00				\$ 1,054.00
OTHER USES OF FUNDS	\$ 929,232.00		\$ 929,232.26		\$.26-
Total Expenditures:	\$ 930,286.00		\$ 930,286.26		\$.26-
Increase (Decrease) for Period	\$ 0.00		\$ 929,114.33-		
Fund Balance, End of Period	\$ 0.00		\$ 0.00		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 0.00		\$ 0.00		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 12
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
ROTARY-INTERNAL SERVICES (014)					
Fund Balance, Beg. of Period	\$ 78,390.31		\$ 57,336.13		
Revenue:					
TRANSPORTATION FEES	\$ 2,961.00	\$ 70,000.00	\$ 30,339.20		
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 150.00	\$ 25,000.00	\$ 3,329.99		
MISC. RECEIPTS - LOCAL SOURCES		\$ 5,000.00	\$ 1,537.00		
TRANSFERS-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 3,111.00	\$ 100,000.00	\$ 35,206.19		
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES	\$ 2,859.00	\$ 151,245.60	\$ 12,474.01	\$ 8,706.30	\$ 130,065.29
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS		\$ 5,000.00	\$ 1,426.00	\$ 426.00	\$ 3,148.00
OTHER USES OF FUNDS					
Total Expenditures:	\$ 2,859.00	\$ 156,245.60	\$ 13,900.01	\$ 9,132.30	\$ 133,213.29
Increase (Decrease) for Period	\$ 252.00		\$ 21,306.18		
Fund Balance, End of Period	\$ 78,642.31		\$ 78,642.31		
Current Encumbrances	\$ 9,132.30		\$ 9,132.30		
Unencumbered Cash Balance	\$ 69,510.01		\$ 69,510.01		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 13
 (FNDREVEX)

PUBLIC SCHOOL SUPPORT (018)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 6,619.73		\$ 21,836.87		
Revenue:					
EARNINGS ON INVESTMENTS	\$ 15.00		\$ 15.00		
FOOD SERVICES					
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 568.84	\$ 40,000.00	\$ 6,525.82		
MISC. RECEIPTS - LOCAL SOURCES			\$ 43.97		
TRANSFERS-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 583.84	\$ 40,000.00	\$ 6,584.79		
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS	\$ 1,716.87	\$ 52,393.78	\$ 22,934.96	\$ 5,387.72	\$ 24,071.10
OTHER USES OF FUNDS					
Total Expenditures:	\$ 1,716.87	\$ 52,393.78	\$ 22,934.96	\$ 5,387.72	\$ 24,071.10
Increase (Decrease) for Period	\$ 1,133.03-		\$ 16,350.17-		
Fund Balance, End of Period	\$ 5,486.70		\$ 5,486.70		
Current Encumbrances	\$ 5,387.72		\$ 5,387.72		
Unencumbered Cash Balance	\$ 98.98		\$ 98.98		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 15
 (FNDREVEX)

DISTRICT AGENCY (022)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 16,543.11		\$ 19,960.71		
Revenue:					
EXTRA CURRIC (STUDENT) ACTIVIT					
Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
MISCELLANEOUS OBJECTS					
TOTAL EXPENDITURES:					
Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 3,417.60-		
Fund Balance, End of Period	\$ 16,543.11		\$ 16,543.11		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 16,543.11		\$ 16,543.11		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 16
 (FNDREVEX)

EMPLOYEE BENEFITS SELF INS. (024)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 29,190.63		\$ 47,968.98		
Revenue:					
MISC. RECEIPTS - LOCAL SOURCES					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
MISCELLANEOUS OBJECTS	\$ 23,360.78	\$ 420,427.13	\$ 42,139.13	\$ 211,116.91	\$ 167,171.09
Total Expenditures:	\$ 23,360.78	\$ 420,427.13	\$ 42,139.13	\$ 211,116.91	\$ 167,171.09
Increase (Decrease) for Period	\$ 23,360.78-		\$ 42,139.13-		
Fund Balance, End of Period	\$ 5,829.85		\$ 5,829.85		
Current Encumbrances	\$ 211,116.91		\$ 211,116.91		
Unencumbered Cash Balance	\$ 205,287.06-		\$ 205,287.06-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 18
 (FNDREVEX)

CLASSROOM FACILITIES MAINT. (034)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 645,609.48		\$ 545,727.34		
Revenue:					
TAXES	\$	189,000.00	\$ 85,809.09		
UNRESTRICTED GRANTS-IN-AID	\$	30,000.00	\$ 15,419.34		
RESTRICTED GRANTS-IN-AID	\$	72,000.00			
TRANSFERS-IN					
Total Revenues:	\$ 291,000.00		\$ 101,228.43		
Expenditures:					
PURCHASED SERVICES	\$	102,307.17		\$ 2,307.17	\$ 100,000.00
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY	\$	450,000.00	\$ 1,264.50	\$ 2,900.00	\$ 445,835.50
MISCELLANEOUS OBJECTS			\$ 81.79		\$ 81.79-
Total Expenditures:	\$ 552,307.17		\$ 1,346.29	\$ 5,207.17	\$ 545,753.71
Increase (Decrease) for Period	\$ 0.00		\$ 99,882.14		
Fund Balance, End of Period	\$ 645,609.48		\$ 645,609.48		
Current Encumbrances	\$ 5,207.17		\$ 5,207.17		
Unencumbered Cash Balance	\$ 640,402.31		\$ 640,402.31		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 19
 (FNDREVEX)

STUDENT MANAGED ACTIVITY (200)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 23,773.91		\$ 38,590.59		
Revenue:					
EXTRA CURRIC (STUDENT) ACTIVIT REFND OF PRIOR YEAR EXPENDITUR	\$ 20.00	\$ 56,387.00	\$ 26,061.50		
Total Revenues:	\$ 20.00	\$ 56,387.00	\$ 26,061.50		
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
MISCELLANEOUS OBJECTS	\$ 41.79	\$ 72,749.24	\$ 40,899.97	\$ 10,130.11	\$ 21,719.16
Total Expenditures:	\$ 41.79	\$ 72,749.24	\$ 40,899.97	\$ 10,130.11	\$ 21,719.16
Increase (Decrease) for Period	\$ 21.79-		\$ 14,838.47-		
Fund Balance, End of Period	\$ 23,752.12		\$ 23,752.12		
Current Encumbrances	\$ 10,130.11		\$ 10,130.11		
Unencumbered Cash Balance	\$ 13,622.01		\$ 13,622.01		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 20
 (FNDREVEX)

DISTRICT MANAGED ACTIVITY (300)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 29,847.36		\$ 92,208.42		
Revenue:					
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 7,454.78	\$ 93,000.00	\$ 40,067.02		
MISC. RECEIPTS - LOCAL SOURCES			\$ 1,440.00		
TRANSFERS-IN		\$ 90,000.00			
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 7,454.78	\$ 183,000.00	\$ 41,507.02		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 970.00	\$ 13,000.00	\$ 3,985.00		\$ 9,015.00
FRINGE BENEFITS	\$ 375.80	\$ 3,500.00	\$ 3,149.38		\$ 350.62
TOTAL PERSONNEL:	\$ 1,345.80	\$ 16,500.00	\$ 7,134.38	\$ 0.00	\$ 9,365.62
PURCHASED SERVICES	\$ 3,780.00	\$ 60,000.00	\$ 12,265.00	\$ 20,610.00	\$ 27,125.00
SUPPLIES AND MATERIALS	\$ 26,326.29	\$ 145,702.42	\$ 72,997.59	\$ 19,325.73	\$ 53,379.10
CAPITAL OUTLAY	\$ 381.98	\$ 15,000.00	\$ 12,373.96		\$ 2,626.04
OBJECT CODE 0700 INVALID					
MISCELLANEOUS OBJECTS	\$ 10,090.00	\$ 17,620.98	\$ 33,566.44	\$ 3,119.04	\$ 19,064.50-
OTHER USES OF FUNDS					
Total Expenditures:	\$ 41,924.07	\$ 254,823.40	\$ 138,337.37	\$ 43,054.77	\$ 73,431.26
Increase (Decrease) for Period	\$ 34,469.29-		\$ 96,830.35-		
Fund Balance, End of Period	\$ 4,621.93-		\$ 4,621.93-		
Current Encumbrances	\$ 43,054.77		\$ 43,054.77		
Unencumbered Cash Balance	\$ 47,676.70-		\$ 47,676.70-		

Date: 01/09/17
 Time: 8:12 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year 2016-2017 Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 3
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 19,289.22		\$ 12,871.26		
Revenue:					
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 2,156.78	\$ 25,000.00	\$ 10,405.14		
MISC. RECEIPTS - LOCAL SOURCES					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 2,156.78	\$ 25,000.00	\$ 10,405.14		
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
SUPPLIES AND MATERIALS	\$ 16,223.85	\$ 37,669.13	\$ 18,054.25	\$ 7,320.33	\$ 12,294.55
MISCELLANEOUS OBJECTS					
Total Expenditures:	\$ 16,223.85	\$ 37,669.13	\$ 18,054.25	\$ 7,320.33	\$ 12,294.55
Increase (Decrease) for Period	\$ 14,067.07-		\$ 7,649.11-		
Fund Balance, End of Period	\$ 5,222.15		\$ 5,222.15		
Current Encumbrances	\$ 7,320.33		\$ 7,320.33		
Unencumbered Cash Balance	\$ 2,098.18-		\$ 2,098.18-		

Date: 01/09/17
 Time: 8:12 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year 2016-2017 Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 1,677.05-		\$ 68,397.16		
Revenue:					
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 4,608.00	\$ 41,000.00	\$ 21,450.88		
MISC. RECEIPTS - LOCAL SOURCES					
TRANSFERS-IN		\$ 90,000.00			
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:	\$ 4,608.00	\$ 131,000.00	\$ 21,450.88		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 970.00	\$ 13,000.00	\$ 3,985.00		\$ 9,015.00
FRINGE BENEFITS	\$ 375.80	\$ 3,500.00	\$ 3,149.38		\$ 350.62

TOTAL PERSONNEL:	\$ 1,345.80	\$ 16,500.00	\$ 7,134.38	\$ 0.00	\$ 9,365.62
PURCHASED SERVICES	\$ 3,780.00	\$ 54,000.00	\$ 11,990.00	\$ 19,510.00	\$ 22,500.00
SUPPLIES AND MATERIALS	\$ 9,847.44	\$ 85,779.76	\$ 49,739.47	\$ 5,346.24	\$ 30,694.05
CAPITAL OUTLAY	\$ 381.98	\$ 15,000.00	\$ 12,373.96		\$ 2,626.04
OBJECT CODE 0700 INVALID					
MISCELLANEOUS OBJECTS	\$ 9,580.00	\$ 13,100.00	\$ 30,614.50	\$ 2,290.00	\$ 19,804.50-
OTHER USES OF FUNDS					

Total Expenditures:	\$ 24,935.22	\$ 184,379.76	\$ 111,852.31	\$ 27,146.24	\$ 45,381.21
Increase (Decrease) for Period	\$ 20,327.22-		\$ 90,401.43-		
Fund Balance, End of Period	\$ 22,004.27-		\$ 22,004.27-		
	=====				
Current Encumbrances	\$ 27,146.24		\$ 27,146.24		
Unencumbered Cash Balance	\$ 49,150.51-		\$ 49,150.51-		
	=====				

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
AUXILIARY SERVICES (401)					
Fund Balance, Beg. of Period	\$ 107,026.13		\$ 17,374.91		
Revenue:					
EARNINGS ON INVESTMENTS	\$ 80.81		\$ 182.68		
RESTRICTED GRANTS-IN-AID		\$ 572,441.00	\$ 286,220.52		
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 80.81	\$ 572,441.00	\$ 286,403.20		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 1,508.04	\$ 17,200.00	\$ 10,972.33		\$ 6,227.67
FRINGE BENEFITS	\$ 236.60	\$ 3,400.00	\$ 1,734.66		\$ 1,665.34
TOTAL PERSONNEL:	\$ 1,744.64	\$ 20,600.00	\$ 12,706.99	\$ 0.00	\$ 7,893.01
PURCHASED SERVICES	\$ 4,870.48	\$ 274,200.00	\$ 48,367.24	\$ 181,104.20	\$ 44,728.56
SUPPLIES AND MATERIALS	\$ 8,944.92	\$ 224,429.00	\$ 108,046.71	\$ 19,776.26	\$ 96,606.03
CAPITAL OUTLAY					
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS		\$ 21,900.00			\$ 21,900.00
OTHER USES OF FUNDS		\$ 43,213.00	\$ 43,110.27		\$ 102.73
Total Expenditures:	\$ 15,560.04	\$ 584,342.00	\$ 212,231.21	\$ 200,880.46	\$ 171,230.33
Increase (Decrease) for Period	\$ 15,479.23-		\$ 74,171.99		
Fund Balance, End of Period	\$ 91,546.90		\$ 91,546.90		
Current Encumbrances	\$ 200,880.46		\$ 200,880.46		
Unencumbered Cash Balance	\$ 109,333.56-		\$ 109,333.56-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 23
 (FNDREVEX)

PUBLIC SCHOOL PRESCHOOL (439)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 41,174.72-		\$ 88.98		
Revenue:					
TUITION					
RESTRICTED GRANTS-IN-AID		\$ 80,000.00	\$ 2,826.10-		
TRANSFERS-IN		\$ 20,326.00			
ADVANCES-IN					
Total Revenues:	\$ 100,326.00		\$ 2,826.10-		
Expenditures:					
PERSONNEL:					
SALARIES		\$ 74,215.00	\$ 28,296.40		\$ 45,918.60
FRINGE BENEFITS		\$ 11,200.00	\$ 10,141.20		\$ 1,058.80
TOTAL PERSONNEL:	\$ 0.00	\$ 85,415.00	\$ 38,437.60	\$ 0.00	\$ 46,977.40
PURCHASED SERVICES					
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
OTHER USES OF FUNDS					
Total Expenditures:	\$ 85,415.00		\$ 38,437.60		\$ 46,977.40
Increase (Decrease) for Period	\$ 0.00		\$ 41,263.70-		
Fund Balance, End of Period	\$ 41,174.72-		\$ 41,174.72-		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 41,174.72-		\$ 41,174.72-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 27
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 17,582.70		\$ 13,082.70		
Revenue:					
RESTRICTED GRANTS-IN-AID		\$ 9,000.00	\$ 4,500.00		
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:	\$ 9,000.00		\$ 4,500.00		
Expenditures:					
PURCHASED SERVICES					

Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 4,500.00		
Fund Balance, End of Period	\$ 17,582.70		\$ 17,582.70		
	=====				
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 17,582.70		\$ 17,582.70		
	=====				

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 28
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
SCHOOLNET PROFESS. DEVELOPMENT (452)					
Fund Balance, Beg. of Period	\$ 8.95		\$ 8.95		
Revenue:					
RESTRICTED GRANTS-IN-AID					
TRANSFERS-IN					
ADVANCES-IN					
Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
OTHER USES OF FUNDS					
Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 0.00		
Fund Balance, End of Period	\$ 8.95		\$ 8.95		
	=====		=====		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 8.95		\$ 8.95		
	=====		=====		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 31
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
VOCATIONAL EDUC. ENHANCEMENTS (461)					

Fund Balance, Beg. of Period	\$ 3,198.82		\$ 3,198.82		
Revenue:					
RESTRICTED GRANTS-IN-AID					
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
SUPPLIES AND MATERIALS					
OTHER USES OF FUNDS					

Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 0.00		
Fund Balance, End of Period	\$ 3,198.82		\$ 3,198.82		
=====					
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 3,198.82		\$ 3,198.82		
=====					

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 32
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 6,175.29-		\$ 7.68		
Revenue:					
RESTRICTED GRANTS-IN-AID		\$ 47,069.00	\$ 9,196.32		
TRANSFERS-IN		\$ 19,600.00			
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:	\$ 66,669.00		\$ 9,196.32		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 4,786.46	\$ 62,224.00	\$ 14,359.38		\$ 47,864.62
FRINGE BENEFITS			\$ 1,396.37		\$ 1,396.37-

TOTAL PERSONNEL:	\$ 4,786.46	\$ 62,224.00	\$ 15,755.75	\$ 0.00	\$ 46,468.25
PURCHASED SERVICES					
OTHER USES OF FUNDS		\$ 4,410.00	\$ 4,410.00		

Total Expenditures:	\$ 4,786.46	\$ 66,634.00	\$ 20,165.75		\$ 46,468.25
Increase (Decrease) for Period	\$ 4,786.46-		\$ 10,969.43-		
Fund Balance, End of Period	\$ 10,961.75-		\$ 10,961.75-		
	=====				
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 10,961.75-		\$ 10,961.75-		
	=====				

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 34
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance

Fund Balance, Beg. of Period	\$ 10,147.24		\$ 10,147.24		
Revenue:					
RESTRICTED GRANTS-IN-AID					
REFND OF PRIOR YEAR EXPENDITUR					

Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES	\$ 6,537.00	\$ 7,000.00	\$ 6,537.00	\$ 6,537.00	\$ 6,074.00-
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS					
OTHER USES OF FUNDS					

Total Expenditures:	\$ 6,537.00	\$ 7,000.00	\$ 6,537.00	\$ 6,537.00	\$ 6,074.00-
Increase (Decrease) for Period	\$ 6,537.00-		\$ 6,537.00-		
Fund Balance, End of Period	\$ 3,610.24		\$ 3,610.24		
	=====				
Current Encumbrances	\$ 6,537.00		\$ 6,537.00		
Unencumbered Cash Balance	\$ 2,926.76-		\$ 2,926.76-		
	=====				

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 37
 (FNDREVEX)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
IDEA PART B GRANTS (516)					
Fund Balance, Beg. of Period	\$ 453,965.93-		\$ 27.75		
Revenue:					
RESTRICTED GRANTS-IN-AID			\$ 281,993.95		
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:			\$ 281,993.95		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 7,911.14	\$ 164,845.00	\$ 57,176.98		\$ 107,668.02
FRINGE BENEFITS	\$ 3,523.46	\$ 44,839.50	\$ 20,898.16		\$ 23,941.34
TOTAL PERSONNEL:	\$ 11,434.60	\$ 209,684.50	\$ 78,075.14	\$ 0.00	\$ 131,609.36
PURCHASED SERVICES	\$ 18,136.29	\$ 744,103.72	\$ 632,042.65	\$ 46,521.80	\$ 65,539.27
SUPPLIES AND MATERIALS	\$ 236.99	\$ 23,690.99	\$ 10,052.66	\$ 7,909.24	\$ 5,729.09
CAPITAL OUTLAY		\$ 3,904.06	\$ 3,225.06	\$ 679.00	
MISCELLANEOUS OBJECTS			\$ 42,400.00		\$ 42,400.00-
OTHER USES OF FUNDS					
Total Expenditures:	\$ 29,807.88	\$ 981,383.27	\$ 765,795.51	\$ 55,110.04	\$ 160,477.72
Increase (Decrease) for Period	\$ 29,807.88-		\$ 483,801.56-		
Fund Balance, End of Period	\$ 483,773.81-		\$ 483,773.81-		
	=====		=====		
Current Encumbrances	\$ 55,110.04		\$ 55,110.04		
Unencumbered Cash Balance	\$ 538,883.85-		\$ 538,883.85-		
	=====		=====		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 39
 (FNDREVEX)

TITLE II D - TECHNOLOGY (533)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 75.92		\$ 75.92		
Revenue:					
RESTRICTED GRANTS-IN-AID					
TRANSFERS-IN					
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
OTHER USES OF FUNDS					
Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 0.00		
Fund Balance, End of Period	\$ 75.92		\$ 75.92		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 75.92		\$ 75.92		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 40
 (FNDREVEX)

TITLE I SCHOOL IMPROVEMENT A (536)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 15,854.81-		\$ 8.77		
Revenue:					
RESTRICTED GRANTS-IN-AID			\$ 16,104.44		
TRANSFERS-IN					
ADVANCES-IN					
Total Revenues:			\$ 16,104.44		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 2,034.22	\$ 96,950.00	\$ 7,685.30		\$ 89,264.70
FRINGE BENEFITS	\$ 305.05	\$ 15,500.00	\$ 1,117.98		\$ 14,382.02
TOTAL PERSONNEL:	\$ 2,339.27	\$ 112,450.00	\$ 8,803.28	\$ 0.00	\$ 103,646.72
PURCHASED SERVICES	\$ 2,185.83	\$ 73,127.28	\$ 9,862.24	\$ 20,969.45	\$ 42,295.59
SUPPLIES AND MATERIALS	\$ 470.00	\$ 12,838.80	\$ 6,587.60	\$ 6,499.00	\$ 247.80-
OTHER USES OF FUNDS			\$ 11,710.00		\$ 11,710.00-
Total Expenditures:	\$ 4,995.10	\$ 198,416.08	\$ 36,963.12	\$ 27,468.45	\$ 133,984.51
Increase (Decrease) for Period	\$ 4,995.10-		\$ 20,858.68-		
Fund Balance, End of Period	\$ 20,849.91-		\$ 20,849.91-		
Current Encumbrances	\$ 27,468.45		\$ 27,468.45		
Unencumbered Cash Balance	\$ 48,318.36-		\$ 48,318.36-		

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

TITLE I DISADVANTAGED CHILDREN (572)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 371,530.66-		\$ 169.83		
Revenue:					
MISC. RECEIPTS - LOCAL SOURCES					
RESTRICTED GRANTS-IN-AID					
RESTRICTED GRANTS-IN-AID			\$ 406,784.29		
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:			\$ 406,784.29		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 73,377.38	\$ 881,736.00	\$ 401,014.19		\$ 480,721.81
FRINGE BENEFITS	\$ 18,367.24	\$ 233,563.69	\$ 109,788.54		\$ 123,775.15
TOTAL PERSONNEL:	\$ 91,744.62	\$ 1,115,299.69	\$ 510,802.73	\$ 0.00	\$ 604,496.96
PURCHASED SERVICES	\$ 6,408.90	\$ 103,529.37	\$ 31,197.48	\$ 122,266.51	\$ 49,934.62-
SUPPLIES AND MATERIALS	\$ 27,549.37	\$ 5,034.60	\$ 39,687.46	\$ 5,562.20	\$ 40,215.06-
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS					
OTHER USES OF FUNDS			\$ 322,500.00		\$ 322,500.00-
Total Expenditures:	\$ 125,702.89	\$ 1,223,863.66	\$ 904,187.67	\$ 127,828.71	\$ 191,847.28
Increase (Decrease) for Period	\$ 125,702.89-		\$ 497,403.38-		
Fund Balance, End of Period	\$ 497,233.55-		\$ 497,233.55-		
Current Encumbrances	\$ 127,828.71		\$ 127,828.71		
Unencumbered Cash Balance	\$ 625,062.26-		\$ 625,062.26-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 45
 (FNDREVEX)

IDEA PRESCHOOL-HANDICAPPED (587)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 372.27-		\$ 5.86		
Revenue:					
RESTRICTED GRANTS-IN-AID			\$ 14,893.65		
TRANSFERS-IN					
ADVANCES-IN					
Total Revenues:			\$ 14,893.65		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 8,289.92	\$ 22,988.45	\$ 8,989.92		\$ 13,998.53
FRINGE BENEFITS	\$ 4,214.32	\$ 2,000.00	\$ 4,386.10		\$ 2,386.10-
TOTAL PERSONNEL:	\$ 12,504.24	\$ 24,988.45	\$ 13,376.02	\$ 0.00	\$ 11,612.43
PURCHASED SERVICES					
SUPPLIES AND MATERIALS					
OTHER USES OF FUNDS			\$ 14,400.00		\$ 14,400.00-
Total Expenditures:	\$ 12,504.24	\$ 24,988.45	\$ 27,776.02		\$ 2,787.57-
Increase (Decrease) for Period	\$ 12,504.24-		\$ 12,882.37-		
Fund Balance, End of Period	\$ 12,876.51-		\$ 12,876.51-		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 12,876.51-		\$ 12,876.51-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 46
 (FNDREVEX)

IMPROVING TEACHER QUALITY (590)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 10,384.86-		\$ 1,216.99		
Revenue:					
RESTRICTED GRANTS-IN-AID			\$ 33,011.74		
TRANSFERS-IN					
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:			\$ 33,011.74		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 6,681.53	\$ 70,312.00	\$ 37,362.91		\$ 32,949.09
FRINGE BENEFITS	\$ 3,605.60	\$ 21,094.15	\$ 16,537.81		\$ 4,556.34
TOTAL PERSONNEL:	\$ 10,287.13	\$ 91,406.15	\$ 53,900.72	\$ 0.00	\$ 37,505.43
PURCHASED SERVICES		\$ 2,807.79	\$ 1,000.00	\$ 1,183.23	\$ 624.56
SUPPLIES AND MATERIALS		\$ 3,000.00		\$ 3,000.00	
MISCELLANEOUS OBJECTS					
OTHER USES OF FUNDS					
Total Expenditures:	\$ 10,287.13	\$ 97,213.94	\$ 54,900.72	\$ 4,183.23	\$ 38,129.99
Increase (Decrease) for Period	\$ 10,287.13-		\$ 21,888.98-		
Fund Balance, End of Period	\$ 20,671.99-		\$ 20,671.99-		
Current Encumbrances	\$ 4,183.23		\$ 4,183.23		
Unencumbered Cash Balance	\$ 24,855.22-		\$ 24,855.22-		

Date: 01/09/17
 Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Page: 47
 (FNDREVEX)

MISCELLANEOUS FED. GRANT FUND (599)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Fund Balance, Beg. of Period	\$ 4,044.18		\$ 4,044.18		
Revenue:					
RESTRICTED GRANTS-IN-AID					
ADVANCES-IN					
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:					
Expenditures:					
PERSONNEL:					
SALARIES					
FRINGE BENEFITS					
TOTAL PERSONNEL:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PURCHASED SERVICES					
SUPPLIES AND MATERIALS					
CAPITAL OUTLAY					
CAPITAL OUTLAY					
MISCELLANEOUS OBJECTS					
OTHER USES OF FUNDS					
Total Expenditures:					
Increase (Decrease) for Period	\$ 0.00		\$ 0.00		
Fund Balance, End of Period	\$ 4,044.18		\$ 4,044.18		
Current Encumbrances	\$ 0.00		\$ 0.00		
Unencumbered Cash Balance	\$ 4,044.18		\$ 4,044.18		

GARFIELD HTS. BOARD OF EDUC.
 Fiscal Year Budget
 Revenues & Expenditures
 December 1, 2016 through December 31, 2016

Aggregate of Funds

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Total Fund Balance, Beg. of Period	\$ 8,607,859.21		\$ 7,117,439.15		
Revenue:					
TAXES		\$ 18,894,500.00	\$ 8,494,713.93		
TUITION	\$ 778.00	\$ 400,000.00	\$ 305,253.76		
TRANSPORTATION FEES	\$ 2,961.00	\$ 70,000.00	\$ 30,339.20		
EARNINGS ON INVESTMENTS	\$ 2,280.02	\$ 23,000.00	\$ 27,328.43		
FOOD SERVICES	\$ 14,634.64	\$ 215,000.00	\$ 110,651.83		
EXTRA CURRIC (STUDENT) ACTIVIT	\$ 11,128.62	\$ 259,387.00	\$ 104,975.34		
CLASSROOM MATERIALS AND FEES	\$ 951.00	\$ 25,000.00	\$ 4,944.99		
MISC. RECEIPTS - LOCAL SOURCES	\$ 9,471.13-	\$ 426,500.00	\$ 103,204.45		
OTHER RECEIPTS - LOCAL SOURCES	\$ 13,500.00		\$ 13,500.00		
UNRESTRICTED GRANTS-IN-AID					
RESTRICTED GRANTS-IN-AID		\$ 161,000.00			
UNRESTRICTED GRANTS-IN-AID	\$ 1,840,855.64	\$ 25,073,600.00	\$ 13,003,940.97		
RESTRICTED GRANTS-IN-AID	\$ 106,053.47	\$ 2,390,510.00	\$ 939,317.34		
REVENUE FOR/ON BEHALF SCL DIST					
RESTRICTED GRANTS-IN-AID	\$ 158,811.20	\$ 1,425,000.00	\$ 1,323,995.63		
TRANSFERS-IN		\$ 834,926.00	\$ 687,849.91		
ADVANCES-IN		\$ 475,420.00	\$ 475,420.00		
REFND OF PRIOR YEAR EXPENDITUR					
Total Revenues:	\$ 2,142,482.46	\$ 50,673,843.00	\$ 25,625,435.78		
Expenditures:					
PERSONNEL:					
SALARIES	\$ 2,037,055.56	\$ 25,585,570.45	\$ 12,690,754.46		\$ 12,894,815.99
FRINGE BENEFITS	\$ 742,542.49	\$ 8,808,725.37	\$ 4,389,525.41	\$ 33,221.67	\$ 4,385,978.29
TOTAL PERSONNEL:	\$ 2,779,598.05	\$ 34,394,295.82	\$ 17,080,279.87	\$ 33,221.67	\$ 17,280,794.28
PURCHASED SERVICES	\$ 743,578.02	\$ 9,752,156.03	\$ 4,812,012.30	\$ 2,211,024.32	\$ 2,729,119.41
SUPPLIES AND MATERIALS	\$ 185,244.76	\$ 2,465,686.55	\$ 1,209,387.86	\$ 656,530.31	\$ 599,768.38
CAPITAL OUTLAY	\$ 4,949.35	\$ 1,159,323.93	\$ 503,429.15	\$ 144,403.09	\$ 511,491.69
OBJECT CODE 0700 INVALID					
MISCELLANEOUS OBJECTS	\$ 3,437,101.31	\$ 4,804,992.13	\$ 4,090,133.04	\$ 256,765.08	\$ 458,094.01
OTHER USES OF FUNDS		\$ 1,606,855.00	\$ 1,447,762.53		\$ 159,092.47
Total Expenditures:	\$ 7,150,471.49	\$ 54,183,309.46	\$ 29,143,004.75	\$ 3,301,944.47	\$ 21,738,360.24
Increase (Decrease) for Period	\$ 5,007,989.03-		\$ 3,517,568.97-		
Total Fund Balance, End of Period	\$ 3,599,870.18		\$ 3,599,870.18		

Date: 01/09/17
Time: 8:16 am

GARFIELD HTS. BOARD OF EDUC.
Fiscal Year Budget
Revenues & Expenditures
December 1, 2016 through December 31, 2016

Page: 49
(FNDREVEX)

Aggregate of Funds (cont'd)

	December Activity	Annual Budget	FYTD Activity	Encumbrances	Unencumbered Balance
Total Current Encumbrances	\$ 3,301,944.47		\$ 3,301,944.47		
Total Unencumbered Cash Balance	\$ 297,925.71		\$ 297,925.71		

CHECKS PAID FOR MONTH

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 1
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102356 Type: W Date: 12/08/16 Vendor: ACCO BRANDS USA LLC Vendor#: 070248 Stat/Date: RECONCILED:12/09/16 Bank: 1																	
0001	Laminator repair estimate		0170837	0001	2568175	10/13/16	05	001	2740	423	0000	000000	600	00	006		199.00
																	Check total: \$199.00
Check: 102357 Type: W Date: 12/08/16 Vendor: BARNES & NOBLE, INC. Vendor#: 018874 Stat/Date: RECONCILED:12/19/16 Bank: 1																	
0001	This is Not a BOK		0170714	0001	3366649	11/12/16	05	009	2620	552	9605	000000	600	00	000		300.00
																	Check total: \$300.00
Check: 102358 Type: W Date: 12/08/16 Vendor: CLEVELAND CLINIC FOUNDATION Vendor#: 030383 Stat/Date: RECONCILED:12/12/16 Bank: 1																	
0001	Athletic Trainer fee/161/		0171148	0001	0025398	11/08/16	05	001	4510	849	0000	000000	000	00	045		5,778.30
0002	Athletic Trainer fee/16/1		0171148	0002	0025398	11/08/16	05	001	4530	849	0000	000000	000	00	045		5,778.30
																	Check total: \$11,556.60
Check: 102359 Type: W Date: 12/08/16 Vendor: COLLEGE NOW GREATER CLEVELAND Vendor#: 030467 Stat/Date: RECONCILED:12/12/16 Bank:																	
0001	3rd party contract for		0171036	0001	3112-3	11/30/16	05	401	3260	511	9017	000000	410	00	000		450.00
																	Check total: \$450.00
Check: 102360 Type: W Date: 12/08/16 Vendor: COLUMBUS CLAY & CERAMICS CO. Vendor#: 080277 Stat/Date: RECONCILED:12/09/16 Bank: 1																	
0001	clay and glaze order for		0170744	0001	0031259	10/05/16	05	009	2620	551	9601	000000	600	00	000		1,940.08
																	Check total: \$1,940.08
Check: 102361 Type: W Date: 12/08/16 Vendor: CVCC ADM Vendor#: 803394 Stat/Date: RECONCILED:12/14/16 Bank: 1																	
0001	Bulldog Keychains		0171074	0001	0000002	11/11/16	05	001	2310	446	0000	000000	900	00	007		80.00
																	Check total: \$80.00
Check: 102362 Type: W Date: 12/08/16 Vendor: DALY REFRIGERATION Vendor#: 040044 Stat/Date: RECONCILED:12/14/16 Bank: 1																	
0001	Repair and parts for ice		0171104	0001	0095835	09/02/16	05	001	2610	423	0000	000000	832	00	026		304.00
0002	Repair and parts for ice		0171104	0001	0096031	09/13/16	05	001	2610	423	0000	000000	832	00	026		176.50
0003	Repair and parts for ice		0171104	0001	0096038	09/16/16	05	001	2610	423	0000	000000	832	00	026		279.46
																	Check total: \$759.96
Check: 102363 Type: W Date: 12/08/16 Vendor: DARICE Vendor#: 010275 Stat/Date: RECONCILED:12/14/16 Bank: 1																	
0001	Homecoming Dance Supplies		0170986	0001	0193370	10/02/16	05	200	4141	891	905H	000000	600	00	000		41.79
																	Check total: \$41.79
Check: 102364 Type: W Date: 12/08/16 Vendor: ELISABETTA KOSTA Vendor#: 120296 Stat/Date: RECONCILED:12/29/16 Bank:																	
0001	Reimbursement for		0171135	0001	PBIS-12/01/16	12/01/16	05	536	2213	432	917I	000000	400	00	000		232.05
																	Check total: \$232.05
Check: 102365 Type: W Date: 12/08/16 Vendor: FIRST BOOK NATIONAL OFFICE Vendor#: 832560 Stat/Date: RECONCILED:12/28/16 Bank: ATTN: FBNBB PAYMENTS																	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 2
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	Shipping: National Books		0170656	0001	701-97326	11/04/16	05	572	1270	511	9017	000000	000	00	000		18.70	
																	Check total:	\$18.70
Check: 102366 Type: W Date: 12/08/16 Vendor: GEAUGA COUNTY EDUCATIONAL SERVICE CENTER Vendor#: 832283 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Blanket PO Tuition		0170661	0001	0008626	11/01/16	05	001	1990	474	0000	000000	813	00	013		5,400.00	
0002	Blanket PO Tuition		0170661	0001	0008720	11/23/16	05	001	1990	474	0000	000000	813	00	013		6,615.00	
																	Check total:	\$12,015.00
Check: 102367 Type: W Date: 12/08/16 Vendor: JILL FRIMEL Vendor#: 100308 Stat/Date: RECONCILED:12/20/16 Bank:																		
0001	Reimbursement		0171090	0001	4TH/PRIZE	11/21/16	05	001	1110	511	9412	000000	200	00	002		48.86	
																	Check total:	\$48.86
Check: 102368 Type: W Date: 12/08/16 Vendor: JOSHEN PAPER & PACKAGING Vendor#: 100209 Stat/Date: RECONCILED:12/12/16 Bank: 1																		
0001	paper product for HS ELM		0170361	0001	3833421	10/06/16	05	006	3120	560	0000	000000	600	00	000		702.02	
0002	paper product for HS ELM		0170361	0001	3838682	10/13/16	05	006	3120	560	0000	000000	600	00	000		503.95	
0003	paper product for HS ELM		0170361	0001	3840796	10/17/16	05	006	3120	560	0000	000000	600	00	000		81.12	
0004	paper product for HS ELM		0170361	0001	3843889	10/20/16	05	006	3120	560	0000	000000	600	00	000		843.77	
0005	paper product for HS ELM		0170361	0001	3845056	10/21/16	05	006	3120	560	0000	000000	600	00	000		318.23	
0006	paper product for HS ELM		0170361	0001	3851135	10/31/16	05	006	3120	560	0000	000000	600	00	000		347.02	
																	Check total:	\$2,796.11
Check: 102369 Type: W Date: 12/08/16 Vendor: MEGAN RUTKOWSKI Vendor#: 830662 Stat/Date: RECONCILED:12/12/16 Bank: 1																		
0001	Reimbursement for use of		0161937	0001	MAY/JUNE 2016	12/01/16	05	001	2690	441	0000	000000	000	00	007		100.00	
																	Check total:	\$100.00
Check: 102370 Type: W Date: 12/08/16 Vendor: NOVAK'S FLOWER SHOPPE Vendor#: 831711 Stat/Date: RECONCILED:12/12/16 Bank: 1																		
0001	Get Well Flowers for Gwen		0171153	0001	199476/1	11/29/16	05	001	2310	439	0000	000000	900	00	007		50.00	
																	Check total:	\$50.00
Check: 102371 Type: W Date: 12/08/16 Vendor: SEAN PATTON Vendor#: 832426 Stat/Date: RECONCILED:12/12/16 Bank:																		
0001	Reimbursement for		0171134	0001	PBIS-12/01/16	12/01/16	05	536	2213	432	917I	000000	400	00	000		231.78	
																	Check total:	\$231.78
Check: 102372 Type: W Date: 12/08/16 Vendor: STATE ALARM SYSTEMS Vendor#: 190410 Stat/Date: RECONCILED:12/09/16 Bank: 1																		
0001	Security monitoring and		0170245	0001	0413820	12/01/16	05	001	2740	423	0000	000000	700	00	078		912.00	
																	Check total:	\$912.00
Check: 102373 Type: W Date: 12/08/16 Vendor: TIME WARNER CABLE-NORTHEAST Vendor#: 832905 Stat/Date: RECONCILED:12/13/16 Bank:																		
0001	T1 & Internet access for		0171185	0001	11/10-12/09	11/09/16	05	401	3260	426	9017	000000	410	00	000		618.97	
																	Check total:	\$618.97
Check: 102374 Type: W Date: 12/08/16 Vendor: TROPHY SHOP Vendor#: 200152 Stat/Date: RECONCILED:12/14/16 Bank:																		

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 3
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	Fall Sports / banquet/		0171145	0001	00010604	11/18/16	05	300	4510	590	926A	000000	600	00	000		206.22	
0002	Fall Sports / banquet/		0171145	0002	00010604	11/18/16	05	300	4530	590	926A	000000	600	00	000		206.23	
																	Check total:	\$412.45
Check: 102375 Type: W Date: 12/08/16 Vendor: ZENITH SYSTEMS, LLC Vendor#: 040228 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Open po for repairs to		0170943	0001	D54662	11/18/16	05	001	2211	429	0000	000000	815	00	015		150.00	
0002	Open po for repairs to		0170943	0001	D54663	11/23/16	05	001	2211	429	0000	000000	815	00	015		150.00	
0003	Open po for repairs to		0170943	0001	D54664	11/23/16	05	001	2211	429	0000	000000	815	00	015		225.00	
0004	Open po for repairs to		0170943	0001	D54665	11/23/16	05	001	2211	429	0000	000000	815	00	015		150.00	
0005	Open po for repairs to		0170943	0001	D54666	11/23/16	05	001	2211	429	0000	000000	815	00	015		300.00	
0006	Open po for repairs to		0170943	0001	D54667	11/23/16	05	001	2211	429	0000	000000	815	00	015		918.75	
																	Check total:	\$1,893.75
Check: 022043 Type: W Date: 12/12/16 Vendor: ABIGAIL DIETZ Vendor#: 832340 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Spousal Reimbursement		0171055	0001	DIETZ1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		107.98	
																	Check total:	\$107.98
Check: 022044 Type: W Date: 12/12/16 Vendor: BOBBIE MARKSBERRY Vendor#: 831533 Stat/Date: RECONCILED:12/27/16 Bank: 1																		
0001	Spousal Reimbursement		0171055	0001	MARKSB0516	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0002	Spousal Reimbursement		0171055	0001	MARKSB0616	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0003	Spousal Reimbursement		0171055	0001	MARKSB0716	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0004	Spousal Reimbursement		0171055	0001	MARKSB0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0005	Spousal Reimbursement		0171055	0001	MARKSB0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0006	Spousal Reimbursement		0171055	0001	MARKSB1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0007	Spousal Reimbursement		0171055	0001	MARKSB1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0008	Spousal Reimbursement		0171055	0001	MARKSB1216	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
																	Check total:	\$1,000.00
Check: 022045 Type: W Date: 12/12/16 Vendor: BRAD LAMBERT Vendor#: 831231 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Spousal Reimbursement		0171055	0001	LAMBERT1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
																	Check total:	\$125.00
Check: 022046 Type: W Date: 12/12/16 Vendor: CANDICE BOOHER Vendor#: 803362 Stat/Date: RECONCILED:12/29/16 Bank: 1																		
0001	Spousal Reimbursement		0171055	0001	BOOHER0930	12/12/16	05	024	2510	856	9241	000000	000	00	000		62.50	
0002	Spousal Reimbursement		0171055	0001	BOOHER1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00	
0003	Spousal Reimbursement		0171055	0001	BOOHER1110	12/12/16	05	024	2510	856	9241	000000	000	00	000		62.50	
																	Check total:	\$250.00
Check: 022047 Type: W Date: 12/12/16 Vendor: CHERYL DETTLING Vendor#: 832358 Stat/Date: RECONCILED:12/19/16 Bank: 1																		
0001	Spousal Reimbursement		0171055	0001	DETTLING0819	12/12/16	05	024	2510	856	9241	000000	000	00	000		55.00	
0002	Spousal Reimbursement		0171055	0001	DETTLING0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		110.00	
0003	Spousal Reimbursement		0171055	0001	DETTLING1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		110.00	
0004	Spousal Reimbursement		0171055	0001	DETTLING1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		110.00	
																	Check total:	\$385.00

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 4
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 022048 Type: W Date: 12/12/16 Vendor: CHRISTEN BRANDT		Vendor#: 030397 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	BRANDT1229	12/12/16	05	024	2510	856	9241	000000	000	00	000		57.31
0002	Spousal Reimbursement		0171055	0001	BRANDTYTD1115	12/12/16	05	024	2510	856	9241	000000	000	00	000		1,312.50
Check total: \$1,369.81																	
Check: 022049 Type: W Date: 12/12/16 Vendor: CHRISTOPHER EPPLEY		Vendor#: 832441 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	EPPLEY1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		69.24
0002	Spousal Reimbursement		0171055	0001	EPPLEY1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		69.24
Check total: \$138.48																	
Check: 022050 Type: W Date: 12/12/16 Vendor: DARRELL COPELAND		Vendor#: 833066 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	COPELAND1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$125.00																	
Check: 022051 Type: W Date: 12/12/16 Vendor: DIANE HORVATH		Vendor#: 040185 Stat/Date: RECONCILED:12/19/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	HORVATH1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$125.00																	
Check: 022052 Type: W Date: 12/12/16 Vendor: GALLAGHER, SHARI		Vendor#: 832335 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	GALLAGH0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		82.00
0002	Spousal Reimbursement		0171055	0001	GALLAGH0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		82.00
0003	Spousal Reimbursement		0171055	0001	GALLAGH1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		82.00
0004	Spousal Reimbursement		0171055	0001	GALLAGH1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		82.00
Check total: \$328.00																	
Check: 022053 Type: W Date: 12/12/16 Vendor: HEATHER SALUAN		Vendor#: 832764 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	SALUAN1216	12/12/16	05	024	2510	856	9241	000000	000	00	000		85.80
Check total: \$85.80																	
Check: 022054 Type: W Date: 12/12/16 Vendor: JEANNE TURK		Vendor#: 100137 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	JTURK0616	12/12/16	05	024	2510	856	9241	000000	000	00	000		122.48
0002	Spousal Reimbursement		0171055	0001	JTURK0716	12/12/16	05	024	2510	856	9241	000000	000	00	000		122.48
0003	Spousal Reimbursement		0171055	0001	JTURK0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		122.48
0004	Spousal Reimbursement		0171055	0001	JTURK0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		122.48
0005	Spousal Reimbursement		0171055	0001	JTURK1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$614.92																	
Check: 022055 Type: W Date: 12/12/16 Vendor: KELLY TEKANCIC		Vendor#: 100126 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	TEKANCIC1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		120.00
Check total: \$120.00																	
Check: 022056 Type: W Date: 12/12/16 Vendor: KEN CARDAMAN		Vendor#: 110121 Stat/Date: RECONCILED:12/13/16 Bank: 1															

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 5
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
0001	Spousal Reimbursement		0171055	0001	CARDAM0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.16
0002	Spousal Reimbursement		0171055	0001	CARDAM0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.16
0003	Spousal Reimbursement		0171055	0001	CARDAM1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.16
Check total:																	\$234.48
Check: 022057 Type: W Date: 12/12/16 Vendor: KYLE KOVACH							Vendor#: 702687 Stat/Date:										Bank: 1
0001	Spousal Reimbursement		0171055	0001	KOVACH1216	12/12/16	05	024	2510	856	9241	000000	000	00	000		42.45
Check total:																	\$42.45
Check: 022058 Type: W Date: 12/12/16 Vendor: MARCIA UNGER							Vendor#: 006280 Stat/Date: VOID: 12/13/16										Bank: 1
0001	Spousal Reimbursement		0171055	0001	UNGER1216	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total:																	\$125.00
Check: 022059 Type: W Date: 12/12/16 Vendor: MATTHEW MIHALYOV							Vendor#: 130081 Stat/Date: RECONCILED:12/13/16										Bank: 1
0001	Spousal Reimbursement		0171055	0001	MIHALYOV1209	12/12/16	05	024	2510	856	9241	000000	000	00	000		51.78
Check total:																	\$51.78
Check: 022060 Type: W Date: 12/12/16 Vendor: NICOLE RAMOS							Vendor#: 832232 Stat/Date: RECONCILED:12/13/16										Bank: 1
0001	Spousal Reimbursement		0171055	0001	RAMOS1201	12/12/16	05	024	2510	856	9241	000000	000	00	000		62.50
Check total:																	\$62.50
Check: 022061 Type: W Date: 12/12/16 Vendor: PAUL MONASTRA							Vendor#: 161132 Stat/Date:										Bank: 1
0001	Spousal Reimbursement		0171055	0001	MONASTRA0416	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0002	Spousal Reimbursement		0171055	0001	MONASTRA0516	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0003	Spousal Reimbursement		0171055	0001	MONASTRA0616	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0004	Spousal Reimbursement		0171055	0001	MONASTRA0716	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0005	Spousal Reimbursement		0171055	0001	MONASTRA0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0006	Spousal Reimbursement		0171055	0001	MONASTRA1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0007	Spousal Reimbursement		0171055	0001	MONASTRA1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		111.60
0008	Spousal Reimbursement		0171055	0001	MONASTRA0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total:																	\$906.20
Check: 022062 Type: W Date: 12/12/16 Vendor: VICTORIA TOMASHESKI							Vendor#: 220130 Stat/Date: RECONCILED:12/13/16										Bank: 1
0001	Spousal Reimbursement		0171055	0001	TOMASHESKI1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		123.50
Check total:																	\$123.50
Check: 022063 Type: W Date: 12/12/16 Vendor: CHRISTOPHER HANKE							Vendor#: 030361 Stat/Date: RECONCILED:12/13/16										Bank: 1
0001	Spousal Reimbursement		0171055	0001	HANKE0722	12/12/16	05	024	2510	856	9241	000000	000	00	000		39.23
0002	Spousal Reimbursement		0171055	0001	HANKE0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.46
0003	Spousal Reimbursement		0171055	0001	HANKE0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		118.29
0004	Spousal Reimbursement		0171055	0001	HANKE1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.46
0005	Spousal Reimbursement		0171055	0001	HANKE1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		78.46
0006	Spousal Reimbursement		0171055	0001	HANKE1209	12/12/16	05	024	2510	856	9241	000000	000	00	000		39.23

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 6
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	DISTRIBUTION SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check total:																\$432.13	
Check: 022064 Type: W Date: 12/12/16 Vendor: JEANNE TURK						Vendor#: 100137 Stat/Date: RECONCILED:12/13/16 Bank: 1											
0001	Spousal Reimbursement		0171055	0001	JTURK1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
0002	Spousal Reimbursement		0171055	0001	JTURK1201	12/12/16	05	024	2510	856	9241	000000	000	00	000		31.60
Check total:																\$156.60	
Check: 022065 Type: W Date: 12/12/16 Vendor: LINDA PUCHMEYER						Vendor#: 832347 Stat/Date: RECONCILED:12/13/16 Bank: 1											
0001	Spousal Reimbursement		0171055	0001	PUCH0716	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
0002	Spousal Reimbursement		0171055	0001	PUCH0816	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
0003	Spousal Reimbursement		0171055	0001	PUCH0916	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
0004	Spousal Reimbursement		0171055	0001	PUCH1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
0005	Spousal Reimbursement		0171055	0001	PUCH1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total:																\$625.00	
Check: 022066 Type: W Date: 12/12/16 Vendor: SHARON REGAN						Vendor#: 505290 Stat/Date: RECONCILED:12/13/16 Bank: 1											
0001	Spousal Reimbursement		0171055	0001	REGAN1016	12/12/16	05	024	2510	856	9241	000000	000	00	000		84.00
0002	Spousal Reimbursement		0171055	0001	REGAN1116	12/12/16	05	024	2510	856	9241	000000	000	00	000		84.00
0003	Spousal Reimbursement		0171055	0001	REGAN1215	12/12/16	05	024	2510	856	9241	000000	000	00	000		42.00
Check total:																\$210.00	
Check: 102376 Type: W Date: 12/12/16 Vendor: ABA OUTREACH SERVICES						Vendor#: 832909 Stat/Date: Bank:											
0001	Training for Behavioral		0171015	0001	0001485	12/05/16	05	516	2213	432	9017	000000	000	00	022		607.50
Check total:																\$607.50	
Check: 102377 Type: W Date: 12/12/16 Vendor: ASCD						Vendor#: 010518 Stat/Date: RECONCILED:12/19/16 Bank: 1											
0001	Institutional Membership		0170909	0001	0012549854	10/27/16	05	001	2211	841	0000	000000	822	00	022		1,335.00
Check total:																\$1,335.00	
Check: 102378 Type: W Date: 12/12/16 Vendor: CDW GOVERNMENT, INC.						Vendor#: 020237 Stat/Date: RECONCILED:12/13/16 Bank: 1											
0001	Koss UR20 headphones		0171065	0001	GBV7294	11/22/16	05	001	2211	511	0000	000000	200	00	002		380.00
0002	Absolute Data Device Secu		0171175	0001	GDT5058	12/05/16	05	001	2211	516	0000	000000	815	00	015		2,700.00
Check total:																\$3,080.00	
Check: 102379 Type: W Date: 12/12/16 Vendor: CENTRAL EXTERMINATING COMPANY						Vendor#: 030240 Stat/Date: RECONCILED:12/14/16 Bank: 1											
0001	Pest control, Bedbugs, et		0170396	0001	0623545	11/30/16	05	001	2720	429	0000	000000	700	00	078		247.45
Check total:																\$247.45	
Check: 102380 Type: W Date: 12/12/16 Vendor: CHRISTOPHER HANKE						Vendor#: 030361 Stat/Date: RECONCILED:12/12/16 Bank: 1											
0001	Reimbursement for use of		0170094	0001	AUG-DEC 2016	12/09/16	05	001	2690	441	0000	000000	000	00	007		250.00
Check total:																\$250.00	
Check: 102381 Type: W Date: 12/12/16 Vendor: CHRISTOPHER SAUER						Vendor#: 831303 Stat/Date: RECONCILED:12/16/16 Bank: 1											

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 7
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	Reimbursement for use of		0170112	0001	NOV. 2016	12/09/16	05	001	2690	441	0000	000000	000	00	007		50.00	
0002	REIMBURSEMENT - PIZZA FOR		0171206	0001	REIM12/02/16	12/02/16	05	018	4600	890	952G	000000	500	00	000		46.47	
																	Check total:	\$96.47
Check: 102382 Type: W Date: 12/12/16 Vendor: CLEVELAND SIGHT CENTER Vendor#: 030466 Stat/Date: RECONCILED:12/14/16 Bank:																		
0001	Open PO for O.O.D. Tuitio		0170338	0001	NOVEMBER 2016	11/01/16	05	516	1235	479	9017	000000	813	00	013		3,150.00	
																	Check total:	\$3,150.00
Check: 102383 Type: W Date: 12/12/16 Vendor: EDUCATION ALTERNATIVES Vendor#: 050166 Stat/Date: RECONCILED:12/14/16 Bank:																		
0001	Open PO for O.O.D. Tuitio		0170338	0001	2016120200018	12/04/16	05	516	1235	479	9017	000000	813	00	013		855.00	
																	Check total:	\$855.00
Check: 102384 Type: W Date: 12/12/16 Vendor: EDUCATIONAL SERVICE CENTER OF CUYAHOGA COUNTY Vendor#: 050183 Stat/Date: RECONCILED:12/14/16 Bank:																		
0001	Substitute Service FY 201		0170302	0001	GFD1830	11/18/16	05	001	1190	411	0000	000000	000	00	007		24,737.04	
0002	Open PO for Visually Impa		0170343	0001	GFD1831	12/06/16	05	516	2183	413	9017	000000	000	00	000		1,281.00	
																	Check total:	\$26,018.04
(Multi-bank check)																		
Check: 102385 Type: W Date: 12/12/16 Vendor: ENHANCED FITNESS & PERFORMANCE Vendor#: 832507 Stat/Date: RECONCILED:12/21/16 Bank:																		
0001	Wr. Wt. Certification/Hyd		0171157	0001	WRES-TEAM	11/21/16	05	300	4510	590	926A	000000	600	00	000		225.00	
																	Check total:	\$225.00
Check: 102386 Type: W Date: 12/12/16 Vendor: FISHER & PHILLIPS, LLP Vendor#: 832880 Stat/Date: RECONCILED:12/19/16 Bank: 1																		
0001	Fees for Legal Services f		0170659	0001	1045405	12/09/16	05	001	2490	418	0000	000000	831	00	024		9,372.58	
																	Check total:	\$9,372.58
Check: 102387 Type: W Date: 12/12/16 Vendor: FISHER AUTO PART INC Vendor#: 803379 Stat/Date: RECONCILED:12/16/16 Bank: 1																		
0001	Misc Maint items - belts,		0170868	0001	554-003204	11/03/16	05	001	2750	581	0000	000000	700	00	078		21.18	
0002	Misc Maint items - belts,		0170868	0001	554-006256	12/07/16	05	001	2750	581	0000	000000	700	00	078		14.46	
0003	10/15/16 - 12/31/16 Misc		0170960	0001	554-003975	11/11/16	05	001	2840	581	0000	000000	705	00	078		36.95	
0004	10/15/16 - 12/31/16 Misc		0170960	0001	554-004283	11/15/16	05	001	2840	581	0000	000000	705	00	078		16.08	
0005	10/15/16 - 12/31/16 Misc		0170960	0001	554-004384	11/16/16	05	001	2840	581	0000	000000	705	00	078		82.48	
0006	10/15/16 - 12/31/16 Misc		0170960	0001	554-006123	12/06/16	05	001	2840	581	0000	000000	705	00	078		45.82	
																	Check total:	\$216.97
Check: 102388 Type: W Date: 12/12/16 Vendor: GARFIELD ACE HARDWARE KM JONES, INC. Vendor#: 070148 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Misc maintenance products		0170050	0001	NOVEMBER 2016	11/30/16	05	001	2720	572	0000	000000	703	00	078		501.83	
0002	Misc Parts for Buses and		0170090	0001	NOVEMBER 2016	11/30/16	05	001	2840	581	0000	000000	705	00	078		77.94	
																	Check total:	\$579.77
Check: 102389 Type: W Date: 12/12/16 Vendor: GCIBL RICK PARSCHE, DIRECTOR, GCIBL Vendor#: 830684 Stat/Date: Bank: 1																		
0001	GCIBL Bowling League		0171130	0001	FEE2016-2017	11/26/16	05	001	4510	849	0000	000000	000	00	045		780.00	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 8
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0002	GCIBL Bowling League		0171130	0002	FEE2016-2017	11/26/16	05	001	4530	849	0000	000000	000	00	045		780.00	
																	Check total:	\$1,560.00
Check: 102390 Type: W Date: 12/12/16 Vendor: GRAYBAR ELECTRIC CO.,INC Vendor#: 070449 Stat/Date: RECONCILED:12/16/16 Bank: 1																		
0001	Lighting: Bulbs, ballasts		0170197	0001	988569446	11/28/16	05	001	2720	572	0000	000000	703	00	078		123.37	
0002	Lighting: Bulbs, ballasts		0170197	0001	988569447	11/28/16	05	001	2720	572	0000	000000	703	00	078		42.20	
0003	Lighting: Bulbs, ballasts		0170197	0001	988623353	11/30/16	05	001	2720	572	0000	000000	703	00	078		61.24	
0004	Lighting: Bulbs, ballasts		0170197	0001	988628796	12/01/16	05	001	2720	572	0000	000000	703	00	078		79.75-	
0005	Lighting: Bulbs, ballasts		0170197	0001	988649121	12/01/16	05	001	2720	572	0000	000000	703	00	078		108.63	
0006	Lighting: Bulbs, ballasts		0170197	0001	988649122	12/01/16	05	001	2720	572	0000	000000	703	00	078		315.50	
																	Check total:	\$571.19
Check: 102391 Type: W Date: 12/12/16 Vendor: INTERSTATE TOWING & TRANSPORT SPECIALIST INC. Vendor#: 831698 Stat/Date: RECONCILED:12/14/16 Bank: 1																		
0001	Tow Bus 13 to Bus Garage		0171184	0001	0168075	11/30/16	05	001	2840	423	0000	000000	705	00	078		250.00	
																	Check total:	\$250.00
Check: 102392 Type: W Date: 12/12/16 Vendor: JAMES KOSUDA Vendor#: 100330 Stat/Date: RECONCILED:12/27/16 Bank: 1																		
0001	Reimbursement for use of		0170030	0001	DEC. 2016	12/09/16	05	001	2690	441	0000	000000	000	00	007		50.00	
																	Check total:	\$50.00
Check: 102393 Type: W Date: 12/12/16 Vendor: MONICA'S FLOWERS Vendor#: 130411 Stat/Date: RECONCILED:12/14/16 Bank:																		
0001	Funeral arrangement/Cliff		0171179	0001	11-30-16	11/30/16	05	300	4510	590	926A	000000	600	00	000		65.99	
																	Check total:	\$65.99
Check: 102394 Type: W Date: 12/12/16 Vendor: MYERS EQUIPMENT CORPORATION Vendor#: 130462 Stat/Date: RECONCILED:12/14/16 Bank: 1																		
0001	7/1/16 - 12/31/16 Misc Bu		0170076	0001	0157323	11/15/16	05	001	2840	581	0000	000000	705	00	078		242.94	
																	Check total:	\$242.94
Check: 102395 Type: W Date: 12/12/16 Vendor: NORTH COAST THERAPY ASSOC. INC Vendor#: 831973 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Open PO for Physical Ther		0170341	0001	0004963	11/30/16	05	001	2181	413	0000	000000	813	00	013		4,858.75	
																	Check total:	\$4,858.75
Check: 102396 Type: W Date: 12/12/16 Vendor: OHIO BUREAU OF WORKERS' COMPENSATION Vendor#: 020441 Stat/Date: RECONCILED:12/20/16 Bank:																		
0001	BWC Premiums for the poli		0170967	0001	1000190948	11/25/16	05	024	2510	856	9243	000000	000	00	000		15,090.20	
																	Check total:	\$15,090.20
Check: 102397 Type: W Date: 12/12/16 Vendor: PRAXAIR DISTRIBUTION,INC Vendor#: 230200 Stat/Date: RECONCILED:12/16/16 Bank: 1																		
0001	7/1/16 - 12/31/16 Misc Ga		0170044	0001	75129693	11/21/16	05	001	2790	572	0000	000000	700	00	078		179.90	
																	Check total:	\$179.90
Check: 102398 Type: W Date: 12/12/16 Vendor: RANDOLPH CONTINENZA Vendor#: 831720 Stat/Date: RECONCILED:12/13/16 Bank: 1																		
0001	Reimbursement for use of		0171182	0001	MAY-JULY 2016	12/09/16	05	001	2690	441	0000	000000	000	00	007		150.00	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 9
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check total:																\$150.00	
Check: 102399 Type: W Date: 12/12/16 Vendor: RE-ED ACCESS, LLC																Vendor#: 832850 Stat/Date: RECONCILED:12/13/16 Bank:	
0001	Open PO for O.O.D. Tuitio		0170338	0001	0002562	11/30/16	05	516	1235	479	9017	000000	813	00	013		6,056.00
Check total:																\$6,056.00	
Check: 102400 Type: W Date: 12/12/16 Vendor: RIDDELL/ALL AMERICAN SPORTS CORP.																Vendor#: 180305 Stat/Date: RECONCILED:12/19/16 Bank:	
0001	FB/extra large helmet		0171071	0001	98678793	08/02/16	05	300	4510	640	926A	000000	600	00	000		381.98
Check total:																\$381.98	
Check: 102401 Type: W Date: 12/12/16 Vendor: STEVE'S SPORTS, INC																Vendor#: 190000 Stat/Date: RECONCILED:12/14/16 Bank:	
0001	MS Reversible Bask Jersey		0171098	0001	0014822	11/08/16	05	300	4510	590	926A	000000	600	00	000		2,046.00
0002	winter sports/supplies		0171150	0001	0014926	11/16/16	05	300	4510	590	926A	000000	600	00	000		1,708.00
Check total:																\$3,754.00	
Check: 102402 Type: W Date: 12/12/16 Vendor: TAMMY HAGER																Vendor#: 832215 Stat/Date: RECONCILED:12/22/16 Bank: 1	
0001	Reimbursement for use of		0170110	0001	JULY-OCT 2016	12/09/16	05	001	2690	441	0000	000000	000	00	007		200.00
Check total:																\$200.00	
Check: 102403 Type: W Date: 12/12/16 Vendor: THREE-Z INC. THREE Z TRUCKING & SUPPLY CO.																Vendor#: 200167 Stat/Date: RECONCILED:12/21/16 Bank: 1	
0001	Misc. Mulch, Topsoil, Gar		0170257	0001	017968-IN	11/30/16	05	001	2730	571	0000	000000	700	00	078		15.00
Check total:																\$15.00	
Check: 102404 Type: W Date: 12/12/16 Vendor: TIFFANY'S PIZZA																Vendor#: 832705 Stat/Date: RECONCILED:12/20/16 Bank:	
0001	Pizza for Fall Sports Ban		0171101	0001	08/22/16	08/22/16	05	300	4510	590	926A	000000	600	00	000		250.00
0002	Pizza for Fall Sports Ban		0171101	0002	08/22/16	08/22/16	05	300	4530	590	926A	000000	600	00	000		250.00
Check total:																\$500.00	
Check: 102405 Type: W Date: 12/12/16 Vendor: TRANSPORTATION ACCESSORIES CO.																Vendor#: 200240 Stat/Date: RECONCILED:12/13/16 Bank: 1	
0001	7/1/16 - 12/31/16 Misc Bu		0170117	0001	0462352	11/08/16	05	001	2840	581	0000	000000	705	00	078		171.79
Check total:																\$171.79	
Check: 102406 Type: W Date: 12/12/16 Vendor: TREASURER-STATE OF OHIO																Vendor#: 832490 Stat/Date: RECONCILED:12/14/16 Bank: 1	
0001	Register the Technology S		0170962	0001	0000387	11/11/16	05	001	2211	411	0000	000000	815	00	015		729.00
0002	1 workshop for each regis		0170962	0002	0000442	11/11/16	05	001	2211	411	0000	000000	815	00	015		243.00
0003	1 workshop for each regis		0170962	0002	0000445	11/11/16	05	001	2211	411	0000	000000	815	00	015		243.00
Check total:																\$1,215.00	
Check: 102407 Type: W Date: 12/12/16 Vendor: WINDMILL LAKES GOLF CLUB WINDMILL LAKES CORP.																Vendor#: 230302 Stat/Date: RECONCILED:12/16/16 Bank:	
0001	fee sectional golf tourn.		0170927	0001	TOUR.10/20/16	10/20/16	05	300	4510	849	926A	000000	600	00	000		175.00
Check total:																\$175.00	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 10
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102408 Type: W Date: 12/12/16 Vendor: ZENITH SYSTEMS, LLC						Vendor#: 040228 Stat/Date: RECONCILED:12/15/16 Bank: 1											
0001	Security Camera MS - Trai		0170952	0001	D54683	12/02/16	05	003	2760	640	0000	000000	500	00	000		2,700.00
Check total: \$2,700.00																	
Check: 102409 Type: W Date: 12/12/16 Vendor: DANIEL POTOPSKY, JR.						Vendor#: 702944 Stat/Date: Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	D.P-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		65.00
Check total: \$65.00																	
Check: 102410 Type: W Date: 12/12/16 Vendor: DAVID DOSKY						Vendor#: 702737 Stat/Date: RECONCILED:12/15/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	D.D-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		80.00
Check total: \$80.00																	
Check: 102411 Type: W Date: 12/12/16 Vendor: JAMES WINKELMAN						Vendor#: 702432 Stat/Date: RECONCILED:12/28/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	J,W-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		35.00
0002	Winter 16-17/Officials,Se		0170959	0001	J.W-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		40.00
Check total: \$75.00																	
Check: 102412 Type: W Date: 12/12/16 Vendor: JOHN J. MARKS						Vendor#: 700891 Stat/Date: RECONCILED:12/14/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	J.M-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		120.00
Check total: \$120.00																	
Check: 102413 Type: W Date: 12/12/16 Vendor: MICHAEL S. LANGE						Vendor#: 700644 Stat/Date: RECONCILED:12/15/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	M.L-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		100.00
Check total: \$100.00																	
Check: 102414 Type: W Date: 12/12/16 Vendor: PATRICK J. EGAN						Vendor#: 700723 Stat/Date: RECONCILED:12/28/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	P.E-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		65.00
Check total: \$65.00																	
Check: 102415 Type: W Date: 12/12/16 Vendor: PAUL A. SADOSKY						Vendor#: 700756 Stat/Date: RECONCILED:12/19/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	P.S-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		80.00
Check total: \$80.00																	
Check: 102416 Type: W Date: 12/12/16 Vendor: PHILIP DICKENS						Vendor#: 700759 Stat/Date: Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	P.D-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		120.00
Check total: \$120.00																	
Check: 102417 Type: W Date: 12/12/16 Vendor: TIMOTHY M. TATULINSKI						Vendor#: 701069 Stat/Date: RECONCILED:12/19/16 Bank:											
0001	Winter 16-17/Officials,Se		0170959	0001	T.T-12/03/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		120.00
Check total: \$120.00																	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 11
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102418 Type: W Date: 12/12/16 Vendor: TORRY HEMPHILL		Vendor#: 702867 Stat/Date: Bank:															
0001	Winter 16-17/Officials,Se		0170959	0001	T,H-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		35.00
0002	Winter 16-17/Officials,Se		0170959	0001	T.H-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		40.00
Check total: \$75.00																	
Check: 102419 Type: W Date: 12/12/16 Vendor: TYRONE HARRISON		Vendor#: 703046 Stat/Date: RECONCILED:12/23/16 Bank:															
0001	Winter 16-17/Officials,Se		0170959	0001	T.H.-12/06/16	12/12/16	05	300	4510	419	926A	000000	600	00	000		65.00
Check total: \$65.00																	
Check: 102420 Type: W Date: 12/12/16 Vendor: APRIL SMITH		Vendor#: 833051 Stat/Date: RECONCILED:12/16/16 Bank: 1															
0001	MILEAGE REIMBURSEMENT -		0171125	0001	A.S-11/14/16	12/12/16	05	001	2421	431	0000	000000	500	00	005		140.40
0002	MEAL REIMBURSEMENT-		0171132	0001	CONF.11/14/16	12/12/16	05	018	4600	890	952G	000000	500	00	000		49.30
Check total: \$189.70																	
Check: 102421 Type: W Date: 12/12/16 Vendor: BRIDGET CHASE		Vendor#: 833048 Stat/Date: Bank: 1															
0001	MILEAGE REIMBURSEMENT - OC		0170747	0001	B.C-OCSS	12/12/16	05	001	2421	431	0000	000000	500	00	005		147.96
Check total: \$147.96																	
Check: 102422 Type: W Date: 12/12/16 Vendor: BRITTANY LEONE		Vendor#: 833052 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	MILEAGE REIMBURSEMENT FOR		0171129	0001	B.L-11/14/16	12/12/16	05	001	2421	431	0000	000000	500	00	005		140.40
0002	MEAL REIMBURSEMENT FOR		0171129	0002	B.L-11/14/16	12/12/16	05	018	4600	890	952G	000000	500	00	000		96.41
Check total: \$236.81																	
Check: 102423 Type: W Date: 12/12/16 Vendor: HEATHER SALUAN		Vendor#: 832764 Stat/Date: RECONCILED:12/13/16 Bank: 1															
0001	MEAL REIMBURSEMENT FOR		0171127	0001	H.S-11/14/16	12/12/16	05	018	4600	890	952G	000000	500	00	000		65.78
Check total: \$65.78																	
Check: 102424 Type: W Date: 12/12/16 Vendor: LINDA PUCHMEYER		Vendor#: 832347 Stat/Date: Bank: 1															
0001	MEAL REIMBURSEMENT FOR		0171165	0001	L.P-11/14/16	12/12/16	05	018	4600	890	952G	000000	500	00	000		67.69
Check total: \$67.69																	
Check: 102425 Type: W Date: 12/12/16 Vendor: SHYLA URBAN		Vendor#: 832271 Stat/Date: Bank: 1															
0001	REIMBURSEMENT FOR HOTEL R		0171023	0001	10/27-28/16	12/12/16	05	018	4600	890	952G	000000	500	00	000		23.90
Check total: \$23.90																	
Check: 102426 Type: W Date: 12/13/16 Vendor: AMERICAN READING COMPANY		Vendor#: 830732 Stat/Date: RECONCILED:12/19/16 Bank:															
0001	Teachers Framerworks,		0170920	0001	0000077445	11/28/16	05	001	1120	521	9412	000000	500	00	022		3,900.00
Check total: \$3,900.00																	
Check: 102427 Type: W Date: 12/13/16 Vendor: ASCD		Vendor#: 010518 Stat/Date: RECONCILED:12/20/16 Bank:															

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 12
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	978-1-4166-2263-5 Chartin		0170913	0001	0012584525	12/02/16	05	572	2213	432	9017	000000	000	00	000		39.90	
0002	Shipping/handling (10%)		0170913	0002	0012584525	12/02/16	05	572	2213	432	9017	000000	000	00	000		9.00	
																	Check total:	\$48.90
Check: 102428 Type: W Date: 12/13/16 Vendor: CDW GOVERNMENT, INC. Vendor#: 020237 Stat/Date: RECONCILED:12/14/16 Bank: 1																		
0001	Epson ELPLP50 Replacement		0171199	0001	GFS5160	12/08/16	05	001	2211	511	0000	000000	400	00	004		594.00	
																	Check total:	\$594.00
Check: 102429 Type: W Date: 12/13/16 Vendor: CENGAGE LEARNING Vendor#: 832591 Stat/Date: RECONCILED:12/14/16 Bank:																		
0001	Quote 1947000 - Pioneer R		0171138	0001	59443845	11/30/16	05	001	1120	521	9412	000000	500	00	022		5,760.00	
0002	Shipping/handling		0171138	0002	59443845	11/30/16	05	001	1120	521	9412	000000	500	00	022		576.00	
																	Check total:	\$6,336.00
Check: 102430 Type: W Date: 12/13/16 Vendor: EMERSON NETWORK POWER Vendor#: 803376 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Battery Module		0170992	0002	57353768	12/05/16	05	001	2211	423	0000	000000	815	00	015		1,265.96	
																	Check total:	\$1,265.96
Check: 102431 Type: W Date: 12/13/16 Vendor: FIRST BOOK NATIONAL OFFICE Vendor#: 832560 Stat/Date: RECONCILED:12/29/16 Bank: ATTN: FBNBB PAYMENTS																		
0001	Shipping for books from		0171010	0001	709-101162	12/12/16	05	572	1270	511	9017	000000	000	00	000		30.00	
																	Check total:	\$30.00
Check: 102432 Type: W Date: 12/13/16 Vendor: FRIENDS BUSINESS SOURCE Vendor#: 831697 Stat/Date: RECONCILED:12/16/16 Bank:																		
0001	Busines Source Ring Binde		0171063	0001	943152-0	12/07/16	05	001	1110	511	9412	000000	100	00	001		4.55	
0002	Avery Durable 3-ring Poly		0171063	0002	943152-0	12/07/16	05	001	1110	511	9412	000000	100	00	001		29.33	
																	Check total:	\$33.88
Check: 102433 Type: W Date: 12/13/16 Vendor: JOHN SHULL Vendor#: 831192 Stat/Date: Bank: 1																		
0001	See attached order - AED		0170675	0001	10/10/16	10/10/16	05	001	2130	514	0000	000000	811	00	011		3,200.00	
																	Check total:	\$3,200.00
Check: 102434 Type: W Date: 12/13/16 Vendor: NORDONIA KNIGHTS CLASSIC Vendor#: 803396 Stat/Date: Bank:																		
0001	Nordonia BW Classic/fee G		0171133	0001	ENTRY FEE	11/30/16	05	300	4530	849	926A	000000	600	00	000		80.00	
0002	Nordonia BW Classic/fee B		0171133	0002	ENTRY FEE	11/30/16	05	300	4510	849	926A	000000	600	00	000		80.00	
0003	Nordonia BW Classic/fee/J		0171133	0003	ENTRY FEE	11/30/16	05	300	4510	849	926A	000000	600	00	000		80.00	
																	Check total:	\$240.00
Check: 102435 Type: W Date: 12/13/16 Vendor: NOVAK'S FLOWER SHOPPE Vendor#: 831711 Stat/Date: RECONCILED:12/16/16 Bank: 1																		
0001	Funeral Flowers for Cliff		0171193	0001	199545/1	11/30/16	05	001	2310	439	0000	000000	900	00	007		49.95	
																	Check total:	\$49.95
Check: 102436 Type: W Date: 12/13/16 Vendor: SCHOOL HEALTH CORPORATION Vendor#: 190142 Stat/Date: RECONCILED:12/22/16 Bank: 1																		
0001	See attached order (clini		0171080	0001	3226351-00	12/01/16	05	001	2130	514	0000	000000	811	00	011		370.45	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 13
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check total:																\$370.45	
Check: 102437 Type: W Date: 12/13/16 Vendor: SEAN PATTON																Vendor#: 832426 Stat/Date: RECONCILED:12/22/16 Bank: 1	
0001	Items that we will need f	0170034	0001		R12/08/16	12/08/16	05	018	4600	890	942G	000000	400	00	000		118.23
Check total:																\$118.23	
Check: 102438 Type: W Date: 12/13/16 Vendor: SOHAR'S ALL SEASON MOWER SERVICE, INC.																Vendor#: 831270 Stat/Date: RECONCILED:12/19/16 Bank: 1	
0001	Vehicle and mower repair	0170817	0001		0127385	12/12/16	05	001	2750	581	0000	000000	700	00	078		295.85
Check total:																\$295.85	
Check: 102439 Type: W Date: 12/13/16 Vendor: SUBURBAN HEALTH CONSORTIUM HUNTINGTON BANK																Vendor#: 180322 Stat/Date: RECONCILED:12/14/16 Bank: 1	
0001	Health Insurance Premiums	0170129	0001		DECEMBER2016	12/01/16	05	024	2510	856	9241	000000	000	00	000		422,203.65
Check total:																\$422,203.65	
Check: 102440 Type: W Date: 12/13/16 Vendor: LUNA MARKETING, INC.																Vendor#: 832533 Stat/Date: RECONCILED:12/16/16 Bank:	
0001	57 rehearsal shirts	0170715	0001		0013688	09/19/16	05	300	4137	590	910E	000000	600	00	000		440.00
Check total:																\$440.00	
Check: 102441 Type: W Date: 12/13/16 Vendor: OHIO SCHOOLS COUNCIL																Vendor#: 150183 Stat/Date: RECONCILED:12/14/16 Bank: 1	
0001	Life Insurance Premiums	0170250	0001		DECEMBER2016	12/01/16	05	024	2510	856	9242	000000	000	00	000		2,019.11
Check total:																\$2,019.11	
Check: 102442 Type: W Date: 12/13/16 Vendor: PRACTICAL SOLUTIONS FOR EDUCATORS INC.																Vendor#: 160318 Stat/Date:	Bank:
0001	K-2 "Ohio PE Evaluation o	0170370	0001		0007785	08/05/16	05	001	1110	516	9412	000000	822	00	022		75.00
0002	3-5 "Ohio PE Evaluation o	0170370	0002		0007785	08/05/16	05	001	1110	516	9412	000000	822	00	022		75.00
0003	6-8 "Ohio PE Evaluation o	0170370	0003		0007785	08/05/16	05	001	1120	516	9412	000000	500	00	022		50.00
0004	9-12 "Ohio PE Evaluation	0170370	0004		0007785	08/05/16	05	001	1130	516	9412	000000	600	00	022		75.00
Check total:																\$275.00	
Check: 102443 Type: W Date: 12/14/16 Vendor: COMDOC LEASING																Vendor#: 030548 Stat/Date: RECONCILED:12/19/16 Bank: 1	
0001	District Wide Copier Leas	0170252	0001		29536813	12/07/16	05	001	2690	426	0000	000000	832	00	026		7,364.36
Check total:																\$7,364.36	
Check: 102444 Type: W Date: 12/14/16 Vendor: DISTILLATA COMPANY																Vendor#: 040216 Stat/Date: RECONCILED:12/19/16 Bank: 1	
0001	WATER FOR LEARNING CENTER	0171213	0001		Dis.-11/30/16	11/04/16	05	001	2421	512	0000	000000	301	00	000		28.70
0002	WATER FOR MS PRINCIPAL OF	0171213	0002		Dis.-11/30/16	11/04/16	05	001	2421	512	9412	000000	500	00	005		69.50
0003	WATER FOR CENTRAL OFFICE	0171213	0003		Dis.-11/30/16	11/04/16	05	001	2720	452	0000	000000	800	00	007		119.95
0004	WATER FOR TECHNOLOGY NOV	0171213	0004		Dis.-11/30/16	11/04/16	05	001	2211	511	0000	000000	815	00	015		15.55
0005	WATER FOR BUS GARAGE NOV	0171213	0005		Dis.-11/30/16	11/04/16	05	001	2840	581	0000	000000	705	00	078		12.60
0006	WATER FOR MAPLE LEAF NOV	0171213	0006		Dis.-11/30/16	11/04/16	05	001	2421	512	0000	000000	200	00	002		27.75
Check total:																\$274.05	

(Multi-bank check)

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 14
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102445 Type: W Date: 12/14/16 Vendor: IDEASTREAM		Vendor#: 230417 Stat/Date: RECONCILED:12/19/16 Bank:															
0001	Coaching for Elmwood - Gl	0170589	0001	0034559		12/07/16	05	572	2213	412	9017	000000	100	00	000		750.00
0002	Coaching for Maple Leaf -	0170589	0002	0034559		12/07/16	05	572	2213	412	9017	000000	200	00	000		1,500.00
0003	Coaching for William Fost	0170589	0003	0034559		12/07/16	05	572	2213	412	9017	000000	400	00	000		1,500.00
0004	Coaching for Middle Schoo	0170589	0005	0034559		12/07/16	05	536	2213	412	917I	000000	500	00	000		750.00
Check total: \$4,500.00																	
Check: 102446 Type: W Date: 12/14/16 Vendor: KIDSLINK NEUROBEHAVIORAL CENTER, INC.		Vendor#: 832820 Stat/Date: RECONCILED:12/15/16 Bank: 1															
0001	Open PO for O.O.D. Tuitio	0171144	0001	0002076		12/12/16	05	001	1245	473	0000	000000	813	00	013		6,059.66
0002	Open PO for O.O.D. Tuitio	0171144	0001	0002089		12/12/16	05	001	1245	473	0000	000000	813	00	013		5,853.64
Check total: \$11,913.30																	
Check: 102447 Type: W Date: 12/14/16 Vendor: MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC		Vendor#: 130457 Stat/Date: RECONCILED:12/21/16 Bank:															
0001	shipping	0171117	0003	95265061001		12/02/16	05	401	3260	521	9017	000000	410	00	000		309.53
0002	PTO-Mix Algebra 1 1 year	0171117	0001	95276410001		12/05/16	05	401	3260	521	9017	000000	410	00	000		5,783.70
0003	PTO-Mix Algebra 1 1 year	0171117	0002	95276410001		12/05/16	05	401	3260	521	9017	000000	410	00	000		0.00
Check total: \$6,093.23																	
Check: 102448 Type: W Date: 12/14/16 Vendor: PERFECTION LEARNING CORP		Vendor#: 160170 Stat/Date: RECONCILED:12/19/16 Bank:															
0001	AMSCO Math Geometry	0171118	0001	0850283		12/06/16	05	401	3260	521	9017	000000	410	00	000		359.60
0002	shipping	0171118	0002	0850283		12/06/16	05	401	3260	521	9017	000000	410	00	000		35.96
Check total: \$395.56																	
Check: 102449 Type: W Date: 12/14/16 Vendor: STEVE'S SPORTS, INC		Vendor#: 190000 Stat/Date: RECONCILED:12/16/16 Bank: 1															
0001	Polo's, T-shirts - OAPSE	0170938	0001	0015016		12/13/16	05	001	2840	590	0000	000000	705	00	078		225.00
Check total: \$225.00																	
Check: 102450 Type: W Date: 12/14/16 Vendor: W.B. MASON CO., INC.		Vendor#: 831162 Stat/Date: RECONCILED:12/20/16 Bank: 1															
0001	Office supplies	0171212	0001	CR3390578		08/17/16	05	001	2500	512	0000	000000	852	00	025		101.94-
0002	Office supplies	0171212	0001	I40048379		12/09/16	05	001	2500	512	0000	000000	852	00	025		115.98
Check total: \$14.04																	
Check: 102451 Type: W Date: 12/14/16 Vendor: PAUL SINDYLA		Vendor#: 700758 Stat/Date: RECONCILED:12/21/16 Bank:															
0001	aditional monies for fall	0171221	0001	P.S/FALL		12/14/16	05	300	4510	419	926A	000000	600	00	000		237.50
0002	additiional monies for fa	0171221	0002	P.S/FALL		12/14/16	05	300	4530	419	926A	000000	600	00	000		237.50
Check total: \$475.00																	
Check: 102452 Type: W Date: 12/14/16 Vendor: JEFF GRZYBOWSKI		Vendor#: 700812 Stat/Date: Bank:															
0001	Winter 16-17/Officials,Se	0170959	0003	J.G-11/29/16		12/14/16	05	300	4510	419	926A	000000	500	00	000		70.00
Check total: \$70.00																	
Check: 102453 Type: W Date: 12/14/16 Vendor: JOHN J. MARKS		Vendor#: 700891 Stat/Date: RECONCILED:12/19/16 Bank:															

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 15
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
0001	Winter 16-17/Officials,Se		0170959	0003	J.M-12/03/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		120.00
																	Check total: \$120.00
Check: 102454 Type: W Date: 12/14/16 Vendor: MACK WARREN Vendor#: 832809 Stat/Date: RECONCILED:12/19/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0001	M.W-12/03/16	12/14/16	05	300	4510	419	926A	000000	600	00	000		80.00
																	Check total: \$80.00
Check: 102455 Type: W Date: 12/14/16 Vendor: MATTWE KREJCI Vendor#: 703233 Stat/Date: RECONCILED:12/19/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0003	M.K-11/29/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		120.00
																	Check total: \$120.00
Check: 102456 Type: W Date: 12/14/16 Vendor: RANDALL PATTERSON Vendor#: 703248 Stat/Date: RECONCILED:12/19/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0001	R.P-11/26/16	12/14/16	05	300	4510	419	926A	000000	600	00	000		65.00
																	Check total: \$65.00
Check: 102457 Type: W Date: 12/14/16 Vendor: REX DURDEL Vendor#: 701193 Stat/Date: Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0003	R.D-11/29/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		70.00
																	Check total: \$70.00
Check: 102458 Type: W Date: 12/14/16 Vendor: ROB BEYER Vendor#: 702784 Stat/Date: RECONCILED:12/20/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0003	B.B.-12/06/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		70.00
																	Check total: \$70.00
Check: 102459 Type: W Date: 12/14/16 Vendor: TIMOTHY M. TATULINSKI Vendor#: 701069 Stat/Date: RECONCILED:12/19/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0003	T,T-12/03/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		120.00
																	Check total: \$120.00
Check: 102460 Type: W Date: 12/14/16 Vendor: WALTER KLEPAC Vendor#: 703247 Stat/Date: RECONCILED:12/20/16 Bank:																	
0001	Winter 16-17/Officials,Se		0170959	0003	W.K-12/06/16	12/14/16	05	300	4510	419	926A	000000	500	00	000		70.00
																	Check total: \$70.00
Check: 102461 Type: W Date: 12/16/16 Vendor: PREMIER PRINTING & PROMOTIONS Vendor#: 831968 Stat/Date: RECONCILED:12/19/16 Bank:																	
0001	see attached order form		0170041	0001	4-162925	09/15/16	05	001	1110	511	9412	000000	100	00	001		127.92
0002	Name Plate Mrs. Morris		0170380	0001	4-162951	09/20/16	05	001	1130	511	9412	000000	600	00	006		12.95
0003	Two Pocket Protfolios lig		0170551	0001	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		23.98
0004	Two Pocket Protfolios RED		0170551	0002	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		23.98
0005	Two Pocket Protfolios GRE		0170551	0003	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		34.98
0006	Two Pocket Protfolios YEL		0170551	0004	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		34.98
0007	INVISIBLE TAPE		0170551	0005	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		153.93
0008	STANDARD SHEET PROTECTOR		0170551	0006	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		31.98
0009	BIC CHISEL TIP PERMANENT		0170551	0007	4-162922	09/15/16	05	001	1110	511	9412	000000	200	00	002		12.99
0010	office supply 9-1-16		0170556	0001	4-162921	09/15/16	05	001	2421	512	0000	000000	600	00	006		121.77

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 16
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0011	classroom supply order 9-		0170556	0002	4-162921	09/15/16	05	001	1130	511	9412	000000	600	00	006		53.80	
																	Check total:	\$633.26
																		(Multi-bank check)
Check: 022067	Type: W	Date: 12/19/16	Vendor: JOWELL GRAY															Vendor#: 832286 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	GRAY1216	12/19/16	05	024	2510	856	9241	000000	000	00	000		125.00	Check total: \$125.00
Check: 022068	Type: W	Date: 12/19/16	Vendor: KARYN MAZZOLINI															Vendor#: 832674 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	MAZZO1215	12/19/16	05	024	2510	856	9241	000000	000	00	000		62.50	Check total: \$62.50
Check: 022069	Type: W	Date: 12/19/16	Vendor: KELLI BUTTOLPH															Vendor#: 110220 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	BUTTOL1222	12/19/16	05	024	2510	856	9241	000000	000	00	000		62.50	Check total: \$62.50
Check: 022070	Type: W	Date: 12/19/16	Vendor: LAUREN DIFRANCO															Vendor#: 832278 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	DIFRANCO1211	12/19/16	05	024	2510	856	9241	000000	000	00	000		39.69	Check total: \$39.69
Check: 022071	Type: W	Date: 12/19/16	Vendor: LEAH KEEFE															Vendor#: 833067 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	KEEFE1216	12/19/16	05	024	2510	856	9241	000000	000	00	000		74.36	Check total: \$74.36
Check: 022072	Type: W	Date: 12/19/16	Vendor: LISA MILLER															Vendor#: 014933 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	MILLER0117	12/19/16	05	024	2510	856	9241	000000	000	00	000		125.00	Check total: \$125.00
Check: 022073	Type: W	Date: 12/19/16	Vendor: MARYANN RYAN															Vendor#: 832316 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	RYAN1216	12/19/16	05	024	2510	856	9241	000000	000	00	000		125.00	Check total: \$125.00
Check: 022074	Type: W	Date: 12/19/16	Vendor: NATIVA SPRAGGINS															Vendor#: 832541 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	SPRAGGINS2016	12/19/16	05	024	2510	856	9241	000000	000	00	000		1,500.00	Check total: \$1,500.00
Check: 022075	Type: W	Date: 12/19/16	Vendor: ROSE ARPELLI															Vendor#: 832454 Stat/Date: RECONCILED:12/20/16 Bank: 1
0001	Spousal Reimbursement		0171055	0001	ARPELLI1216	12/19/16	05	024	2510	856	9241	000000	000	00	000		115.86	Check total: \$115.86
Check: 022076	Type: W	Date: 12/19/16	Vendor: TIFFANY CLENDENNING															Vendor#: 831228 Stat/Date: RECONCILED:12/22/16 Bank: 1

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 17
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	Spousal Reimbursement		0171055	0001	CLENDEN07111202	12/19/16	05	024	2510	856	9241	000000	000	00	000		422.50	
																	Check total:	\$422.50
Check: 102462 Type: W Date: 12/19/16 Vendor: ACCO BRANDS USA LLC Vendor#: 070248 Stat/Date: RECONCILED:12/21/16 Bank:																		
0001	supplies for laminator		0170728	0001	2563145	09/29/16	05	001	2222	519	9412	000000	600	00	006		172.50	
																	Check total:	\$172.50
Check: 102463 Type: W Date: 12/19/16 Vendor: APPLE INC. Vendor#: 010451 Stat/Date: RECONCILED:12/21/16 Bank: 1																		
0001	iPad Air 2 Wi-Fi 32GB - S		0171128	0002	4415944004	12/06/16	05	001	2211	640	0000	000000	815	00	015		1,516.00	
																	Check total:	\$1,516.00
Check: 102464 Type: W Date: 12/19/16 Vendor: BREWER-GARRETT Vendor#: 832931 Stat/Date: RECONCILED:12/21/16 Bank: 1																		
0001	Quoted services - HVAC		0171070	0001	0030612	12/07/16	05	001	2740	423	0000	000000	700	00	078		1,989.00	
0002	Quoted services - HVAC		0171070	0001	0030616	12/07/16	05	001	2740	423	0000	000000	700	00	078		2,585.00	
0003	Quoted services - HVAC		0171070	0001	0030642	12/07/16	05	001	2740	423	0000	000000	700	00	078		70.00	
																	Check total:	\$4,644.00
Check: 102465 Type: W Date: 12/19/16 Vendor: DAMON INDUSTRIES, INC. Vendor#: 040052 Stat/Date: RECONCILED:12/21/16 Bank: 1																		
0001	Contract General care/upk		0170368	0001	1039601	12/09/16	05	001	2720	572	0000	000000	702	00	078		4,629.78	
0002	Misc cleaning supplies		0171186	0001	1038835	11/28/16	05	001	2720	572	0000	000000	702	00	078		220.56	
0003	Misc cleaning supplies		0171186	0001	1038970	11/30/16	05	001	2720	572	0000	000000	702	00	078		41.75	
																	Check total:	\$4,892.09
Check: 102466 Type: W Date: 12/19/16 Vendor: DANCE SOPHISTICATES Vendor#: 833058 Stat/Date: RECONCILED:12/27/16 Bank:																		
0001	Music Express 2016-2017 s		0170885	0001	0026846	10/18/16	05	300	4137	590	910E	000000	600	00	000		11,558.00	
																	Check total:	\$11,558.00
Check: 102467 Type: W Date: 12/19/16 Vendor: DISIPLINE ASSOCIATES,LLC TEACHERS LEARNING CENTER Vendor#: 803393 Stat/Date: RECONCILED:12/27/16 Bank: 1																		
0001	Registration-Bridget		0171032	0001	0013190	11/21/16	05	001	2213	411	0000	000000	822	00	022		225.00	
0002	Registration-Sarah		0171032	0002	0013190	11/21/16	05	001	2213	411	0000	000000	822	00	022		225.00	
0003	Registration-Bethany		0171032	0003	0013190	11/21/16	05	001	2213	411	0000	000000	822	00	022		225.00	
0004	Registration-Jennifer		0171032	0004	0013190	11/21/16	05	001	2213	411	0000	000000	822	00	022		0.00	
																	Check total:	\$675.00
Check: 102468 Type: W Date: 12/19/16 Vendor: GOERGE JUNIOR REPUBLIC Vendor#: 803390 Stat/Date: RECONCILED:12/21/16 Bank: 1																		
0001	School Tuition for Jason		0171227	0001	10/01-31/16	11/07/16	05	001	1990	474	0000	000000	813	00	013		2,483.60	
																	Check total:	\$2,483.60
Check: 102469 Type: W Date: 12/19/16 Vendor: GRAYBAR ELECTRIC CO.,INC Vendor#: 070449 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Lighting: Bulbs, ballasts		0170197	0001	988726042	12/06/16	05	001	2720	572	0000	000000	703	00	078		125.45	
0002	Lighting: Bulbs, ballasts		0170197	0001	988753684	12/07/16	05	001	2720	572	0000	000000	703	00	078		282.45	
0003	Lighting: Bulbs, ballasts		0170197	0001	988780251	12/08/16	05	001	2720	572	0000	000000	703	00	078		397.20	
																	Check total:	\$805.10

Date: 01/09/2017
Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
SORT BY ISSUE DATE
CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
WARRANT CHECKS

Page: 18
(CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102470 Type: W Date: 12/19/16 Vendor: JAMES G. ZUPKA, C.P.A., INC. Vendor#: 832237 Stat/Date: RECONCILED:12/21/16 Bank: 1																	
0001	Preparation of District's		0170750	0001	DISTRICT-2	12/01/16	05	001	2560	843	0000	000000	852	00	025		5,932.00
																	Check total: \$5,932.00
Check: 102471 Type: W Date: 12/19/16 Vendor: OHIO DEPARTMENT OF JOB AND FAMILY SERVICES Vendor#: 150120 Stat/Date: RECONCILED:12/23/16 Bank: 1																	
0001	UNEMPLOYMENT OCTOBER 2016		0171220	0001	OCT/2016	11/22/16	05	001	2720	282	0000	000000	000	00	000		213.60
0002	UNEMPLOYMENT OCTOBER 2016		0171220	0002	OCT/2016	11/22/16	05	001	2190	282	0000	000000	600	00	000		331.56
																	Check total: \$545.16
Check: 102472 Type: W Date: 12/19/16 Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Vendor#: 160219 Stat/Date: RECONCILED:12/29/16 Bank: 1																	
0001	Middle School Postage Mac		0170064	0002	3302235448	12/01/16	05	001	2421	443	0000	000000	500	00	005		179.00
0002	High School Postage Machi		0170064	0001	3302245074	12/01/16	05	001	2421	443	0000	000000	600	00	006		457.00
0003	Middle School Postage Mac		0170064	0002	3302245074	12/01/16	05	001	2421	443	0000	000000	500	00	005		179.00
0004	Quarterly charges for lea		0170186	0001	3302236504	12/01/16	05	001	2690	426	0000	000000	832	00	026		621.00
																	Check total: \$1,436.00
Check: 102473 Type: W Date: 12/19/16 Vendor: PREMIER PRINTING & PROMOTIONS Vendor#: 831968 Stat/Date: RECONCILED:12/21/16 Bank: 1																	
0001	WINDOW ENVELOPES - 3000		0170652	0001	4-163144	10/28/16	05	001	2421	512	9412	000000	500	00	005		147.88
0002	SHIPPING		0170652	0002	4-163144	10/28/16	05	001	2421	512	9412	000000	500	00	005		19.00
0003	Office Chair with arms		0170731	0001	4-163033	10/06/16	05	001	2421	512	0000	000000	400	00	004		101.99
0004	Colored Pencils		0170731	0002	4-163033	10/06/16	05	001	2421	512	0000	000000	400	00	004		17.99
0005	Colored Pencils		0170731	0003	4-163033	10/06/16	05	001	2421	512	0000	000000	400	00	004		8.29
0006	Post It Notes 4 x 4		0170731	0004	4-163033	10/06/16	05	001	2421	512	0000	000000	400	00	004		47.97
0007	Items needed for school y		0170797	0001	4-163120	10/21/16	05	001	1110	511	9412	000000	400	00	004		999.56
0008	LETTER SIZED ENVELOPES		0170852	0001	4-163145	10/28/16	05	001	2421	512	9412	000000	500	00	005		147.87
0009	SHIPPING		0170852	0002	4-163145	10/28/16	05	001	2421	512	9412	000000	500	00	005		19.00
0010	See attachment		0170932	0001	4-163159	11/01/16	05	001	2421	512	0000	000000	400	00	004		433.36
0011	SMD-64855 Hanging file fo		0170983	0001	4-163219	11/15/16	05	001	2211	512	0000	000000	822	00	022		81.96
0012	Laminating Film		0170991	0001	4-163218	11/15/16	05	001	1110	511	9412	000000	400	00	004	1,	341.00
0013	TAPE DISPENSER		0171067	0001	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		13.77
0014	STANDARD SELF STICK NOTES		0171067	0002	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		86.94
0015	Three Month Wall Calendar		0171067	0003	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		53.98
0016	COMPACT DESK CALENDAR REF		0171067	0004	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		74.94
0017	Panoramic Desk Pad		0171067	0005	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		20.99
0018	MONTHLY DESK PAD CALENDAR		0171067	0006	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		57.44
0019	EARTHSCAPES WILDLIFE TENT		0171067	0007	4-163284	11/29/16	05	001	2421	512	0000	000000	200	00	002		22.98
0020	PFX-60373 Heavy Duty Expa		0171126	0001	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		34.95
0021	PFX-K-17A-OX Expanding Fi		0171126	0002	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		18.99
0022	AVE-11901 Big Tab Plastic		0171126	0003	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		8.97
0023	BIC-RLC11-BE Blue Velocit		0171126	0004	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		49.96
0024	SAN-25025 Fluorescent Yel		0171126	0005	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		8.99
0025	TOP32801 Letter Size Empl		0171126	0006	4-163361	12/12/16	05	001	2412	512	0000	000000	835	00	023		71.96
0026	Double Ticket Roll (Blue		0171191	0001	4-163359	12/12/16	05	001	2421	512	0000	000000	400	00	004		21.98
0027	Permanent Markers Black F		0171191	0002	4-163359	12/12/16	05	001	2421	512	0000	000000	400	00	004		95.94
0028	Pencils Value Pack		0171191	0003	4-163359	12/12/16	05	001	2421	512	0000	000000	400	00	004		95.94
0029	Color Pencils		0171191	0004	4-163359	12/12/16	05	001	2421	512	0000	000000	400	00	004		16.49

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 19
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check total:																\$4,121.08	
(Multi-bank check)																	
Check: 102474 Type: W Date: 12/20/16 Vendor: EDUCATIONAL SERVICE CENTER Vendor#: 050183 Stat/Date: RECONCILED:12/22/16 Bank: 1																	
OF CUYAHOGA COUNTY																	
0001	Personnel costs for gifte	0171287	0001	GFD1811	09/15/16	05	499	2231	412	909G	000000	000	00	000			6,537.00
0002	Personnel costs for curri	0171287	0002	GFD1811	09/15/16	05	001	2211	415	0000	000000	822	00	022			14,165.26
0003	Personnel costs for	0171287	0003	GFD1811	09/15/16	05	001	2181	413	0000	000000	813	00	013			30,800.85
0004	Personnel costs for ELO T	0171287	0004	GFD1811	09/15/16	05	001	2150	413	0000	000000	813	00	013			43,298.28
Check total:																\$94,801.39	
(Multi-bank check)																	
Check: 102475 Type: W Date: 12/20/16 Vendor: BRIGHTSPARK TRAVEL Vendor#: 832246 Stat/Date: RECONCILED:12/22/16 Bank:																	
0001	Spanish Field Trip raised	0171278	0001	0067169	12/09/16	05	014	4600	490	9465	000000	600	00	000			839.00
Check total:																\$839.00	
Check: 102476 Type: W Date: 12/20/16 Vendor: BRUSH HIGH SCHOOL Vendor#: 831887 Stat/Date: Bank:																	
C/O ATHLETIC DEPARTMENT																	
0001	fee/Brush Arc BW invit./b	0171223	0001	Tour.1/16/17	12/14/16	05	300	4510	849	926A	000000	600	00	000			160.00
0002	fee/Brush Arc BW invit./g	0171223	0002	Tour.1/16/17	12/14/16	05	300	4530	849	926A	000000	600	00	000			80.00
Check total:																\$240.00	
Check: 102477 Type: W Date: 12/20/16 Vendor: BUREAU OF EDUCATION & Vendor#: 020438 Stat/Date: RECONCILED:12/29/16 Bank:																	
RESEARCH																	
0001	Registrations-Strategies:	0171249	0001	4704686	11/22/16	05	572	2213	432	9017	000000	500	00	000			225.00
0002	Registrations-Strategies:	0171249	0001	4704688	11/22/16	05	572	2213	432	9017	000000	500	00	000			225.00
0003	Registrations-Strategies:	0171249	0001	4704690	11/22/16	05	572	2213	432	9017	000000	500	00	000			225.00
0004	Registrations-Strategies:	0171249	0001	4704691	11/22/16	05	572	2213	432	9017	000000	500	00	000			225.00
0005	Registrations-Strategies:	0171249	0001	4704692	11/22/16	05	572	2213	432	9017	000000	500	00	000			225.00
Check total:																\$1,125.00	
Check: 102478 Type: W Date: 12/20/16 Vendor: CLEVELAND HTS. CITY SCHOOLS Vendor#: 803397 Stat/Date: Bank:																	
0001	fee/Cle. Hts warm up tour	0171140	0001	Tour.1/29/17	12/02/16	05	300	4510	849	926A	000000	600	00	000			75.00
0002	fee/Cle. Hts. warm up tou	0171140	0002	Tour.1/29/17	12/02/16	05	300	4530	849	926A	000000	600	00	000			75.00
0003	fee/Cle. Hts. warm up	0171140	0003	Tour.1/29/17	12/02/16	05	300	4510	849	926A	000000	600	00	000			75.00
Check total:																\$225.00	
Check: 102479 Type: W Date: 12/20/16 Vendor: COPLEY-FAIRLAWN CITY SCHOOL Vendor#: 505565 Stat/Date: Bank: 1																	
DISTRICT																	
0001	REgistration fee for vars	0171282	0001	Tour.2/25/17	12/19/16	05	300	4143	890	956H	000000	600	00	000			60.00
Check total:																\$60.00	
Check: 102480 Type: W Date: 12/20/16 Vendor: CUYAHOGA HEIGHTS BOARD Vendor#: 030808 Stat/Date: RECONCILED:12/28/16 Bank:																	
OF EDUCATION																	
0001	Fee /Cuy Relays/Tr B	0171215	0001	Meet-4/29/17	12/14/16	05	300	4510	849	926A	000000	600	00	000			95.00
0002	Fee/Cuy. Relays/Tr G	0171215	0002	Meet-4/29/17	12/14/16	05	300	4530	849	926A	000000	600	00	000			95.00
Check total:																\$190.00	
Check: 102481 Type: W Date: 12/20/16 Vendor: EDUCATIONAL RESOURCE SERVICES Vendor#: 803380 Stat/Date: RECONCILED:12/29/16 Bank:																	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 20
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT		
0001	Registration-Proactive		0170881	0001	F1129-GHMS	10/10/16	05	536	2213	412	917I	000000	500	00	000		224.00		
0002	Registration-Proactive		0170881	0002	F1129-GHMS	10/10/16	05	536	2213	412	917I	000000	500	00	000		224.00		
0003	Registration-Proactive		0170881	0003	F1129-GHMS	10/10/16	05	536	2213	412	917I	000000	500	00	000		224.00		
																	Check total:	\$672.00	
Check: 102482 Type: W Date: 12/20/16 Vendor: FIRST STRIKE																		Vendor#: 060147 Stat/Date: RECONCILED:12/29/16 Bank:	
0001	FB end of season laundry		0171211	0001	0000100	11/30/16	05	300	4510	590	926A	000000	600	00	000		875.00		
																		Check total:	\$875.00
Check: 102483 Type: W Date: 12/20/16 Vendor: FRIENDS BUSINESS SOURCE																		Vendor#: 831697 Stat/Date: RECONCILED:12/27/16 Bank:	
0001	SPR 58507 Sparco Bulldog		0171194	0001	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		20.97		
0002	EPI1670 X-Acto School Pro		0171194	0002	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		40.69		
0003	PAC9770 Pacon Easel Pad		0171194	0003	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		79.96		
0004	BSN62826 Business Source		0171194	0004	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		35.49		
0005	BSN02614 Business Source		0171194	0005	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		11.64		
0006	TCR20676 Aqua Chevron Han		0171194	0006	944392-0	12/16/16	05	572	1270	511	9017	000000	100	00	000		15.96		
																		Check total:	\$204.71
Check: 102484 Type: W Date: 12/20/16 Vendor: KATHARINE WELLS																		Vendor#: 230220 Stat/Date: RECONCILED:12/23/16 Bank: 1	
0001	Service contract for Cost		0171271	0001	11/10/2016	11/10/16	05	300	4113	590	915D	000000	600	00	000		200.00		
																		Check total:	\$200.00
Check: 102485 Type: W Date: 12/20/16 Vendor: KENSTON ATHLETIC BOOSTERS																		Vendor#: 831285 Stat/Date: Bank:	
0001	fee V Wr tournament 12/29		0171235	0001	12.5.2016	12/05/16	05	300	4510	849	926A	000000	600	00	000		375.00		
																		Check total:	\$375.00
Check: 102486 Type: W Date: 12/20/16 Vendor: MIA JOHNSON																		Vendor#: 803411 Stat/Date: RECONCILED:12/27/16 Bank:	
0001	catering event for Bob Iv		0171284	0001	0000100	11/08/16	05	019	2219	419	914A	000000	000	00	000		500.00		
																		Check total:	\$500.00
Check: 102487 Type: W Date: 12/20/16 Vendor: NORTON HIGH SCHOOL C/O ATHLETIC DEPT.																		Vendor#: 803399 Stat/Date: Bank:	
0001	fee/JV Bowling Tourn. \$ p		0171222	0001	Tour.1/22/17	12/13/16	05	300	4510	849	926A	000000	600	00	000		135.00		
																		Check total:	\$135.00
Check: 102488 Type: W Date: 12/20/16 Vendor: Olmsted Falls Academic Rhonna Smith																		Vendor#: 832496 Stat/Date: Bank: 1	
0001	2 team registration		0171279	0001	0000003	11/17/16	05	300	4143	519	956H	000000	600	00	000		55.00		
																		Check total:	\$55.00
Check: 102489 Type: W Date: 12/20/16 Vendor: SHANE COE																		Vendor#: 832259 Stat/Date: RECONCILED:12/27/16 Bank:	
0001	Choreography for 2017 sho		0171274	0001	002-16	11/06/16	05	001	1130	511	9412	000000	600	00	006		2,428.00		
																		Check total:	\$2,428.00

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 21
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
Check: 102490 Type: W Date: 12/20/16 Vendor: SOCIAL THINKING PUBLISING Vendor#: 803383 Stat/Date: RECONCILED:12/29/16 Bank:																		
0001	Zones of Regulation - 3 P	0171183	0001	0001	INV004973	12/12/16	05	001	1110	511	9412	000000	200	00	002		79.50	
0002	Shipping	0171183	0002	0002	INV004973	12/12/16	05	001	1110	511	9412	000000	200	00	002		13.40	
																	Check total:	\$92.90
Check: 102491 Type: W Date: 12/20/16 Vendor: STANN WILLIAMS Vendor#: 803409 Stat/Date: RECONCILED:12/29/16 Bank: 1																		
0001	Marching Band Summer Assi	0171285	0001	0001	SUMMER2016	07/01/16	05	300	4130	849	912B	000000	600	00	000		450.00	
																	Check total:	\$450.00
Check: 102492 Type: W Date: 12/20/16 Vendor: STEVE'S SPORTS, INC Vendor#: 190000 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Wrestling Headgear	0171218	0001	0001	0014999	12/07/16	05	300	4510	590	926A	000000	600	00	000		360.00	
0002	polos and embroidering	0171219	0001	0001	0014987	11/25/16	05	300	4510	590	926A	000000	600	00	000		205.00	
0003	Girls Basketball	0171225	0001	0001	0014986	11/24/16	05	300	4530	590	926A	000000	600	00	000		3,450.00	
0004	phys ed gym shirts 2 colo	0171286	0001	0001	0014362	12/16/16	05	009	2620	559	9645	000000	600	00	000		2,612.05	
																	Check total:	\$6,627.05
(Multi-bank check)																		
Check: 102493 Type: W Date: 12/20/16 Vendor: VACUUM SYSTEMS INT. Vendor#: 832498 Stat/Date: RECONCILED:12/27/16 Bank: 1																		
0001	Vacuum repairs	0170374	0001	0001	0588839	12/19/16	05	001	2740	423	0000	000000	700	00	078		98.50	
																	Check total:	\$98.50
Check: 102494 Type: W Date: 12/21/16 Vendor: AMY TOMON Vendor#: 830743 Stat/Date: Bank:																		
0001	Spotlight on Dyslexia	0171151	0001	0001	CONF.2016	12/21/16	05	516	2213	432	9017	000000	000	00	022		59.00	
																	Check total:	\$59.00
Check: 102495 Type: W Date: 12/21/16 Vendor: AT&T Vendor#: 150101 Stat/Date: RECONCILED:12/27/16 Bank: 1																		
0001	Telephone service for the	0170200	0001	0001	216332074011	11/22/16	05	001	2910	441	0000	000000	000	00	007		98.30	
0002	Telephone service for the	0170200	0001	0001	216475810112	12/10/16	05	001	2910	441	0000	000000	000	00	007		1,570.01	
0003	Telephone service for the	0170200	0001	0001	216662287311	11/19/16	05	001	2910	441	0000	000000	000	00	007		98.70	
0004	Telephone service for the	0170200	0001	0001	216662586611	11/19/16	05	001	2910	441	0000	000000	000	00	007		43.49	
0005	Telephone service for the	0170200	0001	0001	216663351212	12/07/16	05	001	2910	441	0000	000000	000	00	007		479.54	
0006	Telephone service for the	0170200	0001	0001	216R93187811	11/25/16	05	001	2910	441	0000	000000	000	00	007		1,928.94	
																	Check total:	\$4,218.98
Check: 102496 Type: W Date: 12/21/16 Vendor: CDW GOVERNMENT, INC. Vendor#: 020237 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Brother HL L5200DW printe	0171181	0001	0001	GGB8543	12/09/16	05	001	2211	640	0000	000000	815	00	015		231.47	
																	Check total:	\$231.47
Check: 102497 Type: W Date: 12/21/16 Vendor: DIVERSITY INITIATIVES, INC. Vendor#: 832472 Stat/Date: RECONCILED:12/27/16 Bank:																		
0001	Open P.O. for professiona	0170545	0001	0001	2016-017-F	11/21/16	05	572	2213	412	9017	000000	000	00	000		1,000.00	
																	Check total:	\$1,000.00

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 22
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102498 Type: W Date: 12/21/16 Vendor: DOMINION EAST OHIO Vendor#: 050110 Stat/Date: RECONCILED:12/28/16 Bank: 1																	
0001	Natural Gas Service - Wil		0170184	0003	WmFoster-12.	12/01/16	05	001	2720	453	0000	000000	400	00	007		67.08
Check total: \$67.08																	
Check: 102499 Type: W Date: 12/21/16 Vendor: DUNKIN DONUTS Vendor#: 832549 Stat/Date: Bank: 1																	
TURNEY DONUTS, LLC																	
0001	Order for 1/2 November 20		0171082	0001	0199500	12/02/16	05	018	4600	890	902G	000000	600	00	000		171.56
0002	Order for 1/2 November 20		0171082	0001	0199502	12/16/16	05	018	4600	890	902G	000000	600	00	000		166.50
Check total: \$338.06																	
Check: 102500 Type: W Date: 12/21/16 Vendor: EDUCATIONAL SERVICE CENTER Vendor#: 050183 Stat/Date: RECONCILED:12/22/16 Bank: 1																	
OF CUYAHOGA COUNTY																	
0001	Substitute Service FY 201		0170302	0001	GFD1833	12/09/16	05	001	1190	411	0000	000000	000	00	007		26,248.16
0002	Open PO for O.O.D. Tuitio		0171144	0001	GFD1834	12/13/16	05	001	1245	473	0000	000000	813	00	013		16,938.00
0003	Open PO for O.O.D. Tuitio		0171144	0001	GFD1835	12/14/16	05	001	1245	473	0000	000000	813	00	013		22,140.00
0004	Speech/Language Pathologi		0171231	0001	GFD1832	12/06/16	05	001	2150	413	0000	000000	813	00	013		744.40
Check total: \$66,070.56																	
Check: 102501 Type: W Date: 12/21/16 Vendor: KURTZ BROS. INC. Vendor#: 110170 Stat/Date: RECONCILED:12/29/16 Bank: 1																	
0001	Parking lot and sidewalk		0171201	0001	C00626220	12/15/16	05	001	2720	572	0000	000000	703	00	078		2,241.30
Check total: \$2,241.30																	
Check: 102502 Type: W Date: 12/21/16 Vendor: MARY ANN MARSHALL Vendor#: 130204 Stat/Date: RECONCILED:12/23/16 Bank: 1																	
0001	Mileage Reimbursment for		0170449	0001	AUG-NOV 2016	12/21/16	05	001	2211	411	0000	000000	815	00	015		59.28
Check total: \$59.28																	
Check: 102503 Type: W Date: 12/21/16 Vendor: NCS PEARSON, INC Vendor#: 831588 Stat/Date: RECONCILED:12/27/16 Bank:																	
0001	Assessments, Scales and T		0171147	0001	10977116	12/08/16	05	516	1231	511	9017	000000	813	00	013		94.00
Check total: \$94.00																	
Check: 102504 Type: W Date: 12/21/16 Vendor: OHIO SCHOOLS COUNCIL-GAS Vendor#: 150173 Stat/Date: RECONCILED:12/23/16 Bank: 1																	
0001	Level Billing Gas Program		0170615	0001	GAS1216-180	12/05/16	05	001	2720	453	0000	000000	100	00	007		380.32
0002	Level Billing Gas Program		0170615	0002	GAS1216-180	12/05/16	05	001	2720	453	0000	000000	200	00	007		543.31
0003	Level Billing Gas Program		0170615	0003	GAS1216-180	12/05/16	05	001	2720	453	0000	000000	400	00	007		543.31
0004	Level Billing Gas Program		0170615	0004	GAS1216-180	12/05/16	05	001	2720	453	0000	000000	500	00	007		977.95
0005	Level Billing Gas Program		0170615	0005	GAS1216-180	12/05/16	05	001	2720	453	0000	000000	600	00	007		271.65
Check total: \$2,716.54																	
Check: 102505 Type: W Date: 12/21/16 Vendor: PALADIN PROTECTIVE SYSTEMS, IN Vendor#: 831586 Stat/Date: RECONCILED:12/23/16 Bank: 1																	
0001	open po to repair microph		0171146	0001	0077218	12/13/16	05	001	2211	429	0000	000000	815	00	015		465.75
Check total: \$465.75																	
Check: 102506 Type: W Date: 12/21/16 Vendor: PITNEY BOWES, INC. Vendor#: 160217 Stat/Date: RECONCILED:12/29/16 Bank: 1																	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 23
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
0001	Supplies for postage mach		0171088	0001	1002639899	12/07/16	05	001	2610	512	0000	000000	832	00	026		367.97	
																	Check total:	\$367.97
Check: 102507 Type: W Date: 12/21/16 Vendor: PREMIER PRINTING & PROMOTIONS Vendor#: 831968 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	2 - Brother Toner Cartrid		0170914	0001	4-163160	11/01/16	05	001	2510	512	0000	000000	852	00	025		139.98	
																	Check total:	\$139.98
Check: 102508 Type: W Date: 12/21/16 Vendor: ROBIN SHAMBLIN Vendor#: 180298 Stat/Date: Bank: 1																		
0001	Mileage Reimbursment for		0170449	0001	AUG-NOV.2016	12/21/16	05	001	2211	411	0000	000000	815	00	015		78.63	
																	Check total:	\$78.63
Check: 102509 Type: W Date: 12/21/16 Vendor: STEVE'S SPORTS, INC Vendor#: 190000 Stat/Date: RECONCILED:12/22/16 Bank: 1																		
0001	QUARTER ZIP SHIRTS		0171242	0001	0015001	12/06/16	05	018	4600	890	952G	000000	500	00	000		148.00	
																	Check total:	\$148.00
Check: 102510 Type: W Date: 12/21/16 Vendor: THE ILLUMINATING COMPANY Vendor#: 090140 Stat/Date: RECONCILED:12/28/16 Bank: 1																		
0001	Electric Service - Bus Ga		0170213	0006	110020820657-11	11/17/16	05	001	2720	451	0000	000000	700	00	007		222.28	
0002	Electric Service-Administ		0170213	0008	110021495673-11	11/17/16	05	001	2720	451	0000	000000	800	00	007		773.14	
0003	Electric Service MS Stadi		0170213	0010	110022180506-11	11/17/16	05	001	2720	451	0000	000000	918	00	007		67.87	
0004	Electric Service - High S		0170213	0005	110036839246-11	11/17/16	05	001	2720	451	0000	000000	600	00	007		0.17	
0005	Electric Service-Administ		0170213	0008	110065982909-11	11/17/16	05	001	2720	451	0000	000000	800	00	007		112.27	
0006	Electric Service-Administ		0170213	0008	110089217365-11	11/17/16	05	001	2720	451	0000	000000	800	00	007		94.64	
0007	Electric Service - Elmwoo		0170213	0001	90005696725	11/11/16	05	001	2720	451	0000	000000	100	00	007		130.74	
0008	Electric Service - Maple		0170213	0002	90005696725	11/11/16	05	001	2720	451	0000	000000	200	00	007		89.84	
0009	Electric Service - Willia		0170213	0003	90005696725	11/11/16	05	001	2720	451	0000	000000	400	00	007		81.45	
0010	Electric Service - Middle		0170213	0004	90005696725	11/11/16	05	001	2720	451	0000	000000	500	00	007		464.19	
0011	Electric Service - High S		0170213	0005	90005696725	11/11/16	05	001	2720	451	0000	000000	600	00	007		423.08	
0012	Electric Service - HS Sta		0170213	0009	90005696725	11/11/16	05	001	2720	451	0000	000000	915	00	007		1,102.23	
0013	Electric Service for 9700		0170227	0001	110109577194-11	11/21/16	05	001	2720	451	0000	000000	800	00	007		97.15	
																	Check total:	\$3,659.05
Check: 102511 Type: W Date: 12/22/16 Vendor: ACCO BRANDS USA LLC Vendor#: 070248 Stat/Date: RECONCILED:12/23/16 Bank:																		
0001	LAMINATOR SET UP		0171208	0001	1928602	12/14/16	05	001	1120	511	9412	000000	500	00	005		295.00	
																	Check total:	\$295.00
Check: 102512 Type: W Date: 12/22/16 Vendor: CDW GOVERNMENT, INC. Vendor#: 020237 Stat/Date: RECONCILED:12/23/16 Bank: 1																		
0001	Dell AX210 speakers for P		0170933	0001	FTG8485	10/26/16	05	001	2211	511	0000	000000	400	00	004		38.48	
																	Check total:	\$38.48
Check: 102513 Type: W Date: 12/22/16 Vendor: CLEVELAND LUMBER CO. Vendor#: 803372 Stat/Date: RECONCILED:12/29/16 Bank: 1																		
0001	garage materials		0170840	0001	A77940.	12/13/16	05	001	2720	572	0000	000000	703	00	078		1,269.87	
0002	garage materials		0170840	0001	A79842	12/12/16	05	001	2720	572	0000	000000	703	00	078		302.09	
0003	garage materials		0170840	0001	A80074	12/21/16	05	001	2720	572	0000	000000	703	00	078		185.00	
																	Check total:	\$1,756.96

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 24
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102514 Type: W Date: 12/22/16 Vendor: DAMON INDUSTRIES, INC.		Vendor#: 040052 Stat/Date: RECONCILED:12/23/16 Bank: 1															
0001	Misc cleaning supplies		0171186	0001	1039924	12/15/16	05	001	2720	572	0000	000000	702	00	078		66.10
0002	Misc cleaning supplies		0171186	0001	1039996	12/15/16	05	001	2720	572	0000	000000	702	00	078		59.62
Check total: \$125.72																	
Check: 102515 Type: W Date: 12/22/16 Vendor: FASTENAL COMPANY		Vendor#: 060098 Stat/Date: Bank: 1															
0001	Misc Screws, Nuts, Bolts,		0170087	0001	OHCLE178153	12/02/16	05	001	2840	581	0000	000000	705	00	078		11.36
0002	Misc Screws, Nuts, Bolts,		0170087	0001	OHCLE178331	12/08/16	05	001	2840	581	0000	000000	705	00	078		8.80
Check total: \$20.16																	
Check: 102516 Type: W Date: 12/22/16 Vendor: FISHER AUTO PART INC		Vendor#: 803379 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Misc Maint items - belts,		0170868	0001	554-006949	12/14/16	05	001	2750	581	0000	000000	700	00	078		7.90
0002	Misc Maint items - belts,		0170868	0001	554-007003	12/14/16	05	001	2750	581	0000	000000	700	00	078		101.84
0003	Misc Maint items - belts,		0170868	0001	554-007016	12/14/16	05	001	2750	581	0000	000000	700	00	078		15.00-
0004	10/15/16 - 12/31/16 Misc		0170960	0001	554-006839	12/13/16	05	001	2840	581	0000	000000	705	00	078		85.11
Check total: \$179.85																	
Check: 102517 Type: W Date: 12/22/16 Vendor: GRAYBAR ELECTRIC CO.,INC		Vendor#: 070449 Stat/Date: RECONCILED:12/27/16 Bank: 1															
0001	Lighting: Bulbs, ballasts		0170197	0001	988856076	12/13/16	05	001	2720	572	0000	000000	703	00	078		126.60
Check total: \$126.60																	
Check: 102518 Type: W Date: 12/22/16 Vendor: KIMBLE RECYCLING & DISPOSAL, INC.		Vendor#: 832489 Stat/Date: RECONCILED:12/23/16 Bank: 1															
0001	District recycling 7/16 -		0170246	0001	0005454004	12/01/16	05	001	2790	572	0000	000000	700	00	078		141.20
Check total: \$141.20																	
Check: 102519 Type: W Date: 12/22/16 Vendor: PSI		Vendor#: 160275 Stat/Date: RECONCILED:12/29/16 Bank:															
0001	2 intervention specialist		0170866	0001	0103159	11/10/16	05	516	3260	411	9017	000000	410	00	000		4,873.56
0002	2 intervention specialist		0170866	0001	0104857	12/12/16	05	516	3260	411	9017	000000	410	00	000		1,254.23
0003	1 diagnostic nurse to wor		0170867	0001	0103159	11/10/16	05	401	3260	411	9017	000000	410	00	000		255.78
0004	1 health aide to work 133		0170867	0002	0103159	11/10/16	05	401	3260	411	9017	000000	410	00	000		2,254.00
0005	1 diagnostic nurse to wor		0170867	0001	0104857	12/12/16	05	401	3260	411	9017	000000	410	00	000		255.78
0006	1 health aide to work 133		0170867	0002	0104857	12/12/16	05	401	3260	411	9017	000000	410	00	000		2,084.95
Check total: \$10,978.30																	
Check: 102520 Type: W Date: 12/22/16 Vendor: ROBERT C. IVORY		Vendor#: 832624 Stat/Date: RECONCILED:12/29/16 Bank:															
0001	Consultant service and		0171275	0001	0000114	12/08/16	05	019	2219	419	914A	000000	000	00	000		1,300.00
Check total: \$1,300.00																	
Check: 102521 Type: W Date: 12/22/16 Vendor: SATELLITE SHELTERS, INC.		Vendor#: 833045 Stat/Date: Bank: 1															
0001	Move JPII trailers to Mid		0170480	0001	RI068329	10/18/16	05	001	2720	429	0000	000000	700	00	078		11,071.00
Check total: \$11,071.00																	

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 25
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102522 Type: W Date: 12/22/16 Vendor: UNIVERSAL OIL, INC		Vendor#: 210114 Stat/Date: RECONCILED:12/27/16 Bank: 1															
0001	7/1/16 - 12/31/16 Misc Di		0170096	0001	I0272218	12/06/16	05	001	2821	582	0000	000000	705	00	078		691.14
0002	7/1/16 - 12/31/16 Misc Di		0170096	0001	I0272499	12/06/16	05	001	2821	582	0000	000000	705	00	078		451.75
Check total: \$1,142.89																	
Check: 022077 Type: W Date: 12/27/16 Vendor: CHERYL CARANO		Vendor#: 030272 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	CARANO1216	12/27/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$125.00																	
Check: 022078 Type: W Date: 12/27/16 Vendor: CHRISTY WALCOFF		Vendor#: 030292 Stat/Date: Bank: 1															
0001	Spousal Reimbursement		0171055	0001	WALCOFF1130	12/27/16	05	024	2510	856	9241	000000	000	00	000		62.50
0002	Spousal Reimbursement		0171055	0001	WALCOFF1215	12/27/16	05	024	2510	856	9241	000000	000	00	000		62.50
Check total: \$125.00																	
Check: 022079 Type: W Date: 12/27/16 Vendor: JILL FRIMEL		Vendor#: 100308 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	FRIMEL1116	12/27/16	05	024	2510	856	9241	000000	000	00	000		92.24
0002	Spousal Reimbursement		0171055	0001	FRIMEL1216	12/27/16	05	024	2510	856	9241	000000	000	00	000		92.24
Check total: \$184.48																	
Check: 022080 Type: W Date: 12/27/16 Vendor: MARCIA UNGER		Vendor#: 006280 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	UNGER.1216	12/27/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$125.00																	
Check: 022081 Type: W Date: 12/27/16 Vendor: MATTHEW MIHALYOV		Vendor#: 130081 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	MIHALYOV1222	12/27/16	05	024	2510	856	9241	000000	000	00	000		51.78
Check total: \$51.78																	
Check: 022082 Type: W Date: 12/27/16 Vendor: MICHELLE TOGHILL		Vendor#: 150072 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	TOGHILL2016	12/27/16	05	024	2510	856	9241	000000	000	00	000		451.00
Check total: \$451.00																	
Check: 022083 Type: W Date: 12/27/16 Vendor: TERRANCE OLSZEWSKI C/O GARFIELD HTS.		Vendor#: 200129 Stat/Date: Bank: 1															
0001	Spousal Reimbursement		0171055	0001	OLSZEWSKI1116	12/27/16	05	024	2510	856	9241	000000	000	00	000		125.00
0002	Spousal Reimbursement		0171055	0001	OLSZEWSKI1216	12/27/16	05	024	2510	856	9241	000000	000	00	000		125.00
Check total: \$250.00																	
Check: 022084 Type: W Date: 12/27/16 Vendor: VICTORIA TOMASHESKI		Vendor#: 220130 Stat/Date: RECONCILED:12/28/16 Bank: 1															
0001	Spousal Reimbursement		0171055	0001	TOMASHESKI1216	12/27/16	05	024	2510	856	9241	000000	000	00	000		123.50
Check total: \$123.50																	
Check: 102523 Type: W Date: 12/27/16 Vendor: CHRISTINE KITSON		Vendor#: 030273 Stat/Date: Bank: 1															

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 26
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
0001	Reimbursement for use of		0161668	0001	DEC 2015	12/27/16	05	001	2690	441	0000	000000	000	00	007		25.00
0002	Reimbursement for use of		0161668	0001	JAN-JUNE 2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		150.00
0003	Reimbursement for use of		0161677	0001	DEC 2015	12/27/16	05	001	2690	441	0000	000000	000	00	007		50.00
0004	Reimbursement for use of		0161677	0001	JAN-JUNE 2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		300.00
0005	Reimbursement for use of		0170054	0001	JULY-NOV 2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		250.00
0006	Reimbursement for use of		0170073	0001	JULY-NOV 2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		125.00
Check total:																	\$900.00
Check: 102524 Type: W Date: 12/27/16 Vendor: KENNETH J. ROCKHOLD							Vendor#: 832904 Stat/Date:										Bank:
0001	Assigner, Bbk/first half		0171217	0001	Assigner/fee	12/01/16	05	300	4510	419	926A	000000	600	00	000		375.00
0002	Assigner/Gbk/first half		0171217	0002	Assigner/fee	12/01/16	05	300	4530	419	926A	000000	600	00	000		375.00
Check total:																	\$750.00
Check: 102525 Type: W Date: 12/27/16 Vendor: NORTHEAST OHIO YOUTH WRESTLING LEAGUE							Vendor#: 803400 Stat/Date:										Bank:
0001	Northeast Ohio Youth Wres		0171210	0001	0000404	11/28/16	05	300	4510	849	926A	000000	600	00	000		500.00
Check total:																	\$500.00
Check: 102526 Type: W Date: 12/27/16 Vendor: CARL HAMILTON							Vendor#: 700113 Stat/Date: RECONCILED:12/29/16										Bank:
0001	Winter 16-17/Officials,Se		0170959	0002	C.H-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		40.00
Check total:																	\$40.00
Check: 102527 Type: W Date: 12/27/16 Vendor: CRAIG MILLS							Vendor#: 702263 Stat/Date: RECONCILED:12/29/16										Bank:
0001	Winter 16-17/Officials,Se		0170959	0002	C.M-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		65.00
Check total:																	\$65.00
Check: 102528 Type: W Date: 12/27/16 Vendor: DAVE RUSSO							Vendor#: 703009 Stat/Date:										Bank:
0001	Winter 16-17/Officials,Se		0170959	0002	D.R-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		65.00
Check total:																	\$65.00
Check: 102529 Type: W Date: 12/27/16 Vendor: ERIC J. CORNELL C/O GARFIELD HTS POLICE DEPT							Vendor#: 700122 Stat/Date: RECONCILED:12/29/16										Bank:
0001	Winter 16-17/Officials,Se		0170959	0002	E.C-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		120.00
0002	Winter 16-17/Officials,Se		0170959	0003	E.C-12/13/16	12/27/16	05	300	4510	419	926A	000000	500	00	000		120.00
Check total:																	\$240.00
Check: 102530 Type: W Date: 12/27/16 Vendor: GERALD PARKS							Vendor#: 700363 Stat/Date:										Bank:
0001	Winter 16-17/Officials,Se		0170959	0002	G.P-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		65.00
Check total:																	\$65.00
Check: 102531 Type: W Date: 12/27/16 Vendor: JAMESON HOLLIDAY							Vendor#: 703194 Stat/Date:										Bank:
0001	Winter 16-17/Officials,Se		0170959	0001	J.H-12/17/16	12/27/16	05	300	4510	419	926A	000000	600	00	000		35.00
Check total:																	\$35.00

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 27
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
Check: 102532 Type: W Date: 12/27/16 Vendor: JEREMY GAY		Vendor#: 702815 Stat/Date: RECONCILED:12/29/16 Bank:															
0001	Winter 16-17/Officials,Se		0170959	0003	J.G-12/13/16	12/27/16	05	300	4510	419	926A	000000	500	00	000		70.00
Check total: \$70.00																	
Check: 102533 Type: W Date: 12/27/16 Vendor: KEN VAN WAGNEN		Vendor#: 702442 Stat/Date: Bank:															
0001	Winter 16-17/Officials,Se		0170959	0001	K.V-12/17/16	12/27/16	05	300	4510	419	926A	000000	600	00	000		35.00
Check total: \$35.00																	
Check: 102534 Type: W Date: 12/27/16 Vendor: LAMAR OSBORNE		Vendor#: 703196 Stat/Date: Bank:															
0001	Winter 16-17/Officials,Se		0170959	0002	L.O-12/12/16	12/27/16	05	300	4530	419	926A	000000	600	00	000		40.00
Check total: \$40.00																	
Check: 102535 Type: W Date: 12/27/16 Vendor: MELVIN PARKER		Vendor#: 702703 Stat/Date: RECONCILED:12/29/16 Bank:															
0001	Winter 16-17/Officials,Se		0170959	0003	M.P-12/13/16	12/27/16	05	300	4510	419	926A	000000	500	00	000		70.00
Check total: \$70.00																	
Check: 102536 Type: W Date: 12/27/16 Vendor: TAJ MARTIN		Vendor#: 703126 Stat/Date: RECONCILED:12/29/16 Bank:															
0001	Winter 16-17/Officials,Se		0170959	0001	T.M-12/17/16	12/27/16	05	300	4510	419	926A	000000	600	00	000		80.00
Check total: \$80.00																	
Check: 102537 Type: W Date: 12/28/16 Vendor: CITY OF CLEVELAND		Vendor#: 040220 Stat/Date: RECONCILED:12/29/16 Bank: 1															
DIVISION OF WATER																	
0001	Water Usage for Maple Lea		0170176	0002	0469130000-12	12/21/16	05	001	2720	452	0000	000000	200	00	007		199.05
0002	Water Usage for Middle Sc		0170176	0004	1316230000-12	12/21/16	05	001	2720	452	0000	000000	500	00	007		199.05
0003	Water Usage for William F		0170176	0003	4069130000-12	12/21/16	05	001	2720	452	0000	000000	400	00	007		199.05
0004	Water Usage for Elmwood S		0170176	0001	4386391612-12	12/21/16	05	001	2720	452	0000	000000	100	00	007		199.05
0005	Water Usage for High Scho		0170176	0005	6959130000-12	12/21/16	05	001	2720	452	0000	000000	600	00	007		199.05
0006	Water Usage for High Scho		0170176	0005	7369130000-12	12/21/16	05	001	2720	452	0000	000000	600	00	007		199.05
0007	Water Usage for High Scho		0170176	0005	7959130000-12	12/21/16	05	001	2720	452	0000	000000	600	00	007		355.50
Check total: \$1,549.80																	
Check: 102538 Type: W Date: 12/28/16 Vendor: DR. GORDON DUPREE		Vendor#: 832198 Stat/Date: Bank: 1															
0001	Reimbursement for use of		0170074	0001	NOV. 2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		50.00
Check total: \$50.00																	
Check: 102539 Type: W Date: 12/28/16 Vendor: JOHNSTONE SUPPLY		Vendor#: 100088 Stat/Date: Bank: 1															
0001	Parts for building mainte		0170258	0001	S2700699.001	12/21/16	05	001	2720	572	0000	000000	703	00	078		26.12
Check total: \$26.12																	
Check: 102540 Type: W Date: 12/28/16 Vendor: SHERWIN WILLIAMS CO., THE		Vendor#: 190232 Stat/Date: Bank: 1															
0001	Paint and Supplies		0170187	0001	7735-4	10/19/16	05	001	2720	572	0000	000000	703	00	078		20.67
0002	Paint and Supplies		0170187	0001	7742-0	10/19/16	05	001	2720	572	0000	000000	703	00	078		137.98

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 28
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	DISTRIBUTION SUBJ	OU	IL	JOB	ITEM	AMOUNT
0003	Paint and Supplies		0170187	0001	8284-2	11/01/16	05	001	2720	572	0000	000000	703	00	078		6.89
0004	Paint and Supplies		0170187	0001	8298-2	11/02/16	05	001	2720	572	0000	000000	703	00	078		29.78
0005	Paint and Supplies		0170187	0001	9399-7	12/02/16	05	001	2720	572	0000	000000	703	00	078		361.09
0006	Paint and Supplies		0170187	0001	9547-1	12/07/16	05	001	2720	572	0000	000000	703	00	078		116.50
Check total:																	\$672.91
Check: 102541 Type: W Date: 12/28/16 Vendor: TERRANCE OLSZEWSKI Vendor#: 200129 Stat/Date: Bank: 1																	
C/O GARFIELD HTS.																	
0001	Reimbursement for use of		0170109	0001	JULY-SEPT2016	12/27/16	05	001	2690	441	0000	000000	000	00	007		150.00
Check total:																	\$150.00
Check: 102542 Type: W Date: 12/29/16 Vendor: CINTAS CORPORATION Vendor#: 832680 Stat/Date: Bank: 1																	
0001	linen service for High		0170306	0001	012-07618-11	11/01/16	05	006	3190	429	0000	000000	600	00	000		248.50
0002	linen service for Middle		0170306	0002	012-07618-11	11/01/16	05	006	3190	429	0000	000000	500	00	000		248.50
Check total:																	\$497.00
Check: 102543 Type: W Date: 12/29/16 Vendor: DAIRYMENS/ Vendor#: 040073 Stat/Date: Bank: 1																	
BORDEN DAIRY OF OHIO																	
0001	milk/juice for		0170282	0001	1205177	11/05/16	05	006	3120	560	0000	000000	500	00	000		1,065.50
0002	milk/juice for		0170282	0001	1215382	11/12/16	05	006	3120	560	0000	000000	500	00	000		846.15
0003	milk/juice for		0170282	0001	1225604	11/19/16	05	006	3120	560	0000	000000	500	00	000		1,095.25
0004	milk/juice for		0170282	0001	1235616	11/26/16	05	006	3120	560	0000	000000	500	00	000		418.60
0005	milk/juice for		0170282	0001	1252225	12/03/16	05	006	3120	560	0000	000000	500	00	000		1,065.05
0006	Milk Order for HS ELM WF		0170358	0001	1205177	11/05/16	05	006	3120	560	0000	000000	600	00	000		1,591.45
0007	Milk Order for HS ELM WF		0170358	0001	1215382	11/12/16	05	006	3120	560	0000	000000	600	00	000		1,170.58
0008	Milk Order for HS ELM WF		0170358	0001	1225604	11/19/16	05	006	3120	560	0000	000000	600	00	000		1,628.13
0009	Milk Order for HS ELM WF		0170358	0001	1235616	11/26/16	05	006	3120	560	0000	000000	600	00	000		590.38
0010	Milk Order for HS ELM WF		0170358	0001	1252225	12/03/16	05	006	3120	560	0000	000000	600	00	000		1,740.00
Check total:																	\$11,211.09
Check: 102544 Type: W Date: 12/29/16 Vendor: GORDON FOOD SERVICE Vendor#: 070448 Stat/Date: Bank: 1																	
ATTN: CREDIT DEPARTMENT																	
0001	food/supplies for		0170290	0001	7164798-11	11/01/16	05	006	3120	560	0000	000000	500	00	000		22,305.15
0002	food purchase for HS ELM		0170378	0001	7164799-11	11/03/16	05	006	3120	560	0000	000000	600	00	000		29,940.00
Check total:																	\$52,245.15
Check: 102545 Type: W Date: 12/29/16 Vendor: JOSHEN PAPER & PACKAGING Vendor#: 100209 Stat/Date: Bank: 1																	
0001	paper product for HS ELM		0170361	0001	3854608	11/03/16	05	006	3120	560	0000	000000	600	00	000		586.78
0002	paper product for HS ELM		0170361	0001	3859984	11/10/16	05	006	3120	560	0000	000000	600	00	000		552.87
0003	paper product for HS ELM		0170361	0001	3862009	11/14/16	05	006	3120	560	0000	000000	600	00	000		478.87
0004	paper product for HS ELM		0170361	0001	3867074	11/21/16	05	006	3120	560	0000	000000	600	00	000		721.63
0005	paper product for HS ELM		0170361	0001	3870779	11/27/16	05	006	3120	560	0000	000000	600	00	000		284.92
Check total:																	\$2,625.07
Check: 102546 Type: W Date: 12/29/16 Vendor: NICKLES BAKERY Vendor#: 140329 Stat/Date: Bank: 1																	
0001	bread,rolls, buns for		0170295	0001	01-0273961-10	10/03/16	05	006	3120	560	0000	000000	500	00	000		318.90
0002	bread,rolls, buns for		0170295	0001	01-0273961-11	11/01/16	05	006	3120	560	0000	000000	500	00	000		307.89
0003	Bread order for HS ELM WF		0170367	0001	01-0114587-11	11/14/16	05	006	3120	560	0000	000000	600	00	000		212.92

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 29
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
0004	Bread order for HS ELM WF		0170367	0001	01-0135491-11	11/01/16	05	006	3120	560	0000	000000	600	00	000		370.22
0005	Bread order for HS ELM WF		0170367	0001	01-0135517-11	11/15/16	05	006	3120	560	0000	000000	600	00	000		269.64
Check total:																	\$1,479.57

Check: 102547 Type: W Date: 12/29/16 Vendor: CITIZENS BANK Vendor#: 830608 Stat/Date: RECONCILED:12/29/16 Bank: 1

0001	7/1/16 - 12/31/16 Misc Bu		0170125	0002	170125-12.	11/29/16	05	001	2840	423	0000	000000	705	00	078		400.00
0002	Purchase of music express		0170637	0001	170637-12	11/23/16	05	300	4137	590	910E	000000	600	00	000		4,087.90
0003	Purchase of music express		0170637	0001	171097-12	11/17/16	05	300	4137	590	910E	000000	600	00	000		137.95
0004	Science supplies for Lori		0170862	0001	170862-12.	12/01/16	05	001	1110	511	916S	000000	400	00	004		14.81
0005	Purchase Apple TV adapter		0170994	0001	170994-12	11/15/16	05	001	2211	640	0000	000000	815	00	015		119.90
0006	Registration - Randy		0171057	0001	171057-12	11/11/16	05	572	2213	432	9017	000000	000	00	000		485.00
0007	Combrov HD90 HD Flip Mini		0171084	0001	171084-12	11/14/16	05	001	2411	512	0000	000000	831	00	024		159.98
0008	San Disk Ultra 32 GB Memo		0171084	0002	171084-12	11/14/16	05	001	2411	512	0000	000000	831	00	024		12.13
0009	Combrov HD90 HD Flip Mini		0171084	0001	CREDIT	11/14/16	05	001	2411	512	0000	000000	831	00	024		79.99-
0010	San Disk Ultra 32 GB Memo		0171084	0002	CREDIT	11/14/16	05	001	2411	512	0000	000000	831	00	024		25.96-
0011	PO to mail warrantied		0171092	0001	171092-12	11/15/16	05	001	2211	423	0000	000000	815	00	015		629.09
0012	Jacks Diner 11/15/2016		0171105	0002	171105-12.	11/14/16	05	001	2310	433	0000	000000	900	00	007		21.76
0013	Jacks Diner 11/14/2016		0171105	0003	171105-12.	11/14/16	05	001	2310	433	0000	000000	900	00	007		34.57
0014	Hofbrauhaus 11/13/2016 Di		0171105	0004	171105-12.	11/14/16	05	001	2310	433	0000	000000	900	00	007		237.62
0015	Hofbrauhaus 11/13/2016 Di		0171105	0004	CREDIT	11/18/16	05	001	2310	433	0000	000000	900	00	007		12.08-
0016	Do Not Forward stamps for		0171197	0001	171197-12	12/05/16	05	001	2411	512	0000	000000	831	00	024		137.25
0017	Do Not Forward stamps for		0171197	0001	CREDIT	12/05/16	05	001	2411	512	0000	000000	831	00	024		264.65-
0018	Renaissance Learning - St		0171202	0001	171202-12	12/07/16	05	001	2211	511	0000	000000	822	00	022		40.50
0019	Gourmand's Lunch for		0171204	0001	171204-12	12/02/16	05	001	2411	432	0000	000000	831	00	024		55.33
0020	Gourmand's Lunch for		0171204	0001	CREDIT	12/02/16	05	001	2411	432	0000	000000	831	00	024		55.33-
0021	Membership for Amazon Pri		0171266	0001	171266-12	11/21/16	05	001	2610	415	0000	000000	832	00	026		99.00
0022	Charges for meals, etc fo		0171288	0001	171288-12	11/16/16	05	001	2310	433	0000	000000	900	00	007		14.01
Check total:																	\$6,248.79

(Multi-bank check)

Check: 102548 Type: W Date: 12/29/16 Vendor: AFFORDABLE UNIFORMS Vendor#: 010106 Stat/Date: Bank: 1

0001	uniform pants for cafeter		0170359	0001	8/18-11/17/16	08/18/16	05	006	3190	569	0000	000000	500	00	000		305.07
0002	uniform pants for cafeter		0170359	0002	8/18-11/17/16	08/18/16	05	006	3190	569	0000	000000	600	00	000		410.63
Check total:																	\$715.70

Check: 102549 Type: W Date: 12/29/16 Vendor: SYNCB/AMAZON Vendor#: 832047 Stat/Date: Bank: 1

0001	Misc. maintenance items		0170665	0001	AMZ-12/10/16	11/08/16	05	001	2720	572	0000	000000	703	00	078		371.46
0002	Motorola MT352TPR FRS		0170805	0001	AMZ-12/10/16	11/10/16	05	516	1231	511	9017	000000	813	00	013		142.99
0003	PO for parts for technolo		0170980	0001	AMZ-12/10/16	11/11/16	05	001	2211	423	0000	000000	815	00	015		1,579.90
0004	PO for parts for technolo		0170980	0001	CR MEMO1	11/16/16	05	001	2211	423	0000	000000	815	00	015		42.69-
0005	PO for parts for technolo		0170980	0001	CR MEMO2	11/16/16	05	001	2211	423	0000	000000	815	00	015		45.69-
0006	Looms & Hooks for Fibers		0171052	0001	AMZ-12/10/16	11/30/16	05	001	1130	511	9412	000000	600	00	006		552.00
0007	12V 2.9AH SLA Battery rep		0171061	0001	AMZ-12/10/16	11/15/16	05	001	1130	511	9412	000000	600	00	006		39.59
0008	shipping on light bulbs		0171072	0002	AMZ-12/10/16	11/22/16	05	001	1130	511	9412	000000	600	00	006		29.00
0009	Miss Nelson is Missing		0171073	0001	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002		41.93
0010	The Way I Feel		0171073	0002	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002		76.65
0011	When My Worries Get Too B		0171073	0003	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002		89.95
0012	When Sophie Gets Angry-Re		0171073	0004	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002		45.64

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 30
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT		
0013	On Monday When It Rained	0171073	0005	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002			52.64		
0014	Today I feel Silly & Othe	0171073	0006	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002			67.83		
0015	The Kids Yoga Deck	0171073	0007	AMZ-12/10/16	11/28/16	05	001	1110	511	9412	000000	200	00	002			104.65		
0016	OFFICE SUPPLIES	0171119	0001	AMZ-12/10/16	11/29/16	05	001	2421	512	9412	000000	500	00	005			251.02		
0017	Technology items for WF	0171195	0001	AMZ-12/10/16	12/08/16	05	001	2211	511	0000	000000	400	00	004			125.81		
																	Check total:	\$3,482.68	
																		(Multi-bank check)	
Check: 102550	Type: W Date: 12/30/16	Vendor: CLEVELAND CAVALIERS LAKE ERIE MONSTERS																Vendor#: 832225 Stat/Date:	Bank:
0001	Cavs Game & Bulldogs vs.	1713060	0001	2/11/17	01/03/17	05	300	4510	849	926A	000000	600	00	000			7,500.00		
																		Check total:	\$7,500.00
Check: 102551	Type: W Date: 12/30/16	Vendor: FASTENAL COMPANY																Vendor#: 060098 Stat/Date:	Bank: 1
0001	Misc. screws,nuts,bolts	0170411	0001	OHCLE178482	12/13/16	05	001	2840	581	0000	000000	705	00	078			13.81		
																		Check total:	\$13.81
Check: 102552	Type: W Date: 12/30/16	Vendor: GPS FIRE EQUIPMENT CO., INC.																Vendor#: 832189 Stat/Date:	Bank: 1
0001	Misc Fire prevention serv	0171075	0001	1255900	12/28/16	05	001	2720	423	0000	000000	709	00	078			167.50		
0002	Misc Fire prevention serv	0171075	0001	1255901	12/28/16	05	001	2720	423	0000	000000	709	00	078			112.50		
																		Check total:	\$280.00
Check: 102553	Type: W Date: 12/30/16	Vendor: HOUGHTON MIFFLIN HARCOURT																Vendor#: 803373 Stat/Date:	Bank:
0001	achievement testing code	0171112	0001	952821075	11/30/16	05	401	3260	512	9617	000000	412	00	000			181.78		
																		Check total:	\$181.78
Check: 102554	Type: W Date: 12/30/16	Vendor: NCS PEARSON, INC																Vendor#: 831588 Stat/Date:	Bank:
0001	assessment kits per quote	0171111	0001	10976749	12/08/16	05	401	3260	512	9617	000000	412	00	000			1,225.35		
																		Check total:	\$1,225.35
Check: 102555	Type: W Date: 12/30/16	Vendor: PERCUSSION SOURCE DIVISION OF WEST MUSIC																Vendor#: 200162 Stat/Date:	Bank: 1
0001	Harmony H 30 S (3-piece	0171180	0001	S11384674	12/07/16	05	018	4600	890	942G	000000	400	00	000			355.50		
0002	Westmusic Steri-Spray8oz.	0171180	0002	S11384674	12/07/16	05	018	4600	890	942G	000000	400	00	000			7.55		
																		Check total:	\$363.05
Check: 102556	Type: W Date: 12/30/16	Vendor: TREASURER, STATE OF OHIO																Vendor#: 150128 Stat/Date:	Bank: 1
0001	Elevator and Boiler	0170263	0001	EL4410039	12/20/16	05	001	2720	841	0000	000000	700	00	078			150.00		
																		Check total:	\$150.00
Check: 102557	Type: W Date: 12/30/16	Vendor: CDW GOVERNMENT, INC.																Vendor#: 020237 Stat/Date:	Bank: 1
0001	Plantronics Audio 326 On	0171245	0001	GJB9299	12/20/16	05	001	2211	511	0000	000000	200	00	002			910.00		
																		Check total:	\$910.00
Check: 102558	Type: W Date: 12/30/16	Vendor: GREAT AMERICAN																Vendor#: 070441 Stat/Date:	Bank: 1

Date: 01/09/2017
 Time: 8:18 am

GARFIELD HTS. BOARD OF EDUC.
 SORT BY ISSUE DATE
 CHECK DATES BETWEEN 12/01/2016 AND 12/31/2016
 WARRANT CHECKS

Page: 31
 (CHEKPY)

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT	
OPPORTUNITIES, INC.																		
0001	CANDY BARS FOR 8TH GRADE		0171297	0001	913294639	12/06/16	05	014	4600	490	9455	000000	500	00	000		2,020.00	
																	Check total:	\$2,020.00
Check: 102559 Type: W Date: 12/30/16 Vendor: LEARNING A-Z Vendor#: 120126 Stat/Date: Bank:																		
0001	Vocabulary A-Z, Science A		0171272	0001	1745680	12/20/16	05	572	1270	511	9017	000000	100	00	000		6,000.00	
0002	Vocabulary A-Z, Science A		0171272	0002	1745680	12/20/16	05	536	1110	511	917I	000000	400	00	000		470.00	
0003	Vocabulary A-Z, Science A		0171272	0003	1745680	12/20/16	05	572	1270	511	9017	000000	400	00	000		4,530.00	
0004	Vocabulary A-Z, Science A		0171272	0004	1745680	12/20/16	05	572	1270	511	9017	000000	000	00	000		16,765.96	
																	Check total:	\$27,765.96
Check: 102560 Type: W Date: 12/30/16 Vendor: LOWE'S CREDIT SERVICES Vendor#: 120271 Stat/Date: Bank: 1																		
0001	Misc supplies		0170205	0001	0943542	12/05/16	05	001	2720	572	0000	000000	703	00	078		118.78	
0002	Misc supplies		0170205	0001	0944010	12/08/16	05	001	2720	572	0000	000000	703	00	078		411.80	
0003	Misc supplies		0170205	0001	0944134	12/12/16	05	001	2720	572	0000	000000	703	00	078		289.83	
0004	Misc supplies		0170205	0001	0944403.	11/29/16	05	001	2720	572	0000	000000	703	00	078		127.40	
																	Check total:	\$947.81
Check: 102561 Type: W Date: 12/30/16 Vendor: MOBYMAX, LLC Vendor#: 832514 Stat/Date: Bank:																		
0001	2-YEAR SUBSCRIPTION EXTEN		0171252	0001	0080145	11/30/16	05	001	1120	511	9412	000000	500	00	005		802.00	
																	Check total:	\$802.00
Check: 102562 Type: W Date: 12/30/16 Vendor: Nikki Rose Vendor#: 831248 Stat/Date: Bank:																		
0001	reimbursement		0171086	0001	12/20/16	12/28/16	05	001	1110	511	9412	000000	200	00	002		50.00	
																	Check total:	\$50.00
Check: 102563 Type: W Date: 12/30/16 Vendor: PESI INC. Vendor#: 832729 Stat/Date: Bank: 1																		
0001	REGISTRATION J. GRAY - Le		0171207	0001	1458197	12/13/16	05	018	4600	890	952G	000000	500	00	000		199.99	
0002	REGISTRATION FOR K. RICHA		0171209	0001	1458199	12/13/16	05	018	4600	890	952G	000000	500	00	000		199.99	
																	Check total:	\$399.98
Check: 102564 Type: W Date: 12/30/16 Vendor: PREMIER PRINTING & PROMOTIONS Vendor#: 831968 Stat/Date: Bank: 1																		
0001	MMM-C40-BK Tape Dispenser		0171268	0001	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		12.99	
0002	AAG-E717-50 Desk Calendar		0171268	0002	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		5.19	
0003	UNV-12213 Manila File Fol		0171268	0003	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		43.98	
0004	UNV-31920 Stick on Name B		0171268	0004	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		7.18	
0005	CRO-8511-2 Cross Pen refi		0171268	0005	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		6.99	
0006	USS-E4752 Date Stamp		0171268	0006	4-163456	12/28/16	05	001	2211	512	0000	000000	822	00	022		19.99	
																	Check total:	\$96.32
Check: 102565 Type: W Date: 12/30/16 Vendor: PSI Vendor#: 160275 Stat/Date: Bank: 1																		
0001	Registered Nurse, Medical		0170229	0001	0104855	12/12/16	05	001	2130	413	0000	000000	811	00	011		12,696.22	
																	Check total:	\$12,696.22

SCHEDULE OF INVESTMENTS

Schedule of Investments

December 2016

FINANCIAL INSTITUTION	INVESTMENT TYPE	COST	MARKET VALUE	YIELD RATE	MATURITY DATE
Citizens Bank	Public Super NOW	\$ 291.56	\$ 291.56	0.00	N/A
Citizens Bank	Municipal Money Market	\$ 74,787.75	\$ 74,787.75	0.00	N/A
Independence Bank	Certificate of Deposit	\$ 500,000.00	\$ 500,000.00	0.50	10-May-17
Independence Bank	Certificate of Deposit	\$ 100,000.00	\$ 100,000.00	0.50	25-Apr-17
First Merit	Money Mkt Sweep	\$ 88,607.08	\$ 88,607.08	0.00	N/A
PNC Bank	Business Perf Money Market	\$ 4,031.40	\$ 4,031.40	0.05	N/A
Red Tree Investment	Money Mkt Fund	\$ 8,782.94	\$ 8,782.94	0.00	N/A
Red Tree Investment	Agency Note	\$ 64,619.43	\$ 65,044.65	1.06	28-Aug-17
Red Tree Investment	Agency Note	\$ 104,424.18	\$ 105,014.70	1.06	26-Oct-17
Red Tree Investment	Agency Note	\$ 69,930.00	\$ 69,748.21	1.02	30-Apr-18
Red Tree Investment	Agency Note	\$ 90,000.00	\$ 89,335.98	1.00	27-Jul-18
Red Tree Investment	Agency Note	\$ 104,997.90	\$ 104,778.97	1.05	15-Aug-18
Red Tree Investment	Agency Note	\$ 90,000.00	\$ 89,382.06	1.30	24-May-19
Red Tree Investment	Agency Note	\$ 94,672.25	\$ 93,745.14	1.00	19-Jul-19
Red Tree Investment	Agency Note	\$ 90,000.00	\$ 87,387.39	1.42	27-Jul-20
Red Tree Investment	Agency Note	\$ 100,000.00	\$ 97,253.90	1.50	28-Aug-20
Red Tree Investment	Certificate of Deposit	\$ 129,805.00	\$ 130,271.96	1.23	23-Oct-17
Red Tree Investment	Certificate of Deposit	\$ 135,000.00	\$ 135,612.63	1.56	22-Oct-18
Red Tree Investment	Certificate of Deposit	\$ 99,700.00	\$ 101,749.70	2.07	13-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 109,890.00	\$ 111,882.98	2.27	28-Oct-20
Red Tree Investment	Certificate of Deposit	\$ 75,000.00	\$ 73,880.25	1.76	17-Jun-21
Red Tree Investment	Accrued Interest	\$ -	\$ 445.81	0.20	
STAROhio	State Pool	\$ 485,288.43	\$ 485,288.43	0.80	N/A
Total Investment Amount		\$ 2,619,827.92	\$ 2,617,323.49		

	Cost Totals by Type	Market Value Totals by Type	Percentage of Portfolio
Money Mkt/NOW/Checking	\$ 172,469.33	\$ 172,469.33	6.58%
Certificate of Deposits	\$ 1,074,395.00	\$ 1,079,517.27	41.01%
U. S. Treasury Note	-	-	0.00%
Agency Notes*	808,643.76	801,691.00	30.87%
Business Perf Money Market	4,031.40	4,031.40	0.15%
Agency Discount Note	75,000.00	73,880.25	2.86%
Commercial Paper	-	-	0.00%
Accrued Interest	-	445.81	
State Pool	485,288.43	485,288.43	18.52%
	\$ 2,619,827.92	\$ 2,617,323.49	100.00%

1. Agency Notes consist of Federal Home Loan Bank and Mtg Assoc.

2. Certificates of Deposit include Firstbank of Puerto Rico, PR, Comenity Capital Bank, UT, American Express Centurion Bank, Capital One Nation Assoc.

3. Wells Fargo Bank, SD

SM2

DATE: 01/09/2017
 TIME: 08:23:12

FORM SM-2
 OHIO DEPARTMENT OF EDUCATION - OFFICE OF SCHOOL MANAGEMENT ASSISTANCE
 ANNUAL SPENDING PLAN (CURRENT OPERATION - GENERAL FUND ONLY - O.R.C. 5705.391)

PAGE: 1

SCHOOL DISTRICT: GARFIELD HTS. BOARD OF EDUC.

IRN # 044040 COUNTY: CUYAHOGA
 DECEMBER 2016

FISCAL YEAR: 2017 MONTH: 12

	MONTHLY ESTIMATE	MONTHLY ACTUAL	MONTHLY DIFFERENCE	FISCAL YTD ESTIMATE	FISCAL YTD ACTUAL	FISCAL YTD DIFFERENCE
REVENUES						
01.010 General Property (Real Estate)	0	0	0	6,326,556	6,326,556	0
01.020 Tangible Personal Property Tax	0	0	0	331,500	331,452	48-
01.030 Income Tax	0	0	0	0	0	0
01.035 Unrestricted Grants-in-Aid	1,825,000	1,840,856	15,856	10,965,044	11,231,174	266,130
01.040 Restricted Grants-in-Aid	115,000	99,761	15,239-	675,122	635,934	39,188-
01.045 Restricted Grants-in-Aid - SFSF	0	0	0	0	0	0
01.050 Property Tax Allocation	0	0	0	1,252,151	1,384,366	132,215
01.060 All Other Operating Revenue	41,500	5,589-	47,089-	426,131	565,620	139,489
01.070 Total Revenue	1,981,500	1,935,028	46,472-	19,976,504	20,475,102	498,598
OTHER FINANCING SOURCES						
02.010 Proceeds from Sale of Notes	0	0	0	0	0	0
02.020 State Emergency Loans & Advancements (Approved)	0	0	0	0	0	0
02.040 Operating Transfers-In	0	0	0	0	0	0
02.050 Advances-In	0	0	0	475,420	475,420	0
02.060 All Other Financing Sources	0	0	0	0	0	0
02.070 Total Other Financing Sources	0	0	0	475,420	475,420	0
02.080 Total Revenues and Other Financing Sources	1,981,500	1,935,028	46,472-	20,451,924	20,950,522	498,598
EXPENDITURES						
03.010 Personal Services	1,815,500	1,874,904	59,404	11,671,057	11,768,383	97,326
03.020 Employees' Retirement/Insurance Benefits	700,000	699,084	916-	4,137,629	4,140,765	3,136
03.030 Purchased Services	700,000	696,504	3,496-	3,970,301	3,946,855	23,446-
03.040 Supplies and Materials	50,000	45,792	4,208-	649,302	605,605	43,697-
03.050 Capital Outlay	0	1,867	1,867	352,136	414,443	62,307
03.060 Intergovernmental	0	0	0	0	0	0
04.010 Debt Service: All Principal (Historical)	0	0	0	0	0	0
04.020 Debt Service: Principal - Notes	0	0	0	0	0	0
04.030 Debt Service: Principal - State Loans	0	0	0	0	0	0
04.040 Debt Service: Principal - State Advancements	0	0	0	0	0	0
04.050 Debt Service: Principal - HB 264 Loans	0	0	0	0	0	0
04.055 Debt Service: Principal - Other	0	0	0	133,514	133,514	0
04.060 Debt Service: Interest and Fiscal Charges	0	0	0	0	0	0
04.300 Other Objects	25,000	26,508	1,508	306,041	315,863	9,822
04.500 Total Expenditures	3,290,500	3,344,659	54,159	21,219,980	21,325,428	105,448
OTHER FINANCING USES						
05.010 Operating Transfers - Out	0	0	0	0	0	0
05.020 Advances - Out	0	0	0	0	0	0
05.030 All Other Financing Uses	0	0	0	0	0	0
05.040 Total Other Financing Uses	0	0	0	0	0	0
05.050 Total Expenditure and Other Financing Uses	3,290,500	3,344,659	54,159	21,219,980	21,325,428	105,448
06.010 Excess Rev & Oth Financing Sources over(under) Exp &	1,309,000-	1,409,631-	100,631-	768,056-	374,906-	393,150
07.010 Beginning Cash Balance	1,353,245	1,847,026	493,781	812,301	812,301	0
07.020 Ending Cash Balance	44,245	437,395	393,150	44,245	437,395	393,150
08.010 Outstanding Encumbrances	0	2,016,143	2,016,143	0	2,016,143	2,016,143

Employee Leaves

<i>Last</i>	<i>First</i>	<i>Bldg</i>	<i>Type</i>	<i>Date Out</i>	<i>Date Back</i>	<i>Notes</i>
D'Agostino	Renee	WF	Intermittent FMLA	01/03/17	01/02/18	Intermittent FMLA for family member
Eddy	Debra	WF	Unpaid Medical LOA	01/13/17	07/13/17	Unpaid Medical LOA
Green	Tara	HS	Medical LOA	12/05/16	TBD	Medical LOA
Harris	Carrie	EW	Medical LOA	01/04/17	TBD	Medical LOA
Hegedus	Betty	CO	Medical LOA	01/11/17	04/11/17	Medical LOA (FMLA)
Henning	Jim	HS	Medical LOA	01/03/17	01/12/17	Medical LOA
Maguth	Denise	MS	Medical LOA	11/28/16	01/04/17	Medical LOA
Osborne	Jason	HS	Paternity LOA	02/06/17	02/21/17	Paternity LOA (FMLA)
Walchanowicz	Lori	WF	Unpaid LOA	03/06/17	03/13/17	Unpaid LOA
Wanderstock	Joni	MS	Medical LOA	12/19/16	01/23/17	Medical LOA (FMLA)

STUDENT/PARENT HANDBOOK

GARFIELD HEIGHTS CITY SCHOOL DISTRICT

Pupil Services Department

**Terrance Olszewski,
Superintendent of Schools**

**Gordon Dupree, Ph.D.
Director of Pupil Services**

School Year 2016- 2017

FROM THE GARFIELD HEIGHTS CITY SCHOOLS BOARD OF EDUCATION

Our district's mission statement is:

To educate, guide, and ensure all students graduate prepared to meet high expectations and serve as responsible citizens in a global society.

Vision: Transforming Lives by Instilling 21st Century Skills

THE GARFIELD HEIGHTS BOARD OF EDUCATION MEMBERS

Gary Wolske, President
Christine A. Kitson, Vice President
Robert A. Dobies, Sr., Member
June A. Geraci, Member
Joseph M. Juby, Member

Table of Contents

From The Board of Education	2
About the Garfield Heights City Schools From the Superintendent	8
School Building Information	10
Student/Parent Handbook Introduction	10
Purpose of This Handbook	11
Equal Education Opportunities	11
School Attendance Areas	11
Assignment of Students to Schools	12
Compulsory School Attendance	12
School Attendance Policy	12
Exclusions and Emptions from School Attendance	13
Injury and Illness	13
Entrance Age	14
Early Entrance to Kindergarten	14
Admission to School	15
Admission of Nonresident Students	17
Tuition Students	19
Admission of Open Enrollment/Transfer Students	19
Admission of Students From Non-Chartered Schools or From Home Schooling	19
Student Rights and Responsibilities	19
Student Absences and Excuses	21
Truancy	22
Excused Absences	23
Notification of Absence	23
Make-up of Tests and Other School Work	24
Unexcused Absences	24
Tardiness	24
Vacations During the School Year	25
Student Dismissal Precautions	25
Student Attendance Accounting	25
Release Time for Religious Instruction	26
Field Trips	26
Grades	27
Grading Periods	27
Promotion and Retention	27
Retention in 3 rd grade	30
Summer Promotion	30
Graduation Requirements	30

Regular Diploma	30
Honors Diploma	31
Early Graduation	31
Graduation Requirements	32
Educational Options	33
College Credit Plus	33
Recognition of Student Achievement	33
Homework	33
Student Assessment	33
Student Activities	34
School Sponsored Clubs and Activities	34
Non-School Sponsored Clubs and Activities	34
Athletics	34
Student Employment	35
Student Attendance at School Events	35
Scheduling and Assignments	35
Early Dismissal	35
Withdrawal/Transfer from School	36
Immunizations	36
Emergency Medical Authorization	36
Use of Medications	36-37
Non-Prescribed (Over the Counter) Medications	38
Control of Casual-Contact Communicable Diseases	38
Control of Blood-Borne Pathogens	39
Students with Disabilities	40
Discipline of Students with Disabilities	41
Student Records	42
Student Fees and Fines	44
Student Fund-Raising	45
Student Valuables	45
Meal Service	45
Safety & Security and Student Well Being	45
Fire, Tornado, and Safety Drills	46
Emergency Closing and Delays	46
Visitors	46
Use of the Library/Media Center	47
Use of School Equipment and Facilities	47
Lost and Found	47
Use of Office Telephones	47

Use of Wireless Communication Devices	47
Garfield Heights High School Cell Phone Policy	48-49
Computer Technology and Networks	49-54
Interrogations and Searches	55
Searches of School Property Assigned to a Student	55
Searches of a Student's Person or Personal Property by School Personnel	55
Searches of Student Property by Law Enforcement Officials	56
Interrogations by Law Enforcement Officials	56
Student Rights of Expression	57
Possession of Obscene Materials	57
Expected Behaviors	58
Classroom Environment	58
Student Conduct Code	59
Viewing of Videotapes by Non-School People	59
Informal Discipline	59
Detentions	59
In-school Discipline	60
Formal Discipline	60
Due Process Rights	61
Suspension from School	61
Emergency Removal	61
Expulsion from School	62
Permanent Exclusion	63
Re-Admission from Permanent Exclusion	64
Probationary Admission Following Permanent Exclusion	65
Dress and Grooming	65
Dresses	66
Pants, Shorts, Skorts, Capris, Skirts	66
Shirts, Sweatshirts, Sweaters, Vests, Pullovers	67
Gangs	67
Care of Property	68
More Specific Conduct Code Violations	68
Possession/Use of Drugs and/or Alcohol	68
Anabolic Steroids	68
Possession/Use of Tobacco	69
Use and/or Possession of a Firearm	69
Use and/or Possession of a Weapon or a Lookalike Weapon	69
Use of an Object as a Weapon	70
Knowledge of Dangerous Weapons or Threats of Violence	70

Arson	70
Physically Assaulting a Staff Member/Student/Person Associated with the District	70
Verbally Threatening a Staff Member/Student/Person Associated with the District	71
Misconduct Against a School Official or Employee, or The Property of Such a Person, Regardless of Where It Occurs	71
Misconduct Off School Grounds	71
Extortion	72
Gambling	72
Falsification of School Work, Identification, Forgery	72
Cheating and Plagiarism	72
Bomb Threats, and Other False Alarms and Reports	72
Terrorist Threat	73
Possession and/or Use of Combustible Materials	73
Trespassing	73
Theft, or Knowingly Receiving or Possessing Stolen Property	73
Insubordination	74
Damaging Property (Vandalism)	74
Persistent Absences or Tardiness	74
Unauthorized Use of School or Private Property	74
Refusing to Accept Discipline	74
Aiding or Abetting Violations of School Rules	75
Displays of Affection/Sexual Activities	75
Possession of Electronic Equipment	75
Violation of Individual School/Classroom Rules	75
Violation of Bus Rules/Suspension of Bus Riding/Transportation Privileges	75
Interference, Disruption or Obstruction of the Educational Process	75
Harassment and or Aggressive Behavior (Including Bullying And Cyberbullying)	76
Bullying, Harassment, and Intimidation	76
Ethnic Intimidation	78
Complaints	78
Privacy/Confidentiality	79
Reporting Requirement	79
Immunity	79
Notification	79
Education and Training	79
Hazing	80
Violent Conduct	80
Improper Dress	80
Careless or Reckless Driving	80

Burglary	81
Fighting	81
Lighting Incendiary Devices	81
Possession of Pornography	81
Unauthorized Use of Vehicles	81
Student Transportation	81
Bus/Transportation vehicles to School	81
Prior to Loading (On the Road and at School)	82
During the Trip	83
Exiting the School Vehicle	83
Student Conduct on School Buses	84
School Bus/Vehicle Transportation Discipline	85
Videotapes on School Buses/School Transportation Vehicles	85
Penalties for Infractions	85
Transportation of Students by Private Vehicle	85
Self-Transportation to School	86

District Profile

Superintendent Terry Olszewski

Overview

The Garfield Heights City Schools is a dynamic inner-ring district in the Greater Northeast Ohio area. The school district serves a community of approximately 25,000 residents, and seeks to advance a positive reflection of the community which surrounds it.

The GHCS serves approximate 4,000 students yearly, and is comprised of seven facilities as its total campus, including one high school, one middle school (serving grades 6, 7 and 8) and three elementary schools (serving grades K-5). The Garfield Heights City Schools employs approximately 400 administrators, teachers and staff members, all dedicated to the mission and vision of the district.

Specifically, the mission of the Garfield Heights City Schools is *to educate, guide, and ensure all students graduate prepared to meet high expectations and serve as responsible citizens in a global society.*

In helping to accomplish that mission, and in looking toward the future, the district's vision is *transforming lives by instilling 21st Century skills.*

Academics

In terms of academics, the schools certainly have their bright spots. Namely, Garfield Heights City Schools garners one of the highest senior graduation rates among inner-ring schools at 93%. Courses available to students at Garfield Heights High School seek to truly prepare students for their next respective academic steps, and include such classes as Advanced Placement Calculus, AP American History and AP English. Additionally, 19 Honors Courses are offered at High School, including Honors Anatomy and Physiology, Honors Chemistry and Honors Physical Science. Offering such programming and classes resulted in more than \$4 Million in scholarships and grants were awarded to the Class of 2016.

By way of technical training, more than 27 Career Technical programs are offered to junior and seniors through involvement with Cuyahoga Valley Career Center, including Computer Program and Digital Design, Dental Hygiene, Health Careers and Engineering Tech. Garfield Heights City Schools sends the highest number of students to the Career Center among the eight participating school districts

The Learning Center at the Garfield Heights City Schools is an innovative approach which provides supplemental academic and behavioral support in a flexible, non-traditional environment for high school students who require credit recovery needs.

Facilities

The Garfield Heights City Schools features top quality facilities that create a welcoming and instructive learning environment. Maple Leaf Intermediate school and Elmwood Elementary school have benefitted from an approximate \$18 million investment from the OSFC, which has

come at no cost to the taxpayers of the City of Garfield Heights, and have completely renovated classrooms, upgraded technology, improved instructional materials and lifted the academic outlook at these K-5 Buildings. Safety and security is a top priority at all buildings, where major investments for camera technology, additional security staff and computer programming have been recently upgraded. The pinnacle of such upgrades have been the addition of two full-time Student Resource Officers being placed at the high school and middle school, through a collaborative partnership with the City of Garfield Heights.

Co-Curricular Activities

In terms in extra and co-curricular activities, there are student lead organizations that exist in the Garfield Heights City Schools that provide an opportunity for students to develop their communication, leadership, teamwork and decision making skills. Some are athletic in nature and others promote community and volunteerism. The school's Academic Challenge Team is a consistent regional and state finalist. And, the Garfield Heights High School Music Express is a 'one-of-a-kind' experience, presenting the schools' finest talent in dancing and singing, all combined into one award-winning performance. The Garfield Heights City Schools strongly promotes community activism amongst its student body as well, manifesting itself in student groups at the high school such as Students of Service (S.O.S.) all the way to the elementary levels through organizations such as the "K-Kids" (Kiwaniis Kids).

Technology

Pursuing the latest equipment, software and resources in technology is also a top priority of the Garfield Heights City Schools. At present, there is one device for every two students district-wide. This extraordinary reality permits students at all grade levels to experience a seamless transition from curriculum advances to technological applications. When trends in technology emerge, the Garfield Heights City Schools' technology team, bandwidth and scope of operations is prepared. Each building, K-12, maintains a computer lab where curriculum, etiquette and other skills are taught. In addition, carts with Chromebooks and iPads are available to the district's youngest students. In all, technology is a top priority for the Garfield Heights City Schools.

Communications and Community Partnerships

The Garfield Heights City Schools maintains a strong commitment to communication, where you can regularly find more info on the district at FACEBOOK, Twitter, and on our local cable access channel GHTV. The district website is a primary conveyor for information about the district as well. In terms of partnerships, the Garfield Heights City Schools recognizes its place in the community and seeks to meaningfully align itself with public entities such as the City of Garfield Heights, the Garfield Heights Municipal Court and the Garfield Heights Chamber of Commerce. Through its "Bulldog Business Partnership," the school district maintains mutually beneficial relationships with top community employers such as Marymount Hospitals, Overdrive Technologies, Giant Eagle, Royal Landscaping, First Federal of Lakewood and others.

Thank you for visiting us online. We're confident that your experience with The Garfield Heights City Schools will be a pleasant one!

STUDENT/PARENT HANDBOOK INTRODUCTION
for the
GARFIELD HEIGHTS CITY SCHOOL DISTRICT
Garfield Heights, Ohio 44125

Welcome to the Garfield Heights City Schools. We are pleased to have you as students and parents and we will do our best to help make your experience here as enjoyable and successful as you wish to make it. To help provide a safe and productive learning environment for students, staff, parents and visitors, we publish this updated Student/Parent Handbook annually and post it on the district website to explain students' rights, responsibilities, and consequences for misbehavior.

Parents are encouraged to take time to review and discuss the information in this Handbook with their school-age children. Teachers and administrators also review this Handbook with students.

Thank you for taking the time to become familiar with the important information in this Handbook. If you have any questions, please contact your child's building administrator.

Garfield Heights High School	Elmwood Elementary School
4900 Turney Road	5275 Turney Road
Phone: (216) 662-2800	Phone: (216) 475-8110
FAX: (216) 271-6183	FAX: (216) 475-8371
Garfield Heights Middle School	William Foster Elementary School
12000 Maple Leaf Drive	12801 Bangor Avenue
Phone: (216) 475-8105	Phone: (216) 475-8123
FAX: (216) 475-8146	FAX: (216) 475-8080
Maple Leaf Elementary School	Maintenance & Transportation
5764 Turney Road	4900 Turney Road
Phone: (216) 662-3800	Phone: (216) 332-0359
FAX: (216) 662-9949	FAX: (216) 441-8964

The student hours for the elementary schools are 8:15 am- 2:45 pm

The student hours for the middle school and the high school are 7:30 am- 2:20 pm

PURPOSE OF THIS HANDBOOK

This Parent/Student Handbook was developed to help:

1. enhance equal educational opportunities for all students;
2. instill in all students the ability to be critical thinkers and to strive for lifelong learning;
3. promote consistent attendance;
4. ensure that the constitutional rights of all students as citizens in a democracy have practical meaning and application;
5. develop in students a deep sense of personal responsibility for their actions;
6. attend vigorously to matters of student safety, health and welfare;
7. deal justly and constructively with all students in matters of discipline; and
8. help all students feel that they are valued as individual persons in the school environment.

EQUAL EDUCATION OPPORTUNITIES

All students of the district have equal educational opportunities. Students have the right to be free from discrimination on the basis of race, color, national origin, citizenship status, ancestry, religion, sex, economic status, marital status, pregnancy, age, disability, military status or sexual orientation in all decisions affecting admissions; membership in school-sponsored organizations, clubs or activities; access to facilities; distribution of funds; academic evaluations or any other aspect of school-sponsored activities. Any limitations with regard to participation in a school-sponsored activity are based on criteria reasonably related to that specific activity.

Complaints about violations of the Equal Opportunities section above should contact the district Compliance Officer. The Compliance Officer can provide additional information concerning equal access to educational opportunity. The Compliance Officer for the Garfield Heights City Schools is the assistant-superintendent of schools. The phone number for that office is (216) 475-8100.

SCHOOL ATTENDANCE AREAS

The Board determines attendance areas for the various schools of the district. The superintendent recommends boundary lines, taking into consideration the best use of school facilities, the equalization of enrollments in classrooms, natural barriers and traffic hazards and patterns. Except as the foregoing factors influence boundary lines, the area established should permit each student to attend the school nearest her/his place of residence.

Students are expected to attend the schools in the areas in which they live. Exceptions may be made within Board policy or may be made in the best interests of the students and/or the schools.

ASSIGNMENT OF STUDENTS TO SCHOOLS

The Board approves attendance areas. Students attend the school that serves the attendance area in which their parents reside or, upon acceptance, the student may attend another school pursuant to the district's intradistrict open enrollment policy.

The superintendent has authority to assign students to schools. The superintendent or her/his designee is authorized to make exceptions on the basis of hardship and student need and to assign a student to a school outside her/his own attendance area.

COMPULSORY SCHOOL ATTENDANCE

Children between the ages of 6 and 18 are of compulsory school age. Every person of compulsory school age must attend a school which conforms to the standards prescribed by the state Board of Education until one of the following occurs:

1. The person receives a diploma or a GED granted by the Board or other governing authority indicating that such student has successfully completed all state and local requirements.
2. The person receives an Age and Schooling Certificate (work permit) and is enrolled in an equivalent diploma program.
3. The person is excused from school under standards adopted by the state Board of Education pursuant to state law.

The parent(s) of any person who is of compulsory school age must send such person to school unless she/he is exempt as listed above.

SCHOOL ATTENDANCE POLICY

Regular attendance is a significant student responsibility at all grade levels. Many studies correlate regular attendance with success in school. Regular attendance means that the academic learning process is not interrupted, less time is spent on make-up assignments, and students benefit from participation and interaction with others in class. Many important lessons are learned through active participation in classroom and other school activities that cannot be replaced by individual study.

Establishing a pattern of good attendance will benefit the student in school and in the workplace. Attendance is important in the development of a high quality work ethic, which will be a significant factor in a student's success with future employers. One of the most important

work habits that employers look for in hiring and promoting a person is her/his dependability in coming to work every day on time. This is a habit the school wants to help students develop as early as possible.

EXCLUSIONS AND EXEMPTIONS FROM SCHOOL ATTENDANCE

A student of compulsory school age residing in the district may be legally excused from full-time enrollment by:

1. holding an age and schooling certificate (work permit), being regularly employed and attending school on a part-time basis in a program approved by the superintendent or her/his designee;
2. receiving approved home instruction;
3. attending a private, parochial or other chartered school; or
4. having received a diploma or high school equivalent from an approved high school.

The district may temporarily deny admittance to any student who is otherwise entitled to be admitted to the district if the student has been suspended or expelled from the schools of another district in the state of Ohio or an out-of-state district and if the period of suspension or expulsion has not expired. The student and parent(s) will have an opportunity for a hearing before the superintendent/designee to determine the admittance or non-admittance of the student.

INJURY AND ILLNESS

All injuries must be reported to a teacher or the office. If the injuries are minor, the student will be treated and may return to class. If medical attention is required, the office will follow the school's emergency procedures and attempt to make contact with the student's parents.

A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.

ENTRANCE AGE (Mandatory Kindergarten)

Each child who is five years of age on or before September 30 is eligible to enroll in kindergarten. Each child who is six years of age on or before September 30 and who has successfully completed kindergarten is eligible to enroll in the first grade.

EARLY ENTRANCE TO KINDERGARTEN

The Garfield Heights City School District evaluates students for Early Entrance to Kindergarten in accordance with ODE Model Policy for Academic Acceleration. Early entrance to kindergarten for children not age five before January 1 will only be considered if the child is referred by an educator within the district, a preschool educator who knows the child, a pediatrician or psychologist who knows the child, or at the discretion of the principal of the school to which the student may be admitted. A parent may request early entrance to kindergarten if the child turns five years of age after the district's kindergarten entrance date of September 30 and before January 1.

Early entrance should be viewed as a means of meeting a child's needs. The key to determining whether or not early entrance is recommended is to evaluate the student's ability, achievement, and aptitude. Early entrance is designed for the exceptional child who is both academically ready as well as developmentally mature when compared to others his or her chronological age. Early entrance to kindergarten may be permitted if all of the following requirements are met:

1. The child's cognitive ability, academic achievement, and aptitude result in an acceptable composite score on the Iowa Acceleration Scale, 3rd Edition.
2. The child possesses and demonstrates social and emotional characteristics that permit conformity with behavior commonly expected of children in kindergarten.

As required, an Acceleration Evaluation Committee will review the results of the comprehensive evaluation and determine the most appropriate available learning environment for your child. The Acceleration Evaluation Committee Members:

1. The child's receiving principal or assistant principal
2. A teacher at the grade level to which the student may be accelerated
3. A parent or legal guardian of the referred student or a representative designated by a parent or legal guardian of the referred child
4. A gifted education coordinator or gifted intervention specialist. If a gifted coordinator or gifted intervention specialist is not available in the district, a school psychologist or guidance counselor with expertise in the appropriate use of academic acceleration may be substituted.

To request early entrance into kindergarten for your child, please follow the steps outlined below:

1. Complete and submit the documents found on the Early Entrance to Kindergarten link on the Garfield Heights City Schools website under the Central Office Gifted department which include the Early Entrance to Kindergarten Application, Early Entrance to Kindergarten Checklist, Early Entrance to Kindergarten Evaluation and Review Permission Form
2. Provide a copy of your child's birth certificate indicating your child will be turning five during the next school year. Return the items listed above to the Garfield Heights Board of Education/Special Education Department no later than March 31 to ensure evaluation prior to the start of the coming school year.

ADMISSION TO SCHOOL

Use of InfoSnap for Initial Enrollment

All parents/guardians/case workers must use the district's online enrollment program in order to register their students to attend school. The program can be accessed through any computer that has internet access.

After the InfoSnap process is completed, the parent/guardian/caseworker must contact the district Registrar (216/475-8100) for an appointment to complete the registration process.

In general, state law requires students to enroll in the school district in which their parent or legal guardian resides.

New students under the age of 18 must be enrolled by their parent or legal guardian. When enrolling, parents must provide copies of the following:

- A. a birth certificate or similar document
- B. court papers allocating parental rights and responsibilities, or custody (if appropriate)
- C. proof of residency
- D. proof of immunizations
- E. previous school records
- F. copies of any Individual Education Plans (IEPs), if applicable

We encourage all parents/custodians/caseworkers to have all of the required documents (above) completed so that the enrollment process will proceed smoothly. Lack of complete documentation may result in a delayed entry to school.

Under certain circumstances, temporary enrollment may be permitted. In such cases, parents will be notified about documentation required to establish permanent enrollment.

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred. Guidance personnel will assist in obtaining the transcript, if not presented at the time of enrollment.

High school students whose transcript files are incomplete will be enrolled as 9th graders until the school receives the completed transcripts.

Homeless students who meet the federal definition of homeless may enroll and will be under the district's Liaison for Homeless Children with regard to enrollment procedures.

All students who are living with a parent must be accompanied by a parent at enrollment time.

In addition, if a student resides in the district with a grandparent and is the subject of a: (1) power of attorney designating the grandparent as the person in charge; or (2) a caretaker authorization affidavit executed by the grandparent that provides the grandparent with authority over the care, physical custody, and control of the child, including the ability to enroll the child in school, consent in all school related matters, and discuss with the district the child's educational progress, the student's grandparent may enroll the child in school on a tuition-free basis. However, in addition to the above-referenced documents that are typically required for enrollment, the grandparent must provide the district with a duly executed and notarized copy of a power of attorney or caretaker authorization affidavit. Neither of these documents grants custody to a grandparent.

A student suspended or expelled by another public school in Ohio may be temporarily denied admission to the district's schools during the period of suspension or expulsion even if that student would otherwise be entitled to attend school in the district. Likewise, a student expelled or otherwise removed for disciplinary purposes from a public school in another state and the period of expulsion or removal has not expired may be temporarily denied admission to the district's schools during the period of expulsion or removal or until the expiration of the period of expulsion or removal which the student would have received in the district had the student committed the offense while enrolled in the district. Prior to denying admission, however, the superintendent or designee shall offer the student an opportunity for a hearing to review the circumstances of the suspension or expulsion and any other factors the superintendent determines to be relevant.

If a student has been recently discharged or released from the custody of the Department of Youth Services (DYS) and is seeking admittance or re-admittance into the district, the student will not be admitted until the following records, which are required to be released by DYS to the superintendent, have been received:

- A. an updated copy of the student's transcript;
- B. a report of the student's behavior while in DYS custody;

- C. the student's current IEP, if one has been developed for the child; and
- D. a summary of the instructional record of the child's behavior.

Foreign students and foreign-exchange students (from recognized and approved student programs) are eligible for admission on the same basis as other non-resident students.

ADMISSION OF NONRESIDENT STUDENTS

In order to be eligible for a free public education in the district's schools, a student must be the child of a resident of the district or reside with a grandparent with either power of attorney or caretaker authorization affidavit. If legal or permanent custody or legal guardianship of the student has been granted by a court to a resident of the district or a government agency within the district, the student is entitled to attend district schools and tuition is paid in compliance with state law.

In compliance with state law and Board policy, nonresident students are exempt from paying tuition when:

1. an adult resident of the district submits a sworn statement that she/he has begun legal custody proceedings for the student (maximum 60 days permitted);
2. for students with a valid IEP, the student is at least 18 but not yet 22 years of age and resides in the district, lives apart from her/his parent(s), supports himself/herself by her/his own labor and does not possess a high school diploma;
3. the student is under 18 years of age, resides in the district and is married, regardless of the residence of the parent(s);
4. the student has a medical condition that may require emergency attention and her/his parent is employed in the district; (The parent(s) of such child must submit to the Board a statement from the child's physician certifying that the child's medical condition may require emergency medical attention.)
5. the student resides with a person other than her/his parent(s) and such student has a parent serving outside Ohio in the U.S. Armed Services; (The student's parent(s) must file an affidavit with the superintendent stating (1) that the parent is serving outside the state in the U.S. Armed Services, (2) that the parent intends to reside in the district upon returning to the state, and (3) the name and address of the person with whom the student is living while the parent is outside the state. This tuition exemption may be granted only for a period of up to 12 months.)
6. the student resides with a parent who is planning to either have a home built or has purchased a home in the district and is waiting for the closing date of the

mortgage loan;

(The student's parent(s) must provide the superintendent with a sworn statement revealing the location of the house and the parent(s)' intention to reside there. The parent(s) must also provide a statement from a homebuilder, real estate broker or bank officer confirming that the house construction is planned or is awaiting approval of the mortgage loan. The period for tuition-free attendance in these cases may extend up to 90 days.)

7. the student's parent is an employee of the district; (Any such policy shall take effect on the first day of the school year and the effective date of any amendment or repeal may not be prior to the first day of the subsequent school year. The policy shall be uniformly applied to all such children and shall provide for the admission of any such student upon request of the parent(s). No student may be admitted under this policy after the first day of classes of any school year.)
8. the student resides with her/his parent(s) under the care of a shelter for victims of domestic violence;
9. the student is not a resident of the district, does not require special education and resides with her/his grandparent(s), provided that the Board and the board of the district in which the student's parent(s) reside enter into a written agreement showing good cause for the student to be admitted to the district;

(The grandparent(s) are required to sign all consent forms required by the district, even if the student would remain in the legal custody of the parent(s).)

10. the student is under the age of 22 and her/his parent(s) moved from the district following the commencement of classes during the student's senior year, for the remainder of the school year and for one additional semester;
11. the student is under the age of 22 and resides in a new school district because of the death of a parent. (The student is entitled to finish the current school year in the district upon approval of the Board.)

The Board does not waive the payment of tuition, except:

1. when agreements have been established with other boards of education to serve their students in career-technical or special education classes on a cooperative basis, as permitted by law;
2. when foreign exchange students, sponsored under an approved exchange program, reside in the district temporarily; or
3. for adult residents or classified staff employees of the district who meet the criteria established by the Board.

In all cases, specific Board permission to waive tuition must be obtained for each individual case.

The district may temporarily deny admittance to any student who otherwise may be admitted to the district, if the student has been expelled from the schools of another district and if the period of expulsion has not expired. The student and parent(s) will have an opportunity for a hearing before the superintendent/designee to determine the admittance or non-admittance of the student.

TUITION STUDENTS

Applications from nonresidents to attend the schools on a tuition basis may be considered if space is available. The amount of tuition is set annually by the state, based on a per-student cost determined in compliance with state law. Nonresident students must provide all records required of resident students in compliance with state law.

ADMISSION OF INTERDISTRICT (OPEN ENROLLMENT) TRANSFER STUDENTS

The Board does not participate in an open enrollment program for students from other districts and does not accept such students.

ADMISSION OF STUDENTS FROM NON-CHARTERED SCHOOLS OR FROM HOME SCHOOLING

Students seeking admission into the district's schools who have been enrolled in non-chartered schools or home schooling programs may be required to take competency examinations. The purpose of these examinations is to determine the proper grade placement for these students.

In making a placement decision, the superintendent may consider:

1. the student's most recent annual academic assessment report;
2. whether to require the student to take any or all of the nationally normed, standardized achievement tests that are regularly scheduled for district students of similar age; and
3. other evaluation information that may include interviews with the student and the parent.

STUDENT RIGHTS AND RESPONSIBILITIES

Students, like all citizens, have civil rights guaranteed by the Constitution of the United States. The First Amendment, which ensures the freedom of religion, speech, press, assembly and petition and the Fourteenth Amendment, which guarantees due process and equal protection, apply in school environments.

The rights of an individual are preserved only by the protection and preservation of the rights of others. A student is responsible for the way rights are exercised and must accept the consequences of actions and recognize the boundaries of rights. Each exercise of an individual's rights must demonstrate respect for the rights of others.

These statements set forth the rights of students and the responsibilities which are inseparable from these rights, which include the right to:

1. equal educational opportunity and freedom from discrimination and the responsibility not to discriminate against others;
2. attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
3. due process of law with respect to suspension and expulsion;
4. free inquiry and expression and the responsibility to observe rules regarding these rights and
5. privacy, which includes privacy with respect to the student's school records.

As part of the educational process, students should be made aware of their legal rights and of the legal authority of the Board to make rules and delegate authority to its staff to make rules necessary for the orderly operation of the schools.

Copies of the code are available to any parent on the district website. The school's rules and procedures are designed to allow students to be educated in a safe and orderly environment. All students are expected to follow staff members' directions and to obey all school rules.

Students must arrive at school on time, prepared to learn and participate. If, for some reason, this is not possible, the student should seek help from the principal.

Adult students (age 18 or older) must follow all school rules. Adult students cannot write or sign their own absence notes, nor can they sign themselves out of school without the permission of their parents.

In order to keep parents informed of their child's progress in school, parents will be provided information on a regular basis and whenever concerns arise. Many times it will be the responsibility of the student to deliver the information. The school, however, may use the mail or hand delivery when appropriate. Parents have the option of receiving communication from the school via e-mail and/or facsimile by filling out the appropriate form available in the school's administrative office. Parents are encouraged to build a two-way link with their child's teachers and support staff by informing the staff of suggestions or concerns that may help their child better accomplish her/his educational goals.

STUDENT ABSENCES AND EXCUSES

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor school work; therefore, all students are urged to make appointments, do personal errands, etc., outside of school hours.

Reasons for which students may be excused include, but are not limited to:

1. personal illness of the student;
2. illness in the student's family;
3. needed at home to perform necessary work directly and exclusively for parents or legal guardians (applies to students over 14 years of age only);
4. death in the family;
5. quarantine for contagious disease;
6. religious reasons;
7. traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to four days); or
8. as determined by the superintendent.

Each student who is absent must immediately, upon return to school, make arrangements with her/his teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by state law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness.

The Board does not believe that students should be excused from school for vacations or other nonemergency trips. The responsibility for such absences resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while she/he is absent.

The Board authorizes the superintendent to establish a hearing and notification procedure for the purpose of denying a student's driving privileges if that student of compulsory school age has been absent without legitimate excuse for more than 10 consecutive days or a total of at least 15 days during a semester or term.

TRUANCY (Unexcused Absence from School)

The Board endeavors to reduce truancy through cooperation with parents, diligence in investigating the causes of absence and use of strict guidelines in regard to tardiness and unexcused absence. Unexcused absence from school is not acceptable. Students who are truant will receive no credit for school work that is missed. A student will be considered habitually truant if the student is absent without a legitimate excuse for 5 or more consecutive school days, for 7 or more school days in 1 month, or 12 or more school days in 1 school year. Furthermore, a student will be considered chronically truant if the student is absent without a legitimate excuse for 7 or more consecutive school days, for 10 or more school days in 1 month, or 15 or more school days in 1 school year.

When the Board determines that a student has been truant and that the parent, guardian or other person having care of a child has failed to ensure the child's attendance at school, state law authorizes the Board to require the parent to attend a specified educational program.

This program has been established according to the rules adopted by the state Board of Education for the purpose of encouraging parental involvement in compelling the child's attendance at school.

A "habitual truant" is any child of compulsory school age who is absent without a legitimate excuse for five or more consecutive school days, seven or more school days in one month or 12 or more school days in a school year.

A "chronic truant" is any child of compulsory school age who is absent without legitimate excuse for seven or more consecutive school days, 10 or more school days in one month or 15 or more school days in a school year.

For the correction of the "habitually truant" unruly child, the courts may now order the Board to require the child to attend an alternative school if one has been established.

The courts may order the "habitually truant" child not to be absent without legitimate excuse from school for five or more consecutive days, seven or more school days in one school month or 12 or more school days in a school year.

Regarding "habitual truants," the Board must take as an intervention strategy any appropriate action contained in the Board policy, or the Board may file a complaint in juvenile court jointly against the child and the parent. The complaint must state that the child is an "unruly child" by virtue of being a "habitual truant" and that the child's parent violated the school attendance law.

Regarding "chronic truants," if the parent fails to get the child to attend school and the child is considered a "chronic truant," the Board must file a complaint in the juvenile court jointly against the child and the parent. The complaint must state that the child is a "delinquent child" by virtue of being a "chronic truant," and that the parent has violated the school attendance law.

Intervention strategies for truants may include the following:

1. providing a truancy intervention program for a habitual truant;
2. providing counseling for a habitual truant;
3. requesting or requiring a parent having control of a habitual truant to attend parental involvement programs;
4. requesting or requiring a parent of a habitual truant to attend truancy prevention mediation programs;
5. notification to the registrar of motor vehicles; or
6. taking appropriate legal action.

Excused Absences

Students may be excused from school for one or more of the following reasons and will be provided an opportunity to make-up missed school work and/or tests:

- A. personal illness (a written physician's statement verifying the illness may be required)
- B. illness in the family (the absence under this condition shall not apply to children under fourteen (14) years of age)
- C. quarantine of the home
- D. death in the family
- E. necessary work at home due to absence or incapacity of parent(s)/guardian(s)
- F. observation or celebration of a bona fide religious holiday
- G. such good cause as may be acceptable to the superintendent

Notification of Absence

If a student will be absent, the parents must notify the school office by phone or note (not a text) and provide an explanation. If prior contact is not possible, the parents should provide a written excuse as soon as possible after the student's absence. When no excuse is provided, the absence will be unexcused and the student will be identified as truant for that school day. If the offered excuse for a student's absence is questionable or if the number of student absences is excessive, the school staff will notify the parents of the need for improvement in the student's attendance.

A skipped class or part of the school day will be identified as an unexcused absence and students will not be permitted to make-up missed class work. The student will also be subject to disciplinary action.

Students with a health condition that causes repeated absences must provide the administration with an explanation of the condition from a registered physician.

Make-up of Tests and Other School Work

Students who are absent from school with an excuse shall be given the opportunity to make-up missed work. The student should contact the school office as soon as possible to obtain assignments. The numbers of days the student was absent will equal the number of days the student has to make up the missed work, unless the building administrator deems otherwise.

If a student misses a teacher's test due to an excused absence, s/he should make arrangements with the teacher to take the test at another time. If s/he misses a state-mandated assessment test or other standardized test, the student should consult with the principal to arrange for administration of the test at another time.

Unexcused Absences

Any student who is absent from school for all or any part of the day without a legitimate excuse shall be considered truant and the student and her/his parents shall be subject to the truancy laws of the state.

TARDINESS

Elementary Level

A student who is not in her/his assigned location by the tardy bell shall be considered tardy. Any student arriving late to school is to report to the school office before going to class.

Secondary Level

Each student is expected to be in her/his assigned location throughout the school day. If a student is late arriving at school, s/he must report to the school office before going to her/his first assigned location.

Students who are tardy to school may be disciplined according to the Student Code of Conduct.

VACATIONS DURING THE SCHOOL YEAR

It is recommended that parents not take their child out of school for vacations. When a family vacation must be scheduled during the school year, the parents should discuss the matter with the principal to make necessary arrangements. It may be possible for the student to receive certain assignments that may be completed during the trip.

STUDENT DISMISSAL PRECAUTIONS

Permission for a student to leave school when school is in session requires approval by the principal or a person specifically designated by her/him to exercise that authority. In evaluating requests for this permission, she/he gives primary consideration to the best interests of the student and/or public welfare. Requests are not approved without a parent's permission. When a request originates from a person other than the parent(s), the school official in authority contacts the parent(s) to obtain permission. An exception may be made in the case of the student who is 18 years of age or older, who may make requests on her/his own behalf.

STUDENT ATTENDANCE ACCOUNTING (Missing and Absent Children)

The Board believes in the importance of trying to decrease the number of missing children; therefore, efforts are made to identify missing children and to notify the proper adults or agencies.

At the time of initial entry into school, a student shall present to the person in charge of admission an official copy of a birth certificate and copies of those records pertaining to him/her which were maintained by the school which she/he most recently attended. In lieu of a birth certificate, birth documentation may include:

1. a passport or attested transcript thereof filed with a registrar of passports at a point of entry of the United States showing the date and place of birth of the child;
2. an attested transcript of the certificate of birth;
3. an attested transcript of the certificate of baptism or other religious record showing the date and place of birth of the child;
4. an attested transcript of a hospital record showing the date and place of birth of the child; or
5. a birth affidavit.

If the student does not present copies of the required documents, the principal shall call the school from which the student transferred and request the information. If that district has no record on file of the student or if that district does not send the records within 14 days, the

principal shall notify the law enforcement agency having jurisdiction in the area where the student resides of the possibility that the student might be a missing child.

The primary responsibility for supervision of a student resides with her/his parent(s). The staff provides as much assistance as is reasonable to parents with this responsibility.

Parents must notify the school on the day a student is absent unless previous notification has been given in accordance with school procedure for excused absences. The principal or her/his designee is also required to notify a student's parent(s) when the student is absent from school. The parent(s) or other responsible person shall be notified by telephone or written notice, which is mailed on the same day that the student is absent. Parents or other responsible persons shall provide the school with their current home and/or work telephone numbers, home addresses and any emergency telephone numbers.

The Board designates the superintendent to develop informational programs for students, parents and community members relative to the subject of missing children.

RELEASED TIME FOR RELIGIOUS INSTRUCTION

The Board permits students to be released from school for religious instruction consistent with law. Absence during the school day for religious instruction is permitted provided the student's parents or guardians submit a written request to the building principal.

Regular classroom instruction missed as a result of a student's absence for religious instruction will not be made up. The district neither aids, assists or enforces attendance in a religious instruction program, nor discriminates against students who participate in such program.

Individuals providing religious instruction are not permitted to promote student participation by directly contacting students on school premises or by encouraging students in the program to recruit their friends. All promotional activities for such instruction must be conducted off school grounds.

FIELD TRIPS

Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school's co-curricular and extra-curricular program. No minor student may participate in any school-sponsored trip without parental consent and a current emergency medical form on file in the office. Medications normally administered at school will be administered while on field trips. The Student Code of Conduct applies to all field trips.

Attendance rules apply to all field trips.

While the district encourages students to participate in field trips, alternative assignments will be provided for any student whose parent does not give permission for the student to attend.

Students who violate school rules may lose the privilege to go on field trips.

GRADES

Each school has a standard grading procedure, as well as additional notations that indicate work in progress or incomplete work. Grades indicate the extent to which the student has acquired and demonstrated the necessary learning. In general, students are assigned grades based upon test results, homework, projects, and classroom participation. Each teacher may place a different emphasis on these areas when determining a grade and will so inform the students at the beginning of the course. If a student is not sure how her/his grade will be determined, s/he should ask the teacher.

Grading Periods

Students will receive a report card at the end of each grading period indicating their grades for each course of study for that portion of the academic term.

When a student appears to be at risk of failure, reasonable efforts will be made to notify the parents so they can talk with the teacher about what actions can be taken to improve poor grades.

PROMOTION AND RETENTION OF STUDENTS

The promotion of each student is determined individually. The decision to promote or retain a student is made on the basis of several factors. The teacher takes into consideration: reading skill, mental ability, age, physical maturity, emotional and social development, social issues, home conditions and grade average.

Promotion procedures demand continuous analysis and study of the cumulative student case history records. Administrative guidelines must be developed and reviewed and may include the following elements.

1. A student receiving passing grades in the core courses is promoted.
2. A student having failing grades in the core courses at the end of each year is evaluated by the teachers, guidance counselor and principal for placement.
3. No conditional promotions are permitted.
4. A student having failing grades may be assigned to the next higher grade with discretion only with approval of the principal.
5. No student having passing grades, "D" or above, throughout the year is failed.
6. No student should be retained more than twice in the elementary grades, kindergarten through eighth grade.
7. Documentary and anecdotal evidence should be available to justify retention.

Any student who is truant for more than 10% of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade is retained unless the student's principal and the teachers of the failed subject areas agree that the student is academically prepared to be promoted to the next grade level.

"Academically prepared" means that the principal, in consultation with the student's teacher(s), has reviewed the student's work and records and has concluded that, in his/her judgment as a professional educator, the student is capable of progressing through and successfully completing work at the next grade level.

Beginning with students who enter third grade in the 2013/2014 school year, any student, unless excused from taking the third grade reading assessment under Ohio Revised Code Section (RC) [3301.0711](#), who does not attain at least the equivalent level of achievement as required by RC[3301.0710](#) on the assessment, is not promoted to fourth grade unless one of the following applies:

1. The student is a limited English proficient student who has been enrolled in United States schools for less than three full school years and has had less than three years of instruction in an English as a second language program.
2. The student is a child with a disability entitled to special education and related services under RC [3323](#) and the student's Individualized Education Program (IEP) exempts the student from retention under this division.
3. The student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education.
4. All of the following apply:
 - A. The student is a child with a disability entitled to special education and related services under RC 3323.
 - B. The student has taken the third grade English language arts achievement assessment prescribed under RC [3301.0710](#).
 - C. The student's IEP or 504 plan shows that the student has received intensive remediation in reading for two school years but still demonstrates a deficiency in reading.
 - D. The student previously was retained in any of grades kindergarten to three.
5. The student received intensive remediation for reading for two school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Students promoted under this section continue to receive intensive reading instruction in grade four. The instruction includes an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies for the student that have been successful in improving reading among low-performing readers.

Intervention services are offered to students who are not making satisfactory progress toward the attainment of the statewide academic standards for their grade level.

Any student who has been retained because of results on the third grade English language assessment and who demonstrates during the academic year that he/she now is reading at or above grade level is promoted to the fourth grade pursuant to the District-level midyear promotion policy.

Student Retention

Each building will have a retention committee which should include: principal or assistant principal, building counselor/ social worker or school psychologist, and current teacher(s) of the student.

Any student being considered for grade retention shall be referred to the building principal, who shall convene the building retention committee (March-April).

Prior to making the decision to retain a student in a grade level there must be documentation of previous teacher-parent/guardian communications (e.g., meetings, letters, phone conversations) regarding concerns about the performance of a specific student. No later than the beginning of March, notification must be provided to the parents/guardians of the possibility that a child may be retained. Documented efforts to remediate the student's difficulties will be provided to the principal and the parents by teachers working with the student.

Final decisions on student retentions shall be made in May and names of students retained shall be sent to the Director of Pupil Services and the Director of Curriculum and Instruction.

Items to be evaluated by the retention committee include, but are not limited to these criteria:

- a. The student's personal, social, physical and academic status and growth.
- b. The student's record of academic progress during the current school day.
- c. Documentation of any individualized intervention plans or RTI efforts implemented on behalf of the student during the current or past school year/s and the results of these interventions on student learning.
- c. Student record of success on state mandated testing during the current school year (and past school year if warranted).
- e. Possible student interventions designed for the next academic year that could benefit the student and result in the student NOT being retained in their current grade level.

- f. Review of parent/teacher school meetings held during the current year that addressed the student's record of poor academic progress.
- g. Record and decisions of any previous retention meetings held for the student in past years.
- h. A student will not be retained more than one time during grades K-8.
- i. A student who has successfully completed the grade level work will be promoted to the next grade.
- j. The building principal has the final decision on student retention. The Board Policy (IKE) and administrative guidelines must be followed.

Retention in the Third Grade

A third grade student must reach at least the minimal passing score on an approved reading assessment as designated by the Ohio Department of Education (AIR or other approved test) to move on to the fourth grade. There may be some exemptions to this requirement for certain Limited English Proficient students, special education students whose IEP exempts them from this retention, or students previously retained who have received at least two years on intensive reading intervention.

Summer Promotion

If a student scores below the minimal passing score on an approved reading assessment as designated by the Ohio Department of Education, the student may receive intensive reading remediation services appropriate for the student's reading deficiency throughout the summer. If the student can demonstrate reading proficiency on the state assessment at the end of the summer, the student will be promoted to the fourth grade before school starts in the fall.

GRADUATION REQUIREMENTS

Regular Diploma

Normally, students will complete graduation requirements in four (4) years. In order to receive a diploma and graduate, a student must pass all assessment tests required by the Ohio Department of Education (ODE) for graduation, meet the school requirements for basic course-work, and earn the total number of minimum credits. For students enrolled in special education, the criteria for graduation and the extent of participation in the state-mandated assessment tests will be determined by their IEP team.

As an alternate to the requirement that students attain passing scores on all graduation tests required by the ODE in order to be eligible to graduate, students can meet the state requirements if the following conditions are met:

- passing 4 out of 5 tests and missed passing the fifth test by 10 points or less;
- a 97% attendance rate in each of the last 4 school years, excluding excused absences;
- no expulsions in the last 4 years;
- a grade point average of at least 2.5 out of 4.0 in the subject area not passed;
- completion of the high school curriculum requirement in the subject area not passed;
- participation in district intervention programs with a 97% attendance rate or a comparable outside program;
- a letter of recommendation for graduation from each of the student's high school teachers in the subject area not passed and the high school principal.

Credit will be earned by:

- A. completing coursework;
- B. testing out of or demonstrating mastery of course content; or
- C. pursuing one or more Educational Options in accordance with the district's Credit Flexibility Program.

Honors Diploma

The district shall award the Diploma with Honors to any student who has:

1. successfully completed the high school curriculum (i.e., course, credit and other requirements), or completed the student's individual education program;
2. attained at least the applicable scores on the achievement tests required by the state Board of Education for graduation;
3. meets any additional criteria the Board may establish concerning required courses.

It is the student's responsibility to maintain contact with her/his counselor to ensure that her/his graduation requirements are being met.

EARLY GRADUATION

Students who wish to apply for early graduation should apply to the high school principal. Early graduation will be permitted if the student fulfills the graduation requirements and conditions for graduation. Students who choose early graduation may participate in the graduation ceremonies of their designated class.

GRADUATION REQUIREMENTS FOR THE CLASSES OF 2018 AND BEYOND

The graduation requirements for the classes of 2018 and beyond include curriculum and three options to show readiness for next steps in college and careers.

MEET ONE OF THE FOLLOWING THREE:

1. Ohio's State Tests

Students **earn a cumulative passing score of 18 points**, using seven end-of-course state tests. To ensure students are well rounded, they must earn a minimum of four points in math, four points in English and six points across science and social studies.

End-of-course exams are:

- Algebra I⁷ and geometry or integrated math I and II
- Biology
- American history and American government
- English I and English II

Students studying Advanced Placement (AP) or International Baccalaureate (IB) courses in biology, American history or American government may take and substitute test scores for end-of-course state exams to avoid double testing.

Students also may substitute grades from College Credit Plus courses in these science and social studies subjects for end-of-course state exams.

2. Industry credential and workforce readiness

Students earn 12 points through a State Board of Education-approved, **industry-recognized credential or group of credentials** in a single career field and achieve a **workforce readiness score** on the WorkKeys assessment. The state of Ohio will pay one time for those who take the WorkKeys assessment.

3. College and career readiness tests

Students earn **"remediation-free" scores** in English language arts and mathematics on a nationally recognized college admission exam. The state of Ohio will pay one time for all 11th grade students in the classes of 2018 and beyond to take either the **ACT or SAT free of charge**. The student's district selection applies to all schools in the district for one school year. Test selection may change from one school year to the next.

EDUCATIONAL OPTIONS

Provides alternative means by which a student can achieve the goals of the district, as well as her/his personal educational goals.

A list of the approved Educational Options is available in the guidance office.

COLLEGE CREDIT PLUS

Any student in grades 7 through 12 may enroll in a postsecondary program provided s/he meets the requirements established by law and by the district. A student will be denied high school credit for any portions of or for the entire class if taken during a period of expulsion. Student participation requires written consent of the superintendent and, for students under 18, written consent of the parents or attendance in counseling services offered with this educational option. Any interested student should contact the high school guidance office to obtain the necessary information.

RECOGNITION OF STUDENT ACHIEVEMENT

Students who display significant achievements during the course of the year are recognized for their accomplishments. Areas that may merit recognition include, but are not limited to, academics, athletics, performing arts, citizenship, and volunteerism. Recognition for such activities is initiated by the staff and coordinated by each school.

Athletic Awards

Requirements for athletic awards are developed by each head coach with the approval of the athletic director. Student athletes interested in such awards should consult with the appropriate coach.

HOMEWORK

Homework shall be assigned. Student grades will reflect the completion of all work, including outside assignments. Homework is also part of the student's preparation for the assessment tests and graduation.

STUDENT ASSESSMENT

Unless exempted, each student must pass all portions of the state-mandated assessment tests as a requirement for graduation. The tests will be administered twice a year until the student passes all parts of the test. Students are only required to retake those parts of the test they have not yet passed. While the school district does schedule make-up dates for testing, students should avoid unnecessary absences.

Additional group tests are given to students to monitor progress and determine educational mastery levels. These tests help the staff determine instructional needs.

Classroom tests are given to assess student progress and assign grades. These are selected or prepared by teachers to assess student achievement on specific objectives.

Career and interest surveys may be given to identify particular areas of student interests or talent. These are often given by the guidance staff.

College entrance testing information can be obtained from the guidance office.

STUDENT ACTIVITIES

School-Sponsored Clubs and Activities

Extra-curricular activities do not reflect the school curriculum, but are made available to students to allow them to pursue additional worthwhile activities such as recreational sports, drama, and the like.

All students are permitted to participate in the activities of their choosing, as long as they meet the eligibility requirements. Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice.

Non-School Sponsored Clubs and Activities

Non-school-sponsored student groups may meet in the school building during non-instructional hours. The application for permission to use school facilities can be obtained from the principal. The applicant must verify that the activity is being initiated by students, that attendance is voluntary, that no school staff person is actively involved in the event, that the event will not interfere with school activities, and that non-school persons do not play a regular role in the meeting. All school rules relating to student conduct and equal opportunity to participate apply to such activities.

Membership in any fraternity, sorority, or other secret society as proscribed by law is not permitted. All groups must comply with school rules and must provide equal opportunity to participate.

No non-district-sponsored organization may use the name of the school or school mascot on any materials or information.

ATHLETICS

Garfield Heights High School and Middle School provide a variety of athletic activities in which students may participate provided they meet eligibility requirements established by the Board and by the Ohio High school Athletic Association (OHSAA). Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in

such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy.

STUDENT EMPLOYMENT

It is recommended that students not take jobs outside of school that could interfere with their success in school. If a student elects to maintain a job in addition to going to school, s/he must first contact her/his counselor to discuss any legal requirements and to obtain any required documents.

STUDENT ATTENDANCE AT SCHOOL EVENTS

Students are encouraged to attend as many after school events as possible, without interfering with their school work and home activities. Enthusiastic spectators help to build school spirit and encourage those students participating in the event.

It is strongly advised that students attending evening events as nonparticipants be accompanied by a parent or adult chaperone. The Board is not responsible for supervising unaccompanied students nor will it be responsible for students who arrive without an adult chaperone.

SCHEDULING AND ASSIGNMENTS

Elementary Level

The principal will assign each student to the appropriate classroom and program. Any questions or concerns about the assignment should be discussed with the principal.

Secondary Level

Schedules are provided to each student at the beginning of the school year or upon enrollment. Schedules are based on the student's needs and available class space. Any changes in a student's schedule should be handled through the guidance office. Students may be denied course enrollment due to lack of available space or the need for the student to pass prerequisite courses. Students are expected to follow their schedules. Any variation must be approved with a pass or schedule change.

EARLY DISMISSAL

No student may leave school prior to dismissal time without a parent or guardian either submitting a signed written request or coming to the school office personally to request the release. No student will be released to a person other than a custodial parent(s) or guardian without a written permission note signed by the custodial parent(s) or guardian.

Parents will not be allowed to remove their children from school early on a regular basis. The Garfield Heights City school district is committed to adhering to the guidelines formulated by the Ohio Department of Education that mandate that students receive a specified number of

instructional minutes per day/week. Repeated, early removals from school cause children to miss the instructional/learning times that we are mandated to provide.

WITHDRAWAL/TRANSFER FROM SCHOOL

No student under the age of 18 is allowed to withdraw from school without the written consent of her/his parents and in compliance with state law. A student who otherwise withdraws from school shall be reported to the juvenile judge of the county and to the Bureau of Motor Vehicles for suspension of their driver's license, if s/he is under the age of 18.

Parents must notify the principal about plans to transfer their child to another school. School records, including disciplinary records of suspension and expulsion, will be transferred to the new school within 14 days of the parents' notice or request.

IMMUNIZATIONS

Students must be current with all immunizations required by law, including but not limited to poliomyelitis, measles, diphtheria, rubella, pertussis, tetanus, and mumps, or have an authorized exemption from state immunization requirements. Kindergarten students must be immunized against Hepatitis B and chicken pox. For the safety of all students, the school principal may remove a student from school or establish a deadline for meeting state requirements if a student does not have the necessary immunizations or authorized exemption. In the event of a chicken pox epidemic, the superintendent may temporarily deny admission to a student otherwise exempted from the chicken pox immunization requirement. Any questions about immunizations or exemptions should be directed to the school clinic or district nurse.

For the most recent immunization requirements, please visit the "Forms and Links" section on the front page of our website (<http://www.garfieldheightscityschools.com>).

EMERGENCY MEDICAL AUTHORIZATION

A complete Emergency Medical Authorization Form must be on file with the school in order for a student to participate in any activity off school grounds, including field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities. The Emergency Medical Authorization Form is provided at the time of enrollment and at the beginning of each school year.

USE OF MEDICATIONS

Students, who must take prescribed medication during the school day, must comply with the following guidelines:

- A. Parents should determine, with the counsel of their child's prescriber, whether the medication schedule can be adjusted to avoid administering medication during school hours.

- B. The appropriate form must be filed with the respective building principal before the student will be allowed to begin taking any medication during school hours or to use an inhaler to self-administer asthma medication. Such forms must be filed annually and as necessary for any change in the medication.
- C. All medications must be registered with the principal's office and must be delivered to school in the original containers in which they were dispensed by the prescribing physician or licensed pharmacist, labeled with the date, the student's name, and the exact dosage to be administered.
- D. Medication that is brought to the office will be properly secured. Except as noted below, medication must be delivered to the principal's office by the student's parent or guardian or by another responsible adult at the parent or guardian's request. Except as noted below, students may not bring medication to school. Students may carry emergency medications for allergies and/or reactions, or asthma inhalers during school hours provided the student has written permission from a parent or physician and has submitted the proper forms. In the case of epinephrine auto injectors ("epi pens"), in addition to written permission and submission of proper forms, the parent or student must provide a backup dose to the school nurse. Students are strictly prohibited from transferring emergency medication, epi pens, or inhalers to any other student for their use or possession.

Medication may be conveyed to school directly by the parent or transported by transportation personnel (bus driver and/or bus aide) at parental request and approval by the district transportation supervisor. This should be arranged in advance.

If, for supportable reasons, the principal wishes to discontinue the privilege of a student self-administering a medication, except for the possession and use of asthma inhalers, the parent(s) shall be notified of the decision in sufficient time for an alternative means of administration to be established.

- E. Any unused medication unclaimed by the parent will be destroyed by school personnel when a prescription is no longer to be administered or at the end of a school year.
- F. The parents shall have sole responsibility to instruct their child to take the medication at the scheduled time.
- G. The principal will maintain a log noting the personnel designated to administer medication, as well as the date and the time of day that administration is required. This log will be maintained along with the prescriber's written request and the parent's written release.

Non-Prescribed (Over-the-Counter) Medications

No staff member will dispense non-prescribed, over-the-counter (OTC) medication to any student without prior parent authorization. Parents may authorize administration of a non-prescribed medication on forms that are available from the principal's office. Physician authorization is not required in such cases.

If a student is found using or possessing a non-prescribed medication without parent authorization, the student will be brought to the school office while the student's parents are contacted for authorization. The medication will be confiscated until written authorization is received.

Any student who distributes medication of any kind or who is found in possession of unauthorized medication is in violation of the school's code of conduct and will be disciplined in accordance with the drug-use provision of the code.

A student may possess and use a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms before exercise to prevent the onset of asthmatic symptoms at school or at any activity, event, or program sponsored by or in which the student's school is a participant if the appropriate form is completed and on file in the principal's office.

A student who is authorized to possess and use a metered dose or dry powder inhaler may not transfer possession of any inhaler or other medication to any other student.

CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES

Because a school has a high concentration of people, it is necessary to take specific measures when the health or safety of the group is at risk. The school's professional staff may remove or isolate a student who has been ill or has been exposed to a communicable disease or highly-transient pest, such as lice or bed bugs.

Specific communicable diseases include diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, and other conditions indicated by the local and state health departments. The Department of Health will be notified and we will ask for their assistance if necessary.

Any removal will be limited to the contagious period as specified in the school's administrative guidelines.

The district has an obligation to protect staff and students from non-casual-contact communicable diseases. When a non-casual-contact communicable disease is suspected, the student's health will be reviewed by a panel of resource people, including the County Health Department. The school will protect the privacy of the person affected and those in contact with the affected person. Students and staff will be permitted to remain in school unless there is definitive evidence to warrant exclusion.

Non-casual-contact communicable diseases include sexually transmitted diseases, AIDS, ARC-AIDS Related Complex, HIV, Hepatitis B, and other diseases that may be specified by the state board of health.

As required by federal law, parents will be requested to have their child's blood checked for HIV and HBV when the child bleeds at school and students or staff members are exposed to the blood. Any testing is subject to laws protecting confidentiality. School administrators reserve the right to request that a parent provide a physician's note, on the physician's stationery, indicating that the child is approved to return to school.

CONTROL OF BLOOD-BORNE PATHOGENS

The district seeks to provide a safe educational environment for students and take appropriate measures to protect those students who may be exposed to blood-borne pathogens in the school environment and/or during their participation in school-related activities. While the risks of students being exposed to blood-borne pathogens may be low, students must assume that all body fluids are potentially infectious and must take precaution to follow universal procedures in order to reduce such risks and minimize and/or prevent the potential for accidental infection.

Students may be exposed to blood-borne pathogens in situations, including, but not limited to the following:

- A. Engaging in activities with other students in the school environment (like physical education class) where physical injuries or other actions that can cause bleeding or exposure to saliva and other body fluids may occur.
- B. Working with equipment in the school environment that can cause cuts or similar injuries that produce bleeding.
- C. Participating in extracurricular activities (like athletic activities) where physical injuries or other actions that can cause bleeding to occur.

Whenever a student has contact with blood or other potentially infectious material, s/he must immediately notify her/his teacher, who will contact the school office and assist the student in completing the requisite documents.

The parents of a student who is exposed will be contacted immediately regarding the exposure and encouraged to have the student's blood tested for Hepatitis B and HIV by her/his physician. The student's parents are encouraged to consult with the student's physician concerning any necessary post-exposure treatment.

The student's parent will also be asked to provide a copy of the test results and any post-exposure treatment for maintenance in the student's educational record in accordance with the federal and state laws concerning confidentiality.

The parents of the student who caused the exposure will also be contacted immediately and advised to have the student's blood tested for Hepatitis B and HIV virus in cooperation with her/his physician.

The student's parents will be asked to provide a copy of the test results for maintenance in the student's educational record in accordance with federal and state laws concerning confidentiality.

The student's parents will be encouraged to allow the district to release their child's name to the exposed student's parents, in the event serious health issues are presented as a result of the exposure.

STUDENTS WITH DISABILITIES

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act prohibit discrimination against persons with a disability in any program receiving federal financial assistance. This protection applies not just to students, but to all individuals who have access to the district's programs and facilities.

The laws define a person with a disability as anyone who:

- A. has mental or physical impairment that substantially limits one or more major life activities;
- B. has a record of such an impairment; or
- C. is regarded as having such an impairment.

The district has specific responsibilities under these two laws, which include identifying, reviewing and, if the child is determined to be eligible, affording access to appropriate educational accommodation.

Additionally, in accordance with state and federal mandates, the district seeks out, assesses and appropriately services students with disabilities. Staff members use a comprehensive child study process to systematically screen, assess and, if appropriate, place students in special education and related services. Students are entitled to a free appropriate public education in the "least restrictive environment."

A student can access special education and related services through the proper evaluation procedures. Parent involvement in this procedure is important and required by federal (IDEIA, A.D.A. Section 504) and state law. Contact the special education department at (216) 475-8100 to inquire about evaluation procedures, programs, and services.

Students with disabilities are entitled to the rights and procedures afforded by the Individuals with Disabilities Education Improvement Act (I.D.E.I.A.), and, where applicable, the Americans with Disabilities Act (A.D.A.), and/or Section 504 of the Rehabilitation Act of 1973.

Discipline of Students with Disabilities

Students with disabilities are entitled to the rights and procedures afforded by the Individuals with Disabilities Education Improvement Act (I.D.E.I.A.), and, where applicable, the Americans with Disabilities Act (A.D.A.), and/or Section 504 of the Rehabilitation Act of 1973.

ADMISSION OF HOMELESS STUDENTS

The Board believes that all school-aged students, including homeless students, have a basic right to equal educational opportunities. Accordingly, the district must enroll each homeless student in the district in the school determined to be in the student's best interest. A homeless student is defined as an individual who lacks fixed, regular and adequate nighttime residence including:

1. a "doubling up" or sharing the housing with another family due to loss of housing, economic hardship or a similar reason;
2. living in a motel, hotel, trailer park or campground due to the lack of alternative adequate accommodations;
3. living in emergency or transitional shelters;
4. abandonment in hospitals;
5. awaiting foster care placement;
6. a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
7. living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings; and
8. migratory students.

In compliance with the McKinney-Vento Homeless Assistance Act, the district must make school placement determinations on the basis of the best interest of the student. To the extent feasible, homeless students are kept in the school of origin unless doing so is contrary to the wishes of the student's parent or guardian.

To the extent feasible, the district complies with a request made by a parent(s) regarding school placement regardless of whether the student lives with the homeless parent(s) or is temporarily residing elsewhere.

The Board ensures that:

1. it reviews and revises Board policies and regulations to eliminate barriers to the enrollment, retention and success in the schools of homeless students;
2. the district does not segregate homeless students into separate schools or separate programs within a school based on the student's status as homeless;
3. it appoints a district liaison who ensures that homeless students enroll and succeed in school and;
4. homeless students are provided with education, nutrition and transportation services that are at least comparable to the services provided to non-homeless students.

The liaison ensures compliance with the subgrant and coordinates services for homeless students with local social service agencies and programs, including those funded under the Runaway and Homeless Youth Act.

A student who ceases to be homeless may continue to receive services until the end of the period of time for which the service was originally intended to be provided, which may be the end of the school year or the end of a program cycle.

The district complies with the Ohio Department of Education's plan and state and federal laws for the education of homeless students.

STUDENT RECORDS

1. Each student's official school record includes the following:
 - A. Records to be retained permanently
 - 1) name and address of parent(s)
 - 2) verification of date and place of birth
 - 3) dates and record of attendance
 - 4) course enrollment and grades
 - 5) test data
 - 6) date of graduation or withdrawal
 - B. Records of verifiable information to be retained during the student's school career
 - 1) medical/health data
 - 2) individual psychological evaluation (gathered with written consent of parent(s))

- 3) individual intelligence tests, tests for learning disabilities, etc. (counselor-administered)
 - 4) other verifiable information to be used in educational decision making
2. Maintaining student records
- A. Transcripts of the scholastic record contain only factual information. The district confines its recordkeeping to tasks with clearly defined educational ends.
 - B. Items listed under 1-A are retained for 100 years. Those listed under 1-B are retained during the student's enrollment and destroyed after graduation unless the school code imposes other restrictions.
 - C. Teacher and staff comments on student records are confined to matters related to student performance.
 - D. Student records are considered as current educational and/or therapeutic tools and are available for use as such.

The following definitions of terms pertain to this statement of policy.

Student- any person who attends or has attended a program of instruction sponsored by the Board.

Eligible student- a student or former student who has reached age 18 or is attending a postsecondary school.

Parent- either natural parent of a student, unless her/his rights under the FERPA have been removed by a court order, a guardian or an individual acting as a parent or guardian in the absence of the student's parent(s).

Dates of attendance- means the period of time during which a student attends or attended an educational agency or institution. Examples of dates of attendance include an academic year, a spring semester or a first quarter. The term does not include specific daily records of a student's attendance at an educational agency or institution.

Education records- any records (in handwriting, print, tapes, film or other medium) maintained by the district, an employee of the district or an agent of the district which are related to a student, except:

1. a personal record kept by a school staff member that meets the following tests:

- A. it is in the sole possession of the individual who made it;
 - B. it is used only as a personal memory aid; and
 - C. information contained in it has never been revealed or made available to any other person, except the maker's temporary substitute.
2. an employment record which is used only in relation to a student's employment by the district (employment for this purpose does not include activities for which a student receives a grade or credit in a course);
 3. alumni records which relate to the student after she/he no longer attends classes provided by the district and the records do not relate to the person as a student and;
 4. peer-graded papers before they are collected and recorded by a teacher.

Personally Identifiable Information- any data or information which makes the subject of a record known, including the student's name, the student's or student's family's address, the name of the student's parent or other family members, a personal identifier such as a student's Social Security number or a biometric record, other indirect identifiers, such as the student's date of birth, place of birth or mother's maiden name, other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty or information requested by a person who the district reasonably believes knows the identity of the student to whom the education record relates.

STUDENT FEES AND FINES

Students will be provided necessary textbooks for courses of instruction without cost. In accordance with state law, charges of specific fees for activities and materials used in the course of instruction may be assessed.

Charges may also be imposed for loss, damage or destruction of school apparatus, equipment, musical instruments, library materials, textbooks and for damage to school buildings or property. Students using school property and equipment can be fined for excessive wear and abuse of the property and equipment.

Fees may be waived in situations where there is financial hardship.

Students can avoid late fines by promptly returning borrowed materials.

Failure to pay fines, fees, or charges may result in the withholding of grades and credits.

STUDENT FUND-RAISING

Students participating in school-sponsored groups and activities may solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules apply to all fund-raisers:

Students may not sell any item or service in school without the prior approval of the principal. Violation of this policy may lead to disciplinary action.

STUDENT VALUABLES

Students should not bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The school is not liable for any loss or damage to personal valuables.

MEAL SERVICE

The school participates in the National School Breakfast and Lunch Program and makes breakfast and lunches available to students. No student may leave the school premises during the lunch period without specific written permission from a building or district administrator.

Applications for the school's Free and Reduced-Priced Meal Program are distributed to all students. If a student does not receive an application form and believes s/he is eligible, contact the school office or visit the district website.

SAFETY & SECURITY and STUDENT WELL BEING

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuations, fire and tornado drills, safety drills in the event of a terrorist or other violent attack, and accident reporting procedures. If a student is aware of any dangerous situation or accident, s/he must notify a staff person immediately.

State law requires that all students have an emergency medical authorization completed and on file by a parent or guardian on file in the school office, and it their responsibility to update InfoSnap.

Students with specific health care needs should deliver written notice about such needs, along with physician documentation, to the school office.

- A. All visitors must report to and sign in at the office when they arrive at school. Upon leaving, visitors are to sign out.
- B. All visitors are given and required to wear a building pass while they are in the building. The pass/badge is to be returned to the school at the time of sign-out.

- C. Staff are expected to question people in the building whom they do not recognize and who are not wearing a building pass, and to question people who are "hanging around" the building after hours.
- D. Students and staff are expected to immediately report to a teacher or administrator any suspicious behavior or situation that makes them uncomfortable.
- E. All outside doors are locked during the school day.
- F. Portions of the building that will not be needed after the regular school day are closed off.

FIRE, TORNADO, AND SAFETY DRILLS

The school complies with all fire safety laws and will conduct fire drills in accordance with state law. The school conducts tornado drills during the tornado season following procedures prescribed by the state. Teachers will provide specific instructions on how to proceed in the case of fire or tornado and will oversee the safe, prompt, and orderly evacuation of the building in such cases.

Safety drills will be conducted once per school year. Teachers will provide specific instruction on the appropriate procedures to follow in situations where students must be secured in their building rather than evacuated. These situations can include a terrorist threat, a person in possession of a deadly weapon on school property, or other acts of violence.

EMERGENCY CLOSING AND DELAYS

If a school must be closed or the opening delayed because of inclement weather or other conditions, the district will notify local television stations.

Information concerning school closings or delays can also be found on the district's web page at www.garfieldheightscityschools.com.

Parents will be notified of school closings or delays via a pre-recorded telephone message delivered to the phone number on file.

Parents and students are responsible for knowing about emergency closings and delays.

VISITORS

Visitors, particularly parents, are welcome at school. Visitors must report to the office upon entering the school to sign in and obtain a pass. Any visitor found in the building without signing in or having a hall pass shall be reported to the principal. If a person wishes to confer

with a member of the staff, s/he should call for an appointment prior to coming to the school in order to schedule a mutually convenient meeting time.

Students may not bring visitors to school without prior written permission from the principal.

USE OF THE LIBRARY/MEDIA CENTER

The library is available to students throughout the school day. Passes may be obtained from a student's teacher or from the librarian. To check out other materials, students should follow the media center/library protocols.

In order to avoid late fees, all materials checked out of the library must be returned when due.

USE OF SCHOOL EQUIPMENT AND FACILITIES

Students must receive teacher permission before using any equipment or materials in the classroom. Students must seek permission from the principal prior to using any other school equipment or facility. Students are responsible for the proper use and protection of any equipment or facility they are permitted to use.

LOST AND FOUND

A lost and found area is available in each school. Students who have lost items should check there and may retrieve their items if they give a proper description. Unclaimed items will be given to charity at the close of the school year.

USE OF OFFICE TELEPHONES

Office telephones may not be used for personal calls. Except in an emergency, students will not be called to the office to receive a telephone call.

Other telephones are available in the school for students to use when they are not in class. Students are not to use telephones to call parents to receive permission to leave school. Office personnel will initiate all calls on behalf of a student seeking permission to leave school.

USE OF WIRELESS COMMUNICATION DEVICES

Possession of a cellular telephone or other electronic communication device (ECD) by a student is a privilege, which may be forfeited by the student if s/he turns it on, uses it, or allows it to be visible during the school day or on school-sponsored trips. Prohibited uses of the cellular telephones or ECDs during specified times includes making and/or receiving calls, sending text messages, taking pictures and/or making recordings.

Students participating in extracurricular activities and athletics must contact their coach or sponsor for her/his rules involving cellular telephone or ECD use after school hours or on after-

school bus/school transportation trips. Coaches and sponsors will set their rules and enforce consequences involving the use and/or misuse of these devices.

Use of a cellular telephone or other ECD in an unauthorized manner or in violation of these rules may result in loss of this privilege, additional disciplinary action (like warnings, parental notification and conferences, suspension, expulsion), or/and confiscation of the cellular telephone and/or ECD. If a cellular telephone or ECD is confiscated, it will only be released/returned to the student's parent after the student complies with any other disciplinary consequence that is imposed, and/or referral to law enforcement if the violation involves an illegal activity.

The district is not responsible for the loss, theft, damage, or vandalism to student cellular telephones or ECDs as well as other student property. Students and parents are strongly encouraged to take appropriate precautions, if students are permitted to have cellular telephones or ECDs in their possession, to make sure the cellular telephones and ECDs are not left unattended or unsecured.

"Sexting" is prohibited at any time on school property or at school functions. Sexting is the electronic transmission of sexual messages or pictures, usually through cell phone text messaging. Such conduct not only is potentially dangerous for the involved students, but can lead to unwanted exposure of the messages and images to others, and could result in criminal violations related to the transmission or possession of child pornography. Such conduct will be subject to discipline and possible confiscation of the ECD.

Garfield Heights High School
Cell Phone Policy
Beginning 2013-2014

In order to appropriately prepare our students for using technology in a highly-digital society, the use of cell phones will be permitted at specific times at Garfield Heights High School. Cell phones/electronic devices can be used appropriately before the morning bell rings, during study halls, during lunch periods and after school. Appropriate use is defined as:

- Usage that does not disrupt others - no one should hear you or your device (sound off, ringers off, no phone calls)
- Usage that embraces headphone etiquette – headphones and wires are permissible in the designated areas at the specified times. No headphones or wires are allowed in the hallway or the classroom. These items will be confiscated if they are seen.
- Usage that maintains quiet and personal interactions - it is never acceptable to take a picture or video of a student or staff member.
- Usage that only accesses school-appropriate content.

Once inside any classroom, office, library, locker room, lab, or theater, cell phones/electronic devices must not be heard or accessed.

Misuse of cell phones during the school day will result in consequences. Additionally, if a student is asked to surrender her/his phone and does not, this is insubordination and will result in suspension. This is a new privilege, and with this comes greater student responsibility; please respect the learning environment.



COMPUTER TECHNOLOGY AND NETWORKS

The district provides Internet services to its students. The district's Internet system has a limited educational purpose, and has not been established as a public access service or a public forum. Student use of the district's computers, network and Internet services/connection (Network) are governed by the following principles and guidelines as well as the Student Code of Conduct. Users have a limited privacy expectation in the content of their personal files and records of their online activity while on the Network.

Parents and students are advised that the Board may not be able to technologically limit access through the Board's Internet connection to only those services that have been authorized for the purpose of instruction, study and research related to the curriculum. Because it serves as a gateway to any publicly available file server in the world, the Internet opens classrooms and students to electronic information resources that have not been screened by educators for use by students of various ages. The district utilizes a Technology Protection Measure, which is a specific technology that will protect against (e.g., filter or block) access to visual displays/depictions that are obscene, pornographic, and materials that are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the superintendent, the Technology Protection Measure may be configured to protect against access to other material considered inappropriate for students to access.

The district further utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents are advised that a determined user may be able to gain access to services on the Internet that are not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents assume risks by consenting to allow their child to participate in the use of the Internet. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet. The district supports and respects each family's right to decide whether to apply for independent student access to the Internet.

Students are encouraged to use the Network for educational purposes. Use of the Network is a privilege, not a right. When using the Network, students must conduct themselves in a responsible, efficient, ethical, and legal manner. Students are responsible for good behavior on the district's computers/network and the Internet just as they are in classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature. General school rules for behavior and communication apply. Unauthorized or inappropriate use of the Network, including any violation of these rules, may result in cancellation of the privilege, disciplinary action consistent with the Student Code of Conduct, and/or civil or criminal liability. Prior to accessing the Network, students must sign the Student Network and Internet Acceptable Use and Safety Agreement. Parent permission is required for minors. Parents are encouraged to discuss their values with their children so that

students can make decisions regarding their use of the Network that is in accord with their personal and family values, in addition to the Board's standards.

Smooth operation of the Network relies upon users adhering to the following guidelines. The guidelines outlined below are not exhaustive but are provided so that users are aware of their general responsibilities.

- A. Students are responsible for their behavior and communication on the Network.
- B. Students may only access the Network by using their assigned Network account. Use of another person's account/address/password is prohibited. Students may not allow other users to utilize their account/address/password. Students may not go beyond their authorized access.
- C. Students may not intentionally seek information on, obtain copies of, or modify files, data or passwords belonging to other users, or misrepresent other users on the Network.
- D. Students may not use the Network to engage in "hacking" or other illegal activities (e.g., software pirating; intellectual property violations; engaging in slander, libel, or harassment; threatening the life or safety of another; stalking; transmission of

obscene materials or child pornography; fraud; sale of illegal substances and goods).

- E. Transmission of any material in violation of any state or federal law or regulation, or Board policy is prohibited.
- F. Any use of the Network for commercial purposes (e.g., purchasing or offering for sale personal products or services by students), advertising, or political lobbying is prohibited. This provision shall not limit the use of the Network by students for the purpose of communicating with elected representatives or expressing views on political issues.
- G. Use of the Network to engage in cyberbullying is prohibited. Cyberbullying involves the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal Web sites or MySpace accounts, and defamatory online personal polling Web sites, to support deliberate, repeated, and hostile behavior by an individual or group that is intended to harm others.

Cyberbullying includes, but is not limited to the following:

1. posting slurs or rumors or other disparaging remarks about a student or school staff member on a web site or on weblog;
2. sending e-mail or instant messages that are mean or threatening, or so numerous as to drive up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs/recordings of students or school staff members or post these images on video sharing sites such as You Tube;
4. posting misleading or fake photographs of students or school staff members on web sites.

To the extent permitted by the First Amendment, instances of cyber-bullying off school grounds that disrupt the school environment or interfere with the learning process will be considered violations of the Student Code of Conduct.

- H. Students are expected to abide by the following generally-accepted rules of network etiquette:
 1. Be polite, courteous, and respectful in your messages to others. Use language appropriate to school situations in any communications made through the Network. Do not use obscene, profane, lewd, vulgar, rude, inflammatory, sexually explicit, defamatory, threatening, abusive or

disrespectful language in communications through the Network (including, but not limited to, public messages, private messages, and material posted on web pages).

2. Do not engage in personal attacks, including prejudicial or discriminatory attacks.
 3. Do not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a student is told by a person to stop sending him/her messages, the student must stop.
 4. Do not post information that, if acted upon, could cause damage or a danger of disruption.
 5. Never reveal names, addresses, phone numbers, or passwords of yourself or other students, family members, teachers, administrators, or other staff members while communicating on the Internet. This prohibition includes, but is not limited to, disclosing personal identification information on commercial web sites.
 6. Do not transmit pictures or other information that could be used to establish your identity without prior approval of a teacher.
 7. Never agree to get together with someone you "meet" on-line without parent approval and participation.
 8. Check e-mail frequently and diligently delete old mail on a regular basis from the personal mail directory to avoid excessive use of the electronic mail disk space.
 9. Students should promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable, especially any e-mail that contains pornography. Students should not delete such messages until instructed to do so by a staff member.
- I. Malicious use of the Network to develop programs that harass other users or infiltrate a computer or computer system and/or damage the software components of a computer or computing system is prohibited. Students may not use the Network in such a way that would disrupt its use by others. Students must avoid intentionally wasting limited resources. Students may not bypass or attempt to bypass the district's Technology Protection Measure. Students must immediately notify the teacher, principal, or Director of Technology if they identify a possible security problem. Students should not go looking for security problems because this may be construed as an unlawful attempt to gain access.

- J. All communications and information accessible via the Internet should be assumed to be private property (i.e. copyrighted and/or trademarked). All copyright issues regarding software, information, and attributions/acknowledgement of authorship must be respected. Rules against plagiarism will be enforced.
- K. Downloading of information onto the Board's hard drives is prohibited, without prior approval from the Director of Technology. If a student transfers files from information services and electronic bulletin board services, the student must check the file with a virus-detection program before opening the file for use. Only public domain software may be downloaded. If a student transfers a file or software program that infects the Network with a virus and causes damage, the student will be liable for any and all repair costs to make the Network once again fully operational.
- L. Students must secure prior approval from a teacher before joining a Listserv (electronic mailing lists) and should not post personal messages on bulletin boards or "Listservs."
- M. Students are prohibited from accessing or participating in online "chat rooms" or other forms of direct electronic communication (e.g., instant messaging) (other than e-mail) without prior approval from a teacher or the Director of Technology. All such authorized communications must comply with these guidelines.
- N. Users have limited expectation of privacy in the contents of their personal files, communication files, and record of web research activities on the Network. Routine maintenance and monitoring, utilizing both technical monitoring systems and staff monitoring, may lead to discovery that a user has violated Board policy and/or the law. An individual search will be conducted if there is reasonable suspicion that a user has violated Board policy and/or law. Students' parents have the right to request to see the contents of their children's files and records.
- O. Use of the Internet and any information procured from the Internet is at the student's own risk. The Board makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the Network will be error-free or without defect. The Board is not responsible for any damage a user may suffer, including, but not limited to, loss of data, service interruptions, or exposure to inappropriate material or people. The Board is not responsible for the accuracy or quality of information obtained through the Internet. Information (including text, graphics, audio, video, etc.) from Internet sources used in student papers, reports, and projects should be cited the same as references to printed materials. The Board will not be responsible for financial obligations arising through the unauthorized use of the Network. Students or parents of students will indemnify and hold the Board harmless from any losses sustained as the result of

misuse of the Network by the student. Use of the Network by students will be limited to those students whose parents have signed a release of claims for damages against the Board.

- P. File-sharing is strictly prohibited. Students are prohibited from downloading and/or installing file-sharing software or programs on the Network.
- Q. Students may not establish or access web-based e-mail accounts on commercial services through the Network (e.g., Gmail, Hotmail, Yahoo mail, etc.).
- R. Since there is no central authority on the Internet, each site is responsible for its own users. Complaints received from other sites regarding any of the district's users will be fully investigated and disciplinary action will be taken as appropriate.
- S. Preservation of Resources and Priorities of Use: Computer resources are limited. Because space on disk drives and bandwidth across the lines which connect the Network (both internally and externally) are limited, neither programs nor information may be stored on the system without the permission of the Director of Technology. Each student is permitted reasonable space to store e-mail, web, and personal files. The Board reserves the right to require the purging of files in order to regain disk space. Students who require access to the Network for class-or instruction-related activities have priority over other users. Students not using the Network for class-related activities may be "bumped" by any student requiring access for class-or instruction-related purpose. The following hierarchy will prevail in governing access to the Network:
 - 1. Class work, assigned and supervised by a staff member
 - 2. Class work, specifically assigned but independently conducted
 - 3. Personal correspondence (checking, composing, and sending email)
 - 4. Training (use of such programs as typing tutors, etc.)
 - 5. Personal discovery ("surfing the Internet")
 - 6. Other uses- access to resources for other uses may be further limited during the school day at the discretion of the principal or teacher.
- T. 7. Game playing is not permitted at any time.

INTERROGATIONS AND SEARCHES

Searches of school Property Assigned to a Student

The following rules apply to the search of school property assigned to a student (locker, desk, etc.) and the seizure of items in her/his possession.

1. General housekeeping inspection of school property may be conducted with reasonable notice. Random searches of lockers may be conducted.
2. A search of a desk or other storage space may be conducted when there exists reasonable suspicion for school authorities to believe that the area being searched contains evidence of a crime or violation of school rules.
3. Search of an area assigned to a student should be for a specifically identified item and should be conducted in her/his presence and with her/his knowledge.
4. Items, the possession of which constitutes a crime or violation of school rules, or any other possessions reasonably determined to be a threat to the safety or security of others may be seized by school authorities at any time.

Searches of a Student's Person or Personal Property by School Personnel

Principals and their designees are permitted to search the person and personal property (purse, backpack, gym bag, etc.) of a student where there is reason to believe that evidence will be obtained indicating the student's violation of either the law or school rules. The following rules apply in such cases:

1. There should be reasonable suspicion to believe that the search will result in obtaining evidence which indicates the student's violation of the law or school rules.
2. Searches of a student's person are conducted by a member of the same sex as the student.
3. Searches are conducted in the presence of another administrator or staff member.
4. Parents of a minor student who is the subject of a search are notified of the search and are given the reason(s) for the search as soon as feasible after completion of the search.
5. When evidence is uncovered indicating that a student may have violated the law, law enforcement officials shall be notified.

Searches of Student Property by Law Enforcement Officials

When the law enforcement officials have reason to believe that any item which might pose an immediate threat to the safety or security of others is kept in a student locker, desk or other storage space, searches may be conducted.

Interrogations by Law Enforcement Officials

The schools have legal custody of students during the school day and during hours of approved extracurricular activities. It is the responsibility of the school administration to try to protect each student under its control; therefore, the following steps shall be taken:

1. The questioning of students by law enforcement agencies is limited to situations where parental consent has been obtained or the school official has made an independent determination that reasonable grounds exist for conducting an interrogation during school hours.
2. Whenever possible, law enforcement officials should contact and/or question students out of school. When it is absolutely necessary for an officer to make a school contact with a student, the school authorities will bring the student to a private room and the contact is made out of the sight of others as much as possible.
3. The school principal must be notified before a student may be questioned in school or taken from a classroom.
4. The administrator shall notify the parent(s) of the student to be interviewed by the law enforcement officials, if the law enforcement officials have not, before the student is questioned so that the parent(s) may be present if they so desire.
5. A school official requests to be present when an interrogation takes place within the school.
6. When law enforcement officials remove a student from school, the administration will make an attempt to notify the parent(s).
7. Law enforcement officials should always be notified by the school principal whenever a student is involved in any type of criminal activity. When the principal learns of this involvement, she/he should notify the juvenile officer or detective bureau of the law enforcement agency. The school should not attempt to handle matters which are properly in the realm of a law enforcement agency.

8. Whenever the school district's School Resource Officer (who is a Garfield Heights Police Department officer) has a conversation with a student and/or a school officer, this is not considered to be an interrogation, unless the student is a suspect in a criminal activity.

STUDENT RIGHTS OF EXPRESSION

The school recognizes the right of students to express themselves. With the right of expression comes the responsibility to do so appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials. All items must meet school guidelines.

- A. Material cannot be displayed if it:
 1. is obscene to minors, libelous, or pervasively indecent or vulgar;
 2. advertises any product or service not permitted to minors by law;
 3. intends to be insulting or harassing;
 4. intends to incite fighting; or
 5. presents a clear and present likelihood that, either because of its content or manner of distribution or display, it will cause or is likely to cause a material and substantial disruption of school or school activities, a violation of school regulations, or the commission of an unlawful act.
- B. Material may not be displayed or distributed during class periods, or between classes. Permission may be granted for display or distribution during lunch periods, and/or before or after school in designated locations, as long as exits are not blocked and there is proper access and egress to the building.

Students who are unsure whether materials they wish to display meet school guidelines may present them to the principal twenty-four (24) hours prior to display.

Possession of Obscene Materials

Any student who is found to be in possession of obscene materials while under the jurisdiction of the school shall be subject to disciplinary action. Such action may include, but not be limited to, suspension, expulsion, permanent confiscation of the obscene materials, and/or referral to the appropriate law enforcement or government agencies.

Obscene materials shall include, but not be limited to: video tapes, cards, posters, pictures or photographs, drawings, books, films, magazines, cassettes, records, compact disks, including electronic versions thereof. What is obscene shall be determined on a case by case basis, but for the purpose of guidance shall include, but not be limited to: language, whether written or oral, and/or depictions, which are lewd, vulgar, degrading, sexually explicit or suggestive, or which

appeal to degrading interests or pose a clear and imminent threat to school discipline and decorum.

A major component of the educational program is to prepare students to become responsible citizens by learning how to conduct themselves properly and in accordance with established standards. Students are expected to behave in accordance with federal, state and local laws and rules and Board policies, and in a way that respects the rights and safety of others. Staff will take corrective action to discipline a student and/or to modify the student's behavior when a student's behavior does not fall within these parameters.

School staff may report suspected criminal misconduct by a student to law enforcement. Law enforcement officers will be permitted to carry out necessary law enforcement functions in the schools, including the removal of a student from school grounds in appropriate circumstances.

Expected Behaviors

Students are expected to:

- A. act courteously to adults and fellow students;
- B. be prompt to school and attentive in class;
- C. work cooperatively with others when involved in accomplishing a common goal regardless of the other's ability, gender, race, or ethnic background;
- D. complete assigned tasks on time and as directed;
- E. help maintain a school environment that is safe, friendly, and productive;
- F. act at all times in a manner that reflects pride in self, family, and in the school.

Classroom Environment

It is the responsibility of students, teachers, and administrators to maintain a classroom environment that allows:

- A. a teacher to communicate effectively with all student in the class; and
- B. all students in the class the opportunity to learn.

STUDENT CONDUCT CODE

School rules apply going to and from school, at school, on school property, at school-sponsored events, on school transportation, and on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board. Furthermore, students may be disciplined for conduct that, regardless of where or when it occurs, is directed at a Board official or employee, or the property of such official or employee. In some cases, a student can be suspended from school transportation for infractions of school bus/school transportation vehicle rules.

The school is committed to providing prompt, reasonable discipline consistent with the severity of the incident. The consequences for misbehavior are designed to be fair, firm and consistent for all students in the school.

Viewing of Videotapes or Other Media That Is Owned by the School District

Only school officials, law enforcement officials, or other designated individuals are permitted to view videotapes or other video recordings that have been produced by school staff on school property, including school buildings, busses/school transportation vehicles, and other or by staff employed by the school district.

Because it is not possible to list every misbehavior that can occur, misbehaviors not listed above will be responded to as necessary by staff.

Two (2) types of discipline are possible, informal and formal.

Informal Discipline

Informal discipline takes place within the school. It may include, but is not limited to:

- A. writing assignments;
- B. change of seating or location;
- C. before school, lunch-time, after-school detention;
- D. in-school discipline.

Detentions

A student may be detained after school or asked to come to school early by a teacher, after giving the student and her/his parents one day's notice. The student or her/his parents are responsible for transportation.

In-School Discipline

The following rules apply to In-school Discipline:

- A. Students are required to have class assignments with them.
- B. Students are not to communicate with each other unless given permission to do so.
- C. Students are to remain in their designated seats at all times unless permission is granted to do otherwise.
- D. Students shall not be allowed to put their heads down or sleep.
- E. No electronic communication devices, radios, CD/MP3 players, cards, magazines, or other entertainment/recreational articles or devices shall be allowed in the room.
- F. No food or beverages shall be consumed.

Formal Discipline

Formal discipline involves removal of the student from school. It includes emergency removal for up to three (3) school days, suspension for up to ten (10) school days, expulsion for up to eighty (80) school days or the number of days remaining in a semester, whichever is greater, and permanent exclusion. Suspensions and expulsions may carry over into the next school year. Any student who is expelled from school for more than twenty (20) days or for any period of time if the expulsion will extend into the following semester or school year will be provided with information about services or programs offered by public and private agencies that work toward improving those aspects of the student's attitude and behavior that contributed to the incident that gave rise to the student's expulsion. The superintendent at her/his discretion may require/allow a student to perform community service in conjunction with or in place of an expulsion. The superintendent may impose a community service requirement beyond the end of the school year in lieu of applying the expulsion to the following school year. Removal for less than one (1) school day without the possibility of suspension or expulsion may not be appealed. Suspensions and expulsions may be appealed.

Students being considered for suspension are entitled to an informal meeting with the building administrator prior to removal. Also, students being considered for expulsion are entitled to an informal meeting with the superintendent or designee prior to removal. During the informal meeting, the student will be notified of the charges and given the opportunity to respond.

Students involved in co-curricular and extra-curricular activities such as band and athletics can lose their eligibility for violation of the school rules.

If a student commits a crime while under the school's jurisdiction, s/he may be subject to school disciplinary action as well as action through local law enforcement.

DUE PROCESS RIGHTS

Before a student is suspended, expelled, or permanently excluded from school, there are specific procedures that must be followed.

As long as the in-school discipline is served entirely in the school setting, it will not require any notice or meeting, or be subject to appeal.

Suspension from School

When a student is being considered for a suspension, the administrator in charge will notify the student of the basis for the proposed suspension. The student will be given an opportunity to explain her/his view of the underlying facts. After that informal hearing, the principal [or assistant principal or other administrator] will determine whether or not to suspend the student. If the decision is made to suspend the student, s/he and her/his parents will be given written notification of the suspension within one (1) day setting forth the reason for the suspension, the length of the suspension, and the process for appeal. The suspension may be appealed, within five (5) days after receipt of the suspension notice, to the principal. The request for an appeal must be in writing.

During the appeal process, the student shall not be allowed to remain in school.

If the appeal is heard by the Board's designee, the appeal shall be conducted in a private hearing. If the appeal is heard by the Board of Education, the appeal shall be conducted in executive session unless the student or her/his representative requests otherwise. A verbatim transcript will be made and witnesses will be sworn in prior to giving testimony. If the appeal decision is to uphold the suspension, the next step in the appeal process is to the Court of Common Pleas.

Absence from school due to suspension shall be considered an authorized absence.

The student will be given credit for properly-completed assignments and will receive a grade for any made-up tests.

Emergency Removal

If a student's presence poses a continuing danger to persons or property, or an ongoing threat of disrupting the academic process taking place either in a classroom or elsewhere on the school premises, the superintendent, principal or assistant principal may remove the student from any curricular or extracurricular activity or from the school premises. A teacher may remove the student from any curricular or extracurricular activity under the teacher's supervision, but not from the premises.

If a teacher makes an emergency removal, the teacher will notify a building administrator of the circumstances surrounding the removal in writing within one (1) school day. No prior notice or hearing is required for any removal under this procedure. In all cases of normal disciplinary

procedures where a student is removed from curricular or extracurricular activity for less than one school day, and is not subject to further suspension for expulsion, the following due process requirements do not apply.

If the emergency removal exceeds one (1) school day, then a hearing will be held within three (3) school days after the removal is ordered. Written notice of the hearing and the reasons for removal and any intended disciplinary action will be provided to the student, as soon as practical prior to the hearing. If the student is subject to an out of school suspension, the student will have the opportunity to appear at an informal hearing before the principal, assistant principal, superintendent or a designee, and may challenge the reasons for the removal or otherwise explain her/his actions.

Within one (1) school day of the decision to suspend, written notification will be given to the parent(s) of the student. This notice will include the reasons for the suspension, the right of the student or her/his parent(s) to appeal to the Board or its designee, and the student's right to be represented in all appeal proceedings. If it is likely that the student may be subject to expulsion, the hearing will take place within three (3) school days and will be held in accordance with the procedures outlined in the Student Expulsion Policy. The person who ordered or requested the removal will be present at the hearing. In an emergency removal, a student may be kept from class until the matter of the alleged misconduct is resolved either by reinstatement, suspension or expulsion.

Expulsion from School

When a student is being considered for expulsion, the student and parent will be provided with a formal notice of the proposed expulsion. This written notice will include the reasons for the intended expulsion, notification of the opportunity to appear in person before the superintendent or the superintendent's designee to challenge the reasons for the expulsion and/or explain the student's action, and notification of the time and place to appear. Students being considered for expulsion may be removed immediately. A hearing will be scheduled no earlier than three (3), nor no later than five (5) school days after the notice is given. Parents may request an extension of time for the hearing. The student may be represented by her/his parents, legal counsel, and/or by a person of her/his choice at the hearing.

In accordance with Board Policy, the superintendent shall initiate expulsion proceedings against a student who has committed an act that warrants expulsion under Board policy even if the student withdraws from school prior to the hearing or decision to impose the expulsion. The expulsion will be imposed for the same duration that it would have been had the student remained enrolled.

If a student is expelled, the student and the student's parents will be provided with written notice within one (1) school day of the imposed expulsion. The notice will include the reasons for the expulsion, the right of the student, or the student's parent(s) to appeal the expulsion to the Board or its designee, the right to be represented in all appeal proceedings, the right to be granted a hearing before the Board or its designee, and the right to request that the hearing be held in executive session.

Within fourteen (14) days after the superintendent notifies the parents of the expulsion, the expulsion may be appealed, in writing, to the Board of Education or its designee. A hearing on the requested appeal will be formal with an opportunity for sworn testimony. If the expulsion is upheld on appeal, a student's parents may pursue further appeal to the Court of Common Pleas.

Students serving expulsions will not be awarded grades or credit during the period of expulsion. Expulsion for certain violations including use or possession of alcohol or drugs, may result in revocation of student's driver's license. When a student is expelled, the superintendent will notify any college in which the expelled student is enrolled under the Postsecondary Enrollment Option at the time the expulsion is imposed.

PERMANENT EXCLUSION

The Board may seek the permanent exclusion of a student 16 years of age or older who is either convicted in criminal court or adjudicated delinquent by a juvenile court of any of the following offenses that occur on school grounds or at a school function:

1. illegal conveyance or possession of a deadly weapon or dangerous ordnance, carrying a concealed weapon, aggravated trafficking, trafficking in drugs, trafficking involving the possession of a bulk amount of a controlled substance or the sale of a controlled substance; or/and
2. aggravated murder, murder, voluntary or involuntary manslaughter, felonious or aggravated assault, rape, gross sexual imposition or felonious sexual penetration, if the victim is a district employee.

In addition, complicity in any of the above acts may be the basis for permanent exclusion.

Any building administrator witnessing, or having knowledge of, one of these acts must report the incident to the superintendent within 24 hours, whether or not the student is over 16 years of age.

If the superintendent receives notification that a student has been found guilty of or is adjudicated delinquent for any of the listed offenses, a determination must be made whether the student's continued attendance endangers the health and safety of other students or employees or whether the student's attendance poses a danger of disruption to the graded course of study. If the superintendent determines that either danger exists, she/he may recommend that the Board adopt a resolution requesting the State Superintendent of Public Instruction to permanently exclude the student from attendance in any Ohio school. Written notice of the superintendent's recommendation for permanent exclusion is provided to the student and her/his parent(s).

The Board acts upon the superintendent's recommendation within 14 days. Among the items the Board considers is information on:

1. academic and extracurricular activity record of the student;

2. disciplinary record of the student;
3. social history of the student;
4. response to prior discipline and sanctions;
5. seriousness of the offense and any aggravating circumstances;
6. any mitigating circumstances;
7. evidence regarding the possible danger to other students and employees if the student remains in the district;
8. evidence regarding the probable disruption of the graded course of study; and
9. availability of less serious sanctions that would permit the student to stay in the district without conflict with either (7) or (8).

The Board may allow for the hearing of witnesses and the presentation of additional evidence.

If the Board adopts the resolution to permanently exclude the student, the Board:

1. forwards the written resolution, together with the adjudication or conviction and a copy of the student's entire school record, to the State Superintendent;
2. promptly designates a representative to present the district's case for permanent exclusion to the State Superintendent; and
3. forwards a copy of the resolution to the student and her/his parent(s).

If the State Superintendent rejects the resolution, the student shall be re-admitted to the district's schools.

No employee shall knowingly admit, or cause by inaction to be admitted, any student who has been permanently excluded.

Re-Admission From a Permanent Exclusion

If the superintendent determines that a permanently excluded student no longer represents a danger to the health and safety of other students or staff, the superintendent may recommend that the student be re-admitted.

On the recommendation of the superintendent, the Board considers a resolution requesting the State Superintendent to revoke the permanent exclusion. If the Board adopts the resolution, it is

forwarded to the State Superintendent, together with the reasons for the resolution and any relevant information.

Probationary Admission Following a Permanent Exclusion

Under state law, a student permanently excluded from school may request probationary admission for a period not to exceed 90 days in any public school district.

If a student requests consideration of probationary admission into the district, the superintendent may enter into discussions with the student and her/his parent(s) to develop a probationary admission plan designed to meet the educational needs of the child and the disciplinary requirements of the district.

If a satisfactory plan is developed, the superintendent recommends that the Board allow the student to attend classes according to the terms of the plan. The Board acts on the recommendation within 14 days.

If a student violates the terms of the re-admission plan, the superintendent may immediately remove the student, pending action by the Board. The Board's action must take place within five days from receipt of the superintendent's recommendation to revoke the re-admission.

A student in compliance with her/his probationary re-admission plan may request either an extension of the plan for an additional 90 days or for the superintendent to recommend that the permanent exclusion be revoked.

DRESS AND GROOMING

Students are expected to dress appropriately at all times. Any fashion (dress, accessory, or hairstyle) that disrupts the educational process or presents a safety risk will not be permitted.

Students should consider the following questions when dressing for school:

- Does my clothing expose too much? (No)
- Does my clothing advertise something that is prohibited to minors? (No)
- Are there obscene, profane, drug-related, gang-related, or inflammatory messages on my clothing? (No)
- Am I dressed appropriately for the weather? (Yes)
- Do I feel comfortable with my appearance? (Yes)

The following styles or manners of dress are prohibited:

- A. All clothing must be of appropriate size and fit neatly.

- B. Oversize, saggy, baggy or tight fitting clothing will not be permitted.
- C. Tops and bottoms must overlap at all times, including when arms are raised.
- D. Clothing that is in disrepair, worn out, ripped, or contains holes is not permitted.
- E. Any material that is sheer or lightweight enough to be seen through is not permitted.
- F. Shoes, sandals, or boots must be worn. The footwear shall not cause a safety hazard.
- G. Hats, bandanas, sweatbands, hoodies, 'do rags, wave caps, or other headwear may not be worn.
- H. Jackets, coats and outerwear may not be worn during the school day and must be kept in a locker.
- I. Sunglasses may not be worn and must be kept in a locker/book bag.
- J. Any garment specifically made to be an undergarment is not to be worn as an outer garment.
- K. Any article of apparel, clothing, and/or accessory that promotes drugs, alcohol, tobacco, sex, violence or is gang-related, offensive or degrading is not permitted.
- L. Any article of apparel, clothing, and/or accessory that presents a hazard to the individual or to other people is not permitted.
- M. Anything that may cause a distraction to the educational process, interferes with discipline or is deemed inappropriate by administration is not permitted.

Garfield Heights logos or other Garfield Heights spirit wear that has been approved by administration is permissible at any time.

Dresses

Must meet all guidelines in this dress code including, but not limited to, color, fit, length and style.

Pants, Shorts, Skorts, Capris, Skirts

- A. All pants, shorts, skorts, capris, and skirts must meet all guidelines in this dress code including, but not limited to, fit, length, and style.

- B. The length of shorts, skirts, dresses and/or skorts must equal or exceed student's fingertip length.
- C. Pajama-style bottom pants are not allowed.
- D. Clothing with holes is subject to the guidelines and restrictions of the school.

Shirts, Sweatshirts, Sweaters, Vests, Pullovers

- A. Tops must meet all guidelines in this dress code including, but not limited to fit, length and style.
- B. All shirts, etc. must have sleeves. Bare midriff, see-through and/or cutout clothing; tank tops, spaghetti strap dresses and sheer clothing are not permitted. Low-cut revealing blouses may not be worn.
- C. Because of safety concerns, building administrators reserve the right to prohibit the wearing of items of clothing or attire deemed unsafe or inappropriate. Inappropriate attire can, for example, cause a safety concern during a fire event, or during other situations demanding quick building evacuation.

Students who violate the foregoing rules will not be admitted to class and may be suspended from school.

Students who are representing at an official function or public event may be required to follow specific dress requirements. Usually, this applies to athletic teams, cheerleaders, bands, and other such groups.

GANGS

Gangs that initiate, advocate or promote activities that threaten the safety or well-being of persons or that are disruptive to the school environment will not be tolerated.

Incidents involving initiations, hazing, intimidations or related activities that are likely to cause harm or personal degradation are prohibited.

Students wearing, carrying or displaying gang paraphernalia or exhibiting behaviors or gestures that symbolize gang membership or causing and/or participating in activities that are designed to intimidate another student will be disciplined. Prohibited gang paraphernalia will be specifically identified and posted by the principal.

CARE OF PROPERTY

Students are responsible for the care of their own personal property. The school is not responsible for personal property. Valuables such as jewelry or irreplaceable items should not be brought to school.

Damage to or loss of school equipment and facilities wastes taxpayers' money and undermines the school program. Therefore, if a student damages or loses school property, the student and/or her/his parents will be required to pay for the replacement or repair. If the damage or loss was intentional, the student will be subject to discipline according to the Student Conduct Code.

MORE SPECIFIC CONDUCT CODE VIOLATIONS

Each of the behaviors and/or types of misconduct described below are prohibited and may subject the student to disciplinary action including, but not limited to, student conference, parent notification, parent conference, detention, in-school discipline, suspension and/or expulsion from school. Furthermore, any criminal acts committed at or related to the school will be reported to law enforcement officials as well as disciplined at school. Certain criminal acts may result in permanent exclusion from school.

1. Possession/use of drugs and/or alcohol

Possessing, using, transmitting or concealing, or being under the influence of any alcoholic beverage, controlled substance including, but not limited to, narcotics, mood altering drugs, counterfeit controlled substances, look-alikes, over the counter stimulants or depressants, anabolic steroids, or drug-related paraphernalia is prohibited.

Any student suspected of having or being under the influence of drugs or alcohol will be sent to the office for further investigation and disposition, including disciplinary action and/or referral as may be deemed appropriate.

2. Anabolic steroids

Anabolic steroids, counterfeit alcoholic substances, or substances in containers which imitate or appear to be the containers normally used in a commercial sale of alcoholic substances are prohibited.

Any student suspected of having or being under the influence of anabolic steroids, drugs or alcohol will be sent to the office for further investigation and disposition, including disciplinary action and/or referral as may be deemed appropriate.

3. Possession/use of tobacco (including possession of "electric cigarettes")

Possession, consumption, distribution, purchase or attempt to purchase, and/or use of tobacco or tobacco products or electronic cigarettes or similar devices in school, on school grounds, on school

buses/school transportation vehicles, and at any interscholastic competition, extra-curricular event, or other school-sponsored event is prohibited. Tobacco products include, but are not limited to cigarettes, cigars, pipe tobacco, chewing tobacco, snuff or any other matter or substance that contains tobacco. Smoking clove cigarettes is also prohibited.

4. Use and/or possession of a firearm

Bringing a firearm (as defined in the federal Gun-Free Schools Act of 1994) onto school property or to any school-sponsored activity, competition, program, or event, regardless of where it occurs, will result in a mandatory one (1) year expulsion under Ohio law. This expulsion may be reduced on a case-by-case basis by the superintendent using the guideline(s) set forth in Board Policy.

A firearm is defined as any weapon (including a starter gun) that will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device (as defined in the federal Gun-Free Schools Act of 1994). Firearms include any unloaded firearm and any firearm that is inoperable but that can be readily operated.

Students are prohibited from knowingly possessing an object on school premises, in a school or a school building, at a school activity or on a school bus/school transportation vehicle that is indistinguishable from a firearm, whether or not the object is capable of being fired, and indicating they are in possession of such an object and that it is a firearm or knowingly displaying or brandishing the object and indicating it is a firearm.

5. Use and/or possession of a weapon or a look-a-like weapon

A weapon is any device that may be used for offensive or defensive purpose, including but not limited to conventional objects such as guns, pellet guns, knives, starter pistols, cap pistols, chains, wallet chains, dog leash chains, or club type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon.

A knife is defined as any cutting instrument consisting of a sharp blade fastened to a handle, a razor blade or any similar device that is used for, or is readily capable of causing death or serious bodily injury.

Students are prohibited from knowingly possessing an object on school premises, in a school or school building, at a school activity, or on a school bus/school transportation vehicle if both (a) the object is indistinguishable from a firearm, whether or not the object is capable of being fired and (b) the person indicates that the person possesses the object and that it is a firearm, or the person knowingly displays or brandishes the object and indicates that it is a firearm. Law enforcement and security personnel and other people with written authorization are exempt from this prohibition since they typically carry real weapons.

Students in possession of a weapon on school property (including a school bus/school transportation vehicle) or at a school-sponsored event or on property owned by the school district

may be subject to a 1-year expulsion and possible permanent exclusion, even if the weapon was brought to the property by someone else.

6. Use of an object as a weapon

Any object that is used to threaten, harm, or harass another may be considered a weapon. This includes but is not limited to padlocks, pens, pencils, laser pointers, and jewelry.

It shall be left to the discretion of the building administrator to determine whether an object in the possession of a student constitutes a weapon. Any such weapon shall be immediately confiscated by the school authorities. Additional disciplinary action may be taken up to and including suspension, expulsion, referral to juvenile authorities, or any combination thereof. The weapon will be turned over to law enforcement officials.

7. Knowledge of dangerous weapons or threats of violence

Because the Board believes that students, staff members, and visitors are entitled to function in a safe school environment, students are encouraged to report knowledge of dangerous weapons or threats of violence to the principal. Failure to report such knowledge may subject the student to discipline.

8. Arson

Arson is the intentional or purposeful destruction or damage to school or district buildings or property by means of fire. Anything, such as fire, that endangers school property and its occupants will not be tolerated. Arson is a felony. Students who maliciously, willfully, or through gross negligence or carelessness (considering the age of the offender) burn, destroy, or ruin school property or the property of others shall make restitution and may be subject to further disciplinary or/and legal action. Students may be referred to fire, or/and court, or/and law enforcement officials.

9. Physically assaulting a staff member/student/person associated with the district

Students are prohibited from intentionally causing fear in another person of immediate bodily harm or death, or intentionally bullying, inflicting or attempting to inflict bodily harm upon another person. Physical assault of a staff member, student, or other person associated with the district, regardless of whether it causes injury, will not be tolerated. Any intentional, harmful or potentially harmful physical contact or bullying initiated by a student against a staff member will

be considered an assault. An assault may result in criminal charges and may subject the student to expulsion.

10. Verbally threatening (either orally, in writing or otherwise expressed) a staff member/student/person associated with the district

Any oral or written statement or otherwise expressed action that a staff member, student, or other person associated with the district reasonably feels to be a threat will be considered a verbal assault. Profanity directed toward a staff member, regardless of where it occurs, in a threatening tone may also be considered a verbal assault. Confrontation with a student or staff member that bullies, intimidates, or causes fear of bodily harm or death is also prohibited. Examples of this include, but are not limited to, the following:

Student use of the following offensive words or terms: nigger, niggah, nigga, nigguh; ho', bit--, redneck, hillbilly, spic, wetback, dago, Polack, dirty Jew, chink, white trash, moth-r f---r, queer, fag, dyke, lesbo, homo, faggot, wigger, beaner, gay, or similar derogatory or abusive words or terms. Under this section, students can be disciplined even if they are using the word or term to someone of the same race or gender.

11. Misconduct against a school official or employee, or the property of such a person, regardless of where it occurs

The Board prohibits misconduct committed by a student against a school official or employee, including, but not limited to, harassment (of any type), vandalism, assault (verbal and/or physical), and destruction of property.

Students may be disciplined for misconduct that occurs at sites other than on school property or at a school activity. A student may be disciplined for (1) misconduct that occurs off the property owned or controlled by the district but that is connected to activities or incidents that have occurred on property owned or controlled by the school district and (2) misconduct that, regardless of where it occurs, is directed at a district official or employee, or the property of such official or employee.

12. Misconduct off school grounds

Since school administrators have the responsibility to protect all students and to maintain discipline and order, a school administrator may discipline any student who violates a lawful school regulation while this student is under the jurisdiction of the school.

The school's jurisdiction may include students who are on their way to or from school, or who are at school-related events, or who are on their way to or from school-related events. A school administrator has the option to discipline students for conduct which affects the health, safety, order, or educational environment of the school.

Students may be subject to discipline for their misconduct even when it occurs off school property when the misconduct is connected to activities or incidents that occurred on property owned or controlled by the district.

Misconduct is defined as any violation of the Student Conduct Code.

13. Extortion

Extortion is the use of threat, intimidation, force, or deception to take or receive something from someone else. Extortion is against the law.

For the purpose of further interpreting this policy, extortion is an action or threat that forces a person to pay money, to give materials, or to perform services that are not due to the extorter. Because extortion is a criminal offense, students are encouraged to report any threat, attempt, or practice of extortion to the office immediately.

In the event of extortion, vandalism, or theft, violators will be subjected to the following disciplinary measures: Parents of all parties involved will be contacted immediately; restitution will be made; necessary legal steps will be taken; a suspension of up to ten days may be administered; and the school administration may recommend an expulsion.

14. Gambling

Gambling (i.e., playing a game of chance for stakes) includes casual betting, betting pools, organized-sports betting, and any other form of wagering. Students who bet on any school activity in which they are involved may also be banned from that school activity.

15. Falsification of school work, identification, forgery

Falsifying signatures or data, or refusing to give proper identification or misrepresenting oneself, or giving false information to a staff member is forgery. This prohibition includes, but is not limited to, forgery of hall/bus passes and excuses, as well as use of false I.D.'s.

16. Cheating and plagiarism

Plagiarism, cheating, and copyright infringement are also forms of falsification and academic misconduct and will subject the student to academic penalties as well as disciplinary action.

17. Bomb threats, and other false alarms and reports

No student shall transmit a false alarm by telephone, in writing, by word of mouth, or by any other means. Making a bomb threat (i.e., intentionally giving a false alarm of a bomb) against a school building or any premises at which a school activity is being held at the time the threat is made will result in an expulsion for a period of up to one (1) school year. Additionally, intentionally giving a false alarm of a fire, or tampering or interfering with any fire alarm is prohibited. It should be remembered that false emergency alarms or reports endanger the safety forces that are responding to the alarm/report, the citizens of the community, and the persons in the building. What may seem like a prank is a dangerous stunt that is against the law and will subject the student to disciplinary action. Students may be referred to fire, or/and court, or/and law enforcement officials.

18. Terrorist threat

Threatening, directly or indirectly, to commit a crime of violence with the purpose to terrorize another or with reckless disregard of the risk of causing terror in another is cause for immediate disciplinary action, up to and including suspension and expulsion from school. Students may be referred to Homeland Security, the FBI, fire officials, court officials, law enforcement officials, or any combination thereof.

19. Possession and/or use of combustible, flammable, explosives, burnable items, and/or fireworks

Students are prohibited from possessing or using any compound or mixture, the primary or common purpose of which is to function by explosion, with substantially instantaneous release of gas and heat (including, but not limited to explosives and chemical-reaction objects such as smoke bombs and poppers). Additional prohibited items include, but are not limited to, lighters, matches, portable heaters, fire crackers, bombs or similar items.

This prohibition does not apply to the use of such items in classrooms or in situations which are under the direct supervision of a teacher, administrator or other appropriate staff person, nor does it apply to situations in which students are directed to use equipment such as Bunsen burners or other combustible or flammable items as part of classroom related activities.

Additionally, possessing or offering for sale any substance, combination of substances or article prepared to produce a visible and/or audible effect by combustion, explosion, deflagration or detonation is prohibited.

20. Trespassing

Although schools are public facilities, the law allows the Board to restrict access to school property. Being present in any Board-owned facility or portion of a Board-owned facility when it is closed to the public or when the student does not have the authorization to be there, or unauthorized presence in a Board-owned vehicle; or unauthorized access or activity in a Board-owned computer, into district, school or staff computer files, into a school or district file server, or into the Network is prohibited. When a student has been removed, suspended, expelled, or permanently excluded from school, the student is prohibited from being present on school property without authorization of the building administrator.

21. Theft, or knowingly receiving or possessing stolen property

Unauthorized taking of property of another person or receiving or possessing such property is considered theft. Students caught stealing will be disciplined and may be reported to law enforcement officials. Students should not bring anything of value to school without prior

authorization from the principal. The school is not responsible for the loss or theft of a student's personal property.

Where appropriate, the stolen property will be returned to the rightful owner and, in the event the property has been used, full restitution shall be made to the party aggrieved. school administrators reserve the right to refer such instances to law enforcement officials.

22. Insubordination

Students are expected to comply with the reasonable directions of staff. Willful refusal or failure to follow or comply with an appropriate direction given by a staff member, or acting in defiance of staff members, may result in disciplinary action.

23. Damaging property (vandalism)

Defacing, cutting, or otherwise damaging property that belongs to the school, district, other students, employees or others, and a disregard for school property is vandalism.

A student who maliciously, willfully, or through gross negligence or carelessness, (considering the age of the student) burns, destroys, ruins, or permanently or temporarily defaces school property or the property of others, shall make restitution and may be subject to suspension or/and expulsion.

Destroying, ruining, or temporarily or permanently defacing school property or the property of others includes writing graffiti or obscenity on such property. Parents are liable, up to the amount provided by law, for the willful destruction of property by a minor in their control. Students may be referred to law enforcement officials.

24. Persistent absence or tardiness

Attendance laws require students to be in school all day or to have a legitimate excuse for their absence. Penalties for unexcused absences can range from detention to a referral to court.

25. Unauthorized use of school or private property

Students must obtain permission to use any school property or any private property located on school premises. Any unauthorized use of school property, or private property located on school premises, shall be subject to disciplinary action.

26. Refusing to accept discipline

Students who repeatedly and consistently refuse to comply with disciplinary penalties may face enhanced penalties for such action.

27. Aiding or abetting violation of school rules

Students who assist other students in the violation of any school rule are guilty of aiding or abetting in the violation. Students are expected to resist peer pressure and exercise sound decision-making regarding their behavior.

28. Displays of affection/sexual activities

Affection between students is personal and not meant for public display. This includes touching, petting, or any other contact that may be considered sexual in nature. Sexual activity of any nature on school property or at school-related activities is prohibited and will result in disciplinary action.

29. Possession of electronic equipment

The school will supply any electronic equipment or devices necessary for participation in the educational program. Students shall not use or possess any electronic equipment on school property or at any school sponsored activity without the permission of the building administrator. Unauthorized electronic equipment will be confiscated from the student by school personnel and disciplinary action will be taken.

30. Violation of individual school/classroom rules

Each learning environment has different rules for students. These rules are for the safe and orderly operation of that environment. Students will be oriented to specific rules within each learning environment, all of which will be consistent with the Code of Student Conduct.

31. Violation of bus rules/ suspension of bus/ school transportation vehicle riding/transportation privileges

When a student is being considered for suspension of bus riding/school transportation privileges, the administrator in charge will notify the student of the reason. The student will be given an opportunity to address the basis for the proposed suspension at an informal hearing. After that informal hearing, the principal, or assistant principal, or other administrator will decide whether or not to suspend her/his bus/school transportation vehicle riding/transportation privileges for all or part of the school year.

If a student's bus/school transportation vehicle riding/transportation privileges are to be suspended, s/he and her/his parents will be notified of the reason for, and the length of, the suspension.

32. Interference, disruption or obstruction of the educational process

Any actions or manner of dress that materially and substantially disrupts or interferes with school activities or the educational process, or which threaten to do so are unacceptable. Such disruptions

include, but are not limited to, delay or prevention of lessons, assemblies, field trips, athletic and performing arts events.

33. Harassment and/or aggressive behavior (including bullying and cyberbullying)

Harassment and/or aggressive behavior (including bullying/cyberbullying) towards a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse, and any speech or action that creates a hostile, intimidating, or offensive learning environment. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. Individuals engaging in such conduct will be subject to disciplinary action.

BULLYING, HARASSMENT, AND INTIMIDATION

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the district, including activities on school property or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, district employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the state Board of Education's Model Policy. The building administrator determines whether or not an incident should be called bullying.

Harassment, intimidation, or bullying means:

- A. any intentional written, verbal, graphic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or
- B. violence within a dating relationship.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student or a group of students exhibit toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for other students.

Any student or student's parent who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the building principal or assistant principal, or the superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the superintendent. Complaints against the superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include up to an expulsion for students, up to discharge for employees, up to an exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

Retaliation against any person who reports or files a complaint, or who is thought to have reported or filed a complaint, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive

behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by state or federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building principal or appropriate administrator shall notify the parent of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, act of harassment, intimidate, and/or bullying by a specific student are verified, the building principal or appropriate administrator shall notify in writing the parent of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

34. Ethnic intimidation

No student shall engage in ethnic intimidation. Ethnic intimidation is defined as engaging in behavior prohibited by any criminal statute of the Ohio Revised Code, by reason of race, color, religion, or national origin of another person or group of persons. Examples of ethnic intimidation include, but are not limited to the following:

Making offensively coarse utterances, gestures, displays, or communicating unwarranted and grossly abusive language to any person;

Insulting, taunting, or challenging another, under circumstances in which such conduct is likely to provoke a violent response;

Menacing: knowingly causing another person to believe that the offender will cause physical harm to the person or property of such other person or member of his immediate family.

Complaints

Students and/or their parents may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or

bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review, investigation, and action.

Privacy/Confidentiality

The school district will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the superintendent shall provide to the President of the Board, a written summary of all reported incidents and post the summary on the district web site (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. district personnel shall cooperate with investigations by such agencies.

Immunity

A school district employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the district and discussed with students, as well as incorporated into the teacher, student, and parent handbooks. State and federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying and violence within a dating

relationship. The superintendent or designee shall provide appropriate training to all members of the school district community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines, and aggressive behavior and bullying in general, will be age and content appropriate.

The superintendent shall develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the superintendent shall be followed.

35. Hazing

Performing any act, or coercing another, including the victim, to perform any act of initiation into any class, team, or organization, that causes or creates a substantial risk of causing mental or physical harm is considered hazing. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this rule.

Hazing by any individual, school group, club, or team is not permitted. This includes any form of initiation that causes or creates a risk of causing mental or physical harm, no matter how willing the participant may be. Hazing activities are prohibited at any time in school facilities, on school property, and/or off school property but connected to activities or incidents that have occurred on school property.

All incidents of hazing must be reported immediately to any of the following individuals: the building principal or other administrator; teacher; coach; student club advisor/supervisor, and/or superintendent. Students who engage in hazing may also be liable for civil and criminal penalties.

36. Violent conduct

Students may be expelled for up to one school year for committing a violent act at school, on other school property, at an interscholastic competition, extracurricular event, or any other school program, or directing an act at a Board official or employee, regardless of where or when that act may occur, or their property that would be a criminal offense if committed by an adult and results in serious physical harm to person(s) or property.

37. Improper dress

Clothing may not include words or visuals that are lewd, obscene, disruptive, abusive, or discriminatory, or that advertise drugs, alcohol or tobacco. Dress or grooming that is disruptive to the classroom or school atmosphere is not allowed. Shoes must be worn at all times for health and safety reasons.

38. Careless or reckless driving

Students are prohibited from driving on school property in such a manner as to endanger persons or property.

39. Burglary

Students are prohibited from entering a building or a specific area of a building without consent and with the intent to commit a crime, or entering a building without consent and committing a crime.

40. Fighting

Students are prohibited from engaging in adversarial physical contact (differentiated from poking, pushing, shoving or scuffling) in which one or both parties contributed to the situation by verbally instigating a fight and/or physical action. Promoting or instigating a fight (i.e., contributing to a fight verbally or through behavior) will result in disciplinary action.

41. Lighting incendiary devices

Students are prohibited from the unauthorized igniting of matches, lighters and other devices that produce flames.

42. Possession of pornography

Students are prohibited from possessing sexually explicit material on school property.

43. Unauthorized use of vehicles

Students are prohibited from occupying or using vehicles during school hours without parental permission and/or school authorization.

STUDENT TRANSPORTATION

Throughout this document, the term “bus” includes school transportation vehicles.

Bus/School Transportation Vehicle to School (In this section, “bus” includes school transportation vehicles).

The Board furnishes transportation in compliance with state law. This fact does not relieve parents of students from the responsibility of supervision until such time as the student boards the bus and after the student leaves the bus at the end of the school day.

Students on a bus are under the authority of, and directly responsible to, the bus driver. The driver has the authority to enforce the established regulations for bus conduct. Disorderly conduct or refusal to submit to the authority of the driver is sufficient reason for refusing transportation services or suspending transportation services to any student once proper procedures are followed.

Students may only ride assigned buses and must board and depart from the bus at assigned bus stops. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the principal.

The principal may approve a change in a student's regular assigned bus stop to address a special need. Parents should send a note to the principal stating the reason for the request and the duration of the requested change.

The Board authorizes the superintendent or other administrators to suspend a student from school bus riding privileges for a period not to exceed one school year. The only due process required is the student must receive notice of an intended bus riding suspension and an opportunity to appear before the superintendent or other administrator before the suspension is imposed.

The Board's policy regarding suspension from bus riding privileges must be posted in a central location in each school building and made available to students upon request.

Regulations regarding conduct on school buses, as well as general information about the school transportation program, are available to all parents and students.

Students who are riding to and from school on district-provided transportation must follow all basic safety rules. This applies to school-owned buses as well as any contracted transportation.

The driver may assign seating or direct students in any reasonable manner to maintain transportation safety.

Students must comply with the following basic safety rules:

Prior to Loading (On the Road and at School)

Each student shall:

- A. be on time at the designated loading zone (five (5) minutes prior to scheduled stop);
- B. stay off the road at all times while walking to and waiting for school transportation;
- C. line up single file off the roadway to enter;
- D. wait until the school transportation is completely stopped before moving forward to enter;
- E. refrain from crossing a highway until the driver signals it is safe to cross;
- F. properly board and depart the vehicle;
- G. go immediately to a seat and be seated.

It is the responsibility of parents to inform the bus driver when their children will not be using school transportation. Drivers will not wait for students who are not at their designated stops on time.

During the Trip

Each student shall:

- A. remain seated while the school transportation is in motion;
- B. keep head, hands, arms, and legs inside the school transportation at all times;
- C. not push, shove or engage in scuffling;
- D. not litter in the school vehicle or throw anything in, into, or from the vehicle;
- E. keep books, packages, coats, and all other objects out of the aisle;
- F. be courteous to the driver and to other riders;
- G. not eat or play games, cards, etc.;
- H. not use nuisance devices (e.g., laser pointers) on the bus in a way that disrupts the safe transportation of students and/or endangers students or employees;
- I. not tamper with the school vehicle or any of its equipment (including, but not limited to emergency and/or safety equipment).

Exiting the School Vehicle

Each student shall:

- A. remain seated until the vehicle has stopped;
- B. cross the road, when necessary, at least 10 feet in front of the vehicle, but only after the driver signals that it is safe;
- C. be alert to a possible danger signal from the driver.

The driver will not discharge students at places other than their regular stop at home or at school unless s/he has proper authorization from school officials.

STUDENT CONDUCT ON SCHOOL BUSES (In this section, “bus” includes school transportation vehicles).

Regulations regarding conduct on school buses, as well as general information about the school transportation program, are available to all parents and students.

The following regulations pertain to school bus conduct and are intended to ensure the safety and welfare of the students, the bus driver and other drivers on the road and to ensure safety and proper maintenance of school buses.

Students shall:

1. be careful in approaching bus stops, walk on the left facing oncoming traffic and be sure that the road is clear both ways before crossing the highway;
2. be on time at the bus stop in order to permit the bus to follow the time schedule;
3. sit in assigned seats (bus drivers have the right to assign a student to a seat in the bus and to expect reasonable conduct similar to conduct expected in a classroom);
4. reach assigned seat in the bus without disturbing or crowding other students and remain seated while the bus is moving;
5. obey the driver promptly and respectfully and recognize that she/he has an important responsibility and that it is everyone’s duty to help ensure safety;
6. keep the bus clean and sanitary, refrain from chewing gum or consuming candy, food or drinks on the bus at any time;
7. refrain from loud talking or laughing (unnecessary confusion diverts the driver’s attention and might result in a serious accident);
8. keep head, arms and hands inside the bus at all times;
9. be courteous to fellow students and to the bus driver;
10. treat bus equipment as one would treat valuable furniture in her/his home (damage to the school bus is strictly forbidden); and
11. remain seated until the bus stops, wait for the signal from the bus driver and cross in front of the bus.

Failure of a student to follow these regulations may result in her/his forfeiting the right of transportation by school bus.

School Bus Discipline

The Board authorizes the superintendent or other administrators to suspend a student from school bus riding privileges only for a period of up to one school year. The only due process required is notice to the student of an intended bus riding suspension and an opportunity to appear before the administrator considering the suspension before it happens. The administrator's decision is final.

When discipline problems with individual students arise, use the following guidelines.

1. If possible, the driver should resolve the problem.
2. When the driver is unable to resolve the problem, she/he should report it to the transportation supervisor (bus write up). The transportation supervisor will forward all bus write ups to the appropriate principal(s). After three (3) write ups, bus riding privileges for that student shall be suspended for up to five days. Any discipline or notification of suspension of bus riding privileges shall be communicated by the principal of the appropriate school with support from the transportation supervisor to the parent and student.
3. Problems which cannot be resolved by measures specified above are referred to the superintendent.

Videotapes on School Transportation Vehicles

The Board of Education has installed video cameras on school buses to monitor student behavior. If a student misbehaves on a bus and her/his actions are recorded on a videotape, the tape will be submitted to the principal and may be used as evidence of misbehavior. We do not allow the general public to view videos from school busses.

Penalties for Infractions

A student who misbehaves on the bus shall be disciplined in accordance with the student conduct code and may lose the privilege of riding on the bus.

TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

When transportation by a district vehicle is either not available or not feasible, there may be a need to provide transportation to students by a private vehicle that is contracted by the Board. No student will be permitted to ride in a private vehicle unless written consent is provided by each student's parent using the form "Parental Consent for Transportation by Private Vehicle." Upon request, parents of participating students will be given the name of the driver, the owner of the vehicle, and the description of the vehicle.

SELF-TRANSPORTATION TO SCHOOL

Driving to school is a privilege that can be revoked at any time. Students who are provided the opportunity to ride school transportation are encouraged to do so. Students and their parents assume full responsibility and liability for any transportation to and from school not officially provided by the school. All vehicles entering school property are subject to search and inspection.